

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, M.Ed.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, February 25, 2021  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Bay Room

If you would like to attend the meeting you have two options;

1. Physical Access- Members of the public body are welcome to attend but will need to complete the self-certification process including a temperature check prior to entry. Due to social distancing a limited number of individuals will be allowed in the physical room. Physical distancing and mask usage are required. Please RSVP to Sara Martinez at [smartinez@sedol.us](mailto:smartinez@sedol.us) or 847-986-2319 by 8:00 a.m. on Thursday, February 25, 2021.
2. Via Webinar- Please register through:  
<https://attendee.gotowebinar.com/register/559196633667682319>  
To participate in Public Comment, please go to page 4 of this agenda and use the link to register. You will need to be registered by 8:30 a.m. on February 25, 2021.

I. CALL TO ORDER/ROLL CALL (Mrs. Pahl)

II. PLEDGE OF ALLEGIANCE (Mrs. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Mrs. Pahl)

**Motion to Accept/Amend Agenda — ROLL CALL VOTE**

**Move the agenda be accepted/amended as presented/recommended.**

IV. CONSENT AGENDA — **ACTION NEEDED** (Mrs. Pahl)

A. Approval of Minutes: Public and closed session minutes of the regular meeting of January 28, 2021 are included in Board member agenda packets.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the February, 2021 accounts payable list:

Accounts Payable	\$677,240.85
Payroll Liabilities 01/29/21	\$778,543.93
Net Payroll 01/29/21	\$881,356.41

Payroll Liabilities 02/12/21	\$783,287.34
Net Payroll 02/12/21	<u>\$891,300.87</u>
TOTAL	\$4,011,729.40

2. Treasurer's Report: The treasurer's report for January, 2021 is included in the Board member agenda packet.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- |                     |  |
|---------------------|--|
| <u>Solano, Jose</u> | - Custodian – Cyd Lash Academy                   |
|                     | - Budget approved vacancy                        |
|                     | - \$16.23/hour                                   |
|                     | - February 18, 2021                              |
| <u>Ross, Lori</u>   | - Vocational Facilitator                         |
|                     | - Budget approved vacancy                        |
|                     | - BA/BS, California State University, Sacramento |
|                     | - \$21.92/hour                                   |
|                     | - February 22, 2021                              |

Licensed Staff

- |                        |  |
|------------------------|--|
| <u>Kempen, Alex</u>    | - Teacher – South School                                 |
|                        | - Budget approved vacancy                                |
|                        | - BA, Olivet Nazarene                                    |
|                        | - \$40,726 prorated                                      |
|                        | - February 16, 2021                                      |
| <u>Fiorito, Korine</u> | - Academic Specialist                                    |
|                        | - Budget approved vacancy                                |
|                        | - MA, Concordia University- Chicago                      |
|                        | - \$69,397 (to be adjusted pending FY22 salary schedule) |
|                        | - Start date pending 2021-22 calendar approval           |

2. Resignations/Retirements

Educational Support Personnel

- |                        |  |
|------------------------|--|
| <u>Grost, Lisa</u>     | - Paraprofessional – Fairhaven School                                |
|                        | - Resigned February 9, 2021  |
| <u>Mundrick, Diane</u> | - Paraprofessional – Fairhaven School                                |
|                        | - Retiring March 5, 2021   |
| <u>Raia, Barbara</u>   | - Program Attendant – Laremont School                                |
|                        | - Retired February 5, 2021   |
| <u>Strollo, Donna</u>  | - Technology Coordinator   |
|                        | - Original retirement date of June 30, 2022 changed to June 30, 2021 |

- Terrill, Ryan - Purchasing/Requisition Agent  
- Resigned February 19, 2021

Licensed Staff

- Fiorito, Korine - Assistant to the Principal and Director of Instructional Services  
- Resigning June 30, 2021 to accept the position as Academic Specialist for the 2021-22 School year.

- Rappaport, Michelle - Social Worker – Cyd Lash Academy  
- Retiring at the end of the 2024-25 school year

3. Request for Leave of Absence

- Amjadi, Patricia - Paraprofessional – Fairhaven School  
- Beginning February 9, 2021 through the end of the 20-2021 school year

- Kuperman, Rebecca - Paraprofessional – Sector  
- Beginning March 1, 2021 through May 21, 2021

- Williams, Alexandra - Paraprofessional – Fairhaven School  
- Beginning March 8, 2021 through the end of the 20-2021 school year

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

4. Professional Vacancies Anticipated for 2020-21

- 1 Registered Nurse (Laremont)
- 1 Part-Time School Social Worker (Transition)
- 1 Emotional/Behavioral Needs Teacher (Gages Lake School)
- 1 Requisition/Purchasing Agent (Administration)
- 1 Art Therapist (Various)
- 1 Substitute Teacher (Various)

V. RECOGNITION (Mrs. Donnan)

A. STARS Student

The Board will recognize a student from Cyd Lash Academy as the STARS Student for February.

B. Employee of the Month

The Board will recognize Carol Palmer, Executive Assistant to Interpreting Services at John Powers Center as February's employee of the month.

VI. PUBLIC COMMENT (Mrs. Pahl)

- Public participation is being afforded to the general public via web-conference. To participate, please register by clicking on this link:  
<https://attendee.gotowebinar.com/register/559196633667682319>  
Public comment is being afforded to the general public via web-conference. Anyone who would like to address the Board during public participation may do so by following particular registration requirements that are described on our agenda.  
The individual needs to register by clicking on this link:  
<https://attendee.gotowebinar.com/register/559196633667682319>

prior to 8:30 a.m. on Thursday, February 25, 2021 with their name, address and phone number.

- Speakers for public comment are asked to strictly observe SEDOL's Public Participation Guidelines, including limiting their comments to five minutes.
- Certain groups that are impacted by the agenda topics for SEDOL's meeting are being afforded the opportunity to have a very limited number of pre-approved attendees physically present for the Board meeting and those attendees may give in-person public comment. Only approved attendees will be permitted to be present in person for the meeting.
- SEDOL plans to revise this plan to the extent the Governor issues an Emergency Order relaxing the OMA or providing flexibility to public boards.

Vice-President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

## VII. OLD BUSINESS

### A. Policy Revisions 2<sup>nd</sup> Reading/Approval – **ACTION NEEDED** (Dr. Lynch)

Administration recommends Board approval of the following policy. A red-line copy of the policy is included in Board member agenda packets.

5:170 Copyright *Designation of District Digital Millennium Copyright Act (DMCA) Agent*

#### **Motion to Approve Revisions — ROLL CALL VOTE**

**Move approval of policy revisions as presented.**

## VIII. NEW BUSINESS

### A. Project Authorization Approval – **ACTION NEEDED** (Ms. Watson)

Ms. Watson will provide the Board information on a Project Authorization with Wold for the South School gym floor replacement project. A copy of the Project Authorization is included in Board member packet.

#### **Motion to Approve Project Authorization – ROLL CALL VOTE**

**Move approval of the Project Authorization with Wold for the South School gym floor replacement project.**

B. Fairhaven Project Change Order and Update — ***ACTION NEEDED*** (Ms. Watson)

Administration recommends approval of the Owner Contract Change Order #8 received from Lamp, Inc. This is a deduct in the amount of \$811,734.00. A copy of the change order is included in the Board member agenda packet.

**Motion to Approve Change Order – *ROLL CALL VOTE***

**Move approval of Lamp, Inc. Owner Contract Change Order #8 deduct in the amount of \$811,734.00 as presented.**

C. Cybersecurity/Net56 – ***INFORMATIONAL*** (Ms. Watson)

Ms. Watson will discuss the Net 56 Student Data Privacy Cybersecurity Contract.

D. Student Online Privacy Protection Act (SOPPA) – ***INFORMATIONAL*** (Mrs. Wojcik)

Mrs. Wojcik will discuss the SOPPA requirements and plan.

E. Cyd Lash Academy Carpet/Tile Project – ***INFORMATIONAL*** (Ms. Watson)

F. SEDOL 2015 Bond Review – ***INFORMATIONAL*** (Ms. Watson)

Ms. Watson will discuss the Moody bond review.

G. Regional Safe School Program (RSSP) – ***INFORMATIONAL*** (Mrs. Donnan/Ms. Watson)

Mrs. Donnan and Ms. Watson will discuss a possible rental agreement between SEDOL and the Lake County Regional Office for a space at Gages Lake School for the Regional Safe Schools Program.

H. Return to School Discussion – ***ACTION NEEDED*** (Mrs. Donnan)

Administration will provide the Board an update on a 5-day school week hybrid plan and recommend approval. A copy of the plan is included in the Board member agenda packet.

**Motion to Approve Plan – *ROLL CALL VOTE***

**Move approval of 5-day school week hybrid plan as recommended.**

I. SEDOL Travel Guidance – ***INFORMATIONAL*** – (Mrs. Donnan)

Administrative Team will review current practices, CDC and LCHD recommendations regarding international and domestic travel for discussion with the Board.

J. FOIA Requests — ***INFORMATIONAL*** (Dr. Lynch)

1. February 2, 2021- Nathan Mihelich, Illinois Retired Teachers Association requested via email the name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year. He requested the records be provided electronically.

February 3<sup>rd</sup>, 2021- Dr. Lynch responded electronically to Mr. Mihelich with the name and email address of the certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.

2. February 4, 2021- Joe Sutton requested via email a digital copy of the following documents:
- The district's current website and/or content management system (CMS) provider contract.
  - The district's current alerts and/or emergency notification provider contract.
  - The district's current mobile app provider contract.
  - The district's current learning management system (LMS) provider contract.
- February 5, 2021- Dr. Lynch responded electronically to Mr. Sutton with the district's website and/or content management system provider contract and the district's current alerts and/or emergency notification provider contract. SEDOL currently does not have a mobile app provider contract nor an LMS provider contract.

IX. CLOSED SESSION

**Motion to Enter into Closed Session – ROLL CALL VOTE**

**Move the Board enter into closed session to discuss:**

1. **Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**
2. **Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**

**Motion to Return to Public Session — ROLL CALL VOTE**

**Move the Board return to public session.**

X. OTHER BUSINