



SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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www.sedol.us

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REQUEST FOR PROPOSAL CLOUD-BASED VIDEO SECURITY SOLUTION

Introduction

The Executive Board of Education for The Special Education District of Lake County (SEDOL) is soliciting Requests for Proposals (RFP) for a cloud-based video security solution and the installation of said solution. These products and services are required because the current video security system at SEDOL is not reliable and does not meet our needs. We are looking for a cloud-based video security solution that also has an integrated building access module for expansion purposes in the future.

This RFP is not an Invitation for Bid. Due to the possibility that grant dollars may be used for a portion of this purchase, responses will be evaluated based on a rubric that is included in the RFP documents and there will be public opening and reading of responses received by SEDOL pursuant to this request.

About SEDOL

SEDOL's mission is to provide exceptional services for exceptional students by exceptional staff.

The Special Education District of Lake County, more commonly known as SEDOL, is a special education cooperative organized in 1960 under the provisions of The Illinois School Code. SEDOL's purpose is to provide cooperative program planning, instructional programs, related services and professional staff development in order to assure an appropriate education for children with disabilities from birth through age 22, residing within the boundaries of SEDOL's 31 member school districts.

SEDOL's geographic area covers about 400 square miles within Lake County, Illinois and provides educational programs for approximately six hundred (600) of students with moderate to very severe disabilities within our 31 member districts. SEDOL employs over six hundred and sixty nine (669) staff to serve children with disabilities. Employees are teachers, teacher assistants, administrators, and a wide variety of support staff including audiologists, nurses, occupational therapists, physical therapists, prevocational coordinators, psychologists, social workers, speech/language pathologists, and numerous other support staff including office and custodial/maintenance staff.

SEDOL facilities include six schools: Cyd Lash Academy, Fairhaven School, John Powers Center, Gages Lake School, Laremont School, South School, one administrative building, and one rental building for transition programming. We also have classrooms serving students in schools throughout our member districts. These classrooms are known as our sector programs.

A breakdown of enrollment at our six schools and sector programming can be found below:

School	Ages Served	Student Enrollment
Cyd Lash Academy w/Seymour	Grades 7-12+	86
Fairhaven School	Grades PK-12+	100
Gages Lake School	Grades KG-12+	51
John Powers Center w/JPC Transition	Grades PK-12+	76
Laremont School	Grades PK-12+	137
Sector Schools	Grades KG-12	150
Total Enrollment		600

RFP Submission

RFP's are due by March 29, 2024 at 4:00 p.m. CST. Timely delivery is at the risk of the Respondent. Any submittals received after the deadline will be rejected.

Please submit:

- Three (3) hard copies; and
- One (1) digital copy via email to:

Matt Barbini, Director of Innovation and Technology
The Special Education District of Lake County
18160 Gages Lake Road
Gages Lake, IL 60030
(847) 986- 2353
mbarbini@sedol.us

Proposals must be enclosed in a sealed envelope (or other sealed container); the package must clearly show the phrase **"Request for Proposals - CLOUD-BASED VIDEO SECURITY SOLUTION** and the Respondent's name.

Submittals should be prepared as standard 8-1/2 x 11 letter size, and shall be limited to 10 pages, exclusive of required attachments. Adherence to the maximum page criterion is critical; each page side with criteria information will be counted toward the maximum number of pages. Front and back covers, table of contents pages, and tabbed divider pages will not be counted if they do not contain submittal information.

Schedule

The following is the proposed schedule for the selection of the vendor to provide services outlined in this RFP document:

February 21, 2024: RFP Released

March 6, 2024: 3:00 - 4:00 p.m. CST Non-Mandatory Pre-submittal Virtual Meeting to review specifications and scope of work. Contact Matt Barbini at mbarbini@sedol.us to communicate an interest in attending the virtual

meeting and receive an invitation to attend. Floor Plans for each site including current camera locations and proposed additional camera sites will be provided after SEDOL receives executed confidentiality notices from vendors (see Appendix A);

March 8, 2024: 10 a.m. - 3:30 p.m. CST Non-Mandatory Pre-submittal Walk-through beginning at John Powers Center located at 201 Hawthorne Pkwy, Vernon Hills 60061 and ending at the administration building located 18160 W. Gages Lake Road, in Gages Lake 60030.

March 15, 2024 Last date for respondents to send clarifications/questions

March 29, 2024 4:00 p.m. CST Submissions due.

April 2, 2024 at 3:00 p.m. CST public opening of responses in the DuClos/Brown Room at the Administrative Offices at 18160 Gages Lake Road, Gages Lake, IL 60030

April 3 - April 12, 2024 evaluation of responses

April 25, 2024 Administration recommends successful vendor for Executive Board approval

April 26, 2024: Successful vendor identified on SEDOL's website: <https://www.sedol.us/Page/2931>

Respondents' Inquiries and Addenda

Any questions or concerns regarding this RFP shall be directed via email to:

Matt Barbini, Director of Innovation and Technology
The Special Education District of Lake County
18160 Gages Lake Road
Gages Lake, IL 60030
(847) 986-2353
mbarbini@sedol.us

Any responses to questions, or changes in this RFP, shall be issued in writing as an addendum. Respondents must acknowledge addenda received as part of their submissions.

Oral and other interpretations or clarification will be without legal effect.

General Information, Notifications, and Purpose

Respondents are advised to review all sections of this RFP carefully, and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the submittal. Qualifications which depart from or materially alter the terms, requirements, or scope of work defined by this Request will be rejected as being unresponsive.

SCOPE OF WORK

The Special Education District of Lake County (SEDOL) is soliciting Requests for Proposals (RFP) for a cloud-based video security solution—including the purchase and installation of cameras—at all five school campuses and the administrative offices which includes a detached maintenance shed/pole barn. These products and services are required because the current video security system at SEDOL is not reliable and does not meet our needs.

SPECIFICATIONS

The specifications that SEDOL is seeking in our next video security system includes a solution that:

- Stores video recordings in the cloud and does not use Network Video Recorders (NVR's) on our campuses;
- Enables video footage to be identified and sent via email and sms/texts to first responders and other school personnel;
- Places date and time stamps on all videos;
- Performs searches of video footage by date and time;
- Performs searches of video footage based on what people are wearing (e.g. red shirt);
- Performs searches of video footage based on car type, color, etc.;
- Performs searches of video footage based on motion events;
- Performs searches of video footage with a grid to specify search area within the video frame;
- Performs searches of video footage that can track the movements of an identified individual or individuals throughout the school/building;
- Provides users with multi-factor authentication for data security purposes;
- Allows access to footage on a variety of media (cell phone, tablet, desktop, and laptop);
- Is compatible with MacOS and PC;
- Sends alerts via email and text when cameras stop functioning;
- Sends alerts via email and text when cameras are tampered with;
- Works with a variety of cameras including: fish eye, PTZ, bullet, and multiple lenses in one unit.
- Powers cameras via POE ethernet cable;
- Has an integrated building access control module that works in conjunction with the camera solution;
- Has an integrated visitor management module that works in conjunction with the camera solution;
- Facial recognition capable (current/future)

Video Cameras

- Provide and install new cameras to replace existing cameras at five (5) campuses, and both the administrative offices and Pole Barn as follows:

School	Number of Existing Cameras
CLA	42
Fairhaven	46
Gages Lake	45
JPC	17
Laremont	34
Admin	10
Total	194

- Provide costs, broken down by location, for additional cameras, their installation, and the installation of POE Cat 6A internet cabling for new camera locations below that SEDOL may elect to purchase in addition to the replacement of all existing cameras identified in the point above.
 - This includes providing labor and materials to install, connect, terminate POE Cat 6a ethernet cabling from the location of each camera to patch panels in the network closets as approved by SEDOL as follows:

School	Number additional cameras
CLA	7
Fairhaven	8
Gages Lake	16
JPC	3
Laremont	7
Admin	7
Total	48

- Vendor will provide recommendations on camera type(s) and placement based on needs communicated by SEDOL administration;
- Vendor will remove existing cameras, install new cameras, and work with administration to evaluate and finalize field of view for each camera;
- Proof of performance testing and will be handled by the party that is awarded this project and verified by Net56—a company that SEDOL contracts with for technology support—and SEDOL district administration.
- Attend planning and status meetings with administration and representatives from Net56 as necessary.

TIMELINES

The scope of this project will involve a rolling implementation with a targeted completion date at all campuses by August 1, 2025.

- Onsite work can begin at the Administration building on June 1, 2024 and John Powers Center on June 11, 2024 from on Mondays - Fridays from 6 a.m. to 9:00 p.m.
- Work on the remainder to the schools will be discussed and agreed upon between the successful

vendor and SEDOL administration with a focus on times when students are not in session during the 24-25 school year. The calendar for 24-25 will be approved at the February 15, 2024 Executive Board Meeting and will be available on the SEDOL website as well as by request.

GENERAL TERMS AND CONDITIONS

- All costs associated with developing or submitting a qualifications statement in response to this Request, or to provide oral or written clarification of its content shall be borne by the respondent. The Special Education District of Lake County (SEDOL) assumes no responsibility for these costs. This RFP does not commit SEDOL to pay any costs incurred in preparation or submission of a response or in anticipation of a contract.
- This RFP does not commit the Special Education District of Lake County (SEDOL) to enter into a contract. The SEDOL reserves the right to award one, more than one, or no contract(s) in response to this RFP. SEDOL reserves the right to waive informalities and irregularities in the submissions of qualifications received.
- Proposals will be evaluated and contract(s) awarded based on the following decision-making framework:

Meets the specifications identified in the RFP including an integrated building access module that SEDOL can elect to use in the future.	Positive References from Other School Districts	Cost
30% Weighting Does not meet = 0 points Partially meets = 1 point Meets = 2 points Exceeds = 3 points	40% Weighting Does not meet = 0 points Partially meets = 1 point Meets = 2 points Exceeds = 3 points	30% Weighting

- The Special Education District of Lake County (SEDOL) also reserves the right to terminate this RFP, and reissue a subsequent solicitation, and/or remedy technical errors in the RFP process.
- The Contract, if awarded, will be awarded to the Respondent(s) whose submittal(s) is deemed most advantageous to the Special Education District of Lake County (SEDOL) upon approval of the Executive Board.
- The Special Education District of Lake County (SEDOL) reserves the right to contact any Respondent for clarification, interviews or to negotiate if such is deemed desirable by the School District.
- Requests for individual site visits and introductory meetings will not be allowed.
- Other than in the manner and to the person(s) designated herein, all Proposers are prohibited from making any contact with Executive or Governing Board members, the Superintendent, or any other administrator or employee of the Special Education District of Lake County (SEDOL) with regard to this RFQ. The Special Education District of Lake County (SEDOL) reserves the right to disqualify any

Proposer found to have contacted the people listed above in any manner with regard to this RFQ.

REQUIRED CONTENT FOR PROPOSALS

Vendors are to provide all of the information below in writing for their proposals to be considered:

Company information

- Name, address, web address, telephone and fax numbers
- Contact person (provide direct phone number and email)
- Number of years in business under current name;
- List any previous names of business and years under each name;
- Services offered by the business;
- Number of employees

Insurance

- A copy of the firm's certificate of insurance indicating the levels of professional liability and general liability insurance coverage carried by the firm .

Disclosures

- Disclose any litigation, arbitration and alternative dispute resolution within the last 5 years, with any public school district or special education cooperative and whether still pending, or if concluded, the final result. If so, please provide an explanation.
- Disclose if the company (under current or previous names) has had a contract with any public school district or special education cooperative terminated within the last 5 years from a project by a public school and, if so, for what reason. If so, list the name and contact information for the School District.
- Disclose any litigation, arbitration and alternative dispute resolution within the last 5 years, arising out of any work performed for any public school district; and whether still pending, or if concluded, the final result. If so, please provide an explanation.
- Disclose if the contractor (under current or previous names) has been terminated within the last 5 years from a project by a public school and, if so, for what reason. If so, list the name and contact information for the School District.

Pricing

All costs of the services to be provided must be outlined in the Proposal in detail. Such costs must be firm for at least ninety (90) calendar days after the latest date for submission of proposals. Price must include the costs of furnishing all materials, subscriptions, licensing, equipment, labor, maintenance, training, operating manuals.

All labor costs must be calculated based on straight time (no overtime calculations).

All prices are to be in U.S. dollars. SEDOL is exempt from paying Illinois Use Tax, Illinois Retailer's Occupation Tax, Federal Excise Taxes, and any federal transportation tax, thus, no taxes shall be included in the proposal price. Illinois Sales Tax Exemption certificates will be furnished to vendors upon written request to the Cooperative.

SEDOL shall not be liable for any costs beyond those proposed in this request for proposal. Time and materials proposals are not acceptable. Vendors choosing to propose alternative options to the Cooperative must use a separate cost form for each alternative.

Vendor's product pricing details must include a breakdown of costs for each of the campuses listed: Cyd Lash, Fairhaven, Gages Lake, John Powers Center, Laremont, and the administration building which includes the maintenance shed/Pole Barn.

Vendor product pricing must also include costs for the cameras without labor to install them in the event that SEDOL decides to install the cameras with SEDOL personnel.

References

The Vendor must provide five (5) current (*no more than three–3–years old*) school-related references. It is preferred, but not required, that references are within a reasonable driving distance from SEDOL in the event that site visit(s) are needed as a part of the evaluation process. For each reference, the Vendor shall provide the following information:

- Agency Name
- Year of product installation
- Number of school buildings
- Contact name, title and contact information for a customer involved in the selection and implementation of the video security system.
- Contact name, title and contact information for a customer involved in the daily use of the solution.

It is acceptable to provide one contact name if that person can clearly address both selection/ implementation and daily use of the system. Only include references willing to be contacted. Contact may begin within 24 hours of receipt of your reference list. It is the vendor's responsibility to ensure up-to-date contact details.

Appendix A

For the purpose of preparing proposals, companies may receive floor plans of one or more District buildings and other confidential security-related information, and shall be required to sign the following statement:

CONFIDENTIALITY STATEMENT

I, the undersigned, certify that I have the authority to bind the Responder stated below to the obligations stated herein. The undersigned Responder acknowledges that disclosure to the general public of floor plans concerning the facilities of the Special Education District of Lake County and other confidential information could compromise security. Therefore, in consideration of receiving such floor plans and other confidential information to prepare its proposal, the undersigned Responder agrees to keep such floor plans and information confidential. Specifically, the undersigned Responder agrees that it: (a) shall not be entitled to use said records for any purpose other than preparing its proposal; (b) shall not further disclose such records to any outside party, except as required by law; and (c) shall not make any copies (including electronic copies) of such records and/or shall destroy any and all such copies within its possession no later than 90 days after the proposal due date.

RESPONDER/COMPANY: _____

SIGNATURE OF RESPONDER: _____

PRINTED NAME AND TITLE: _____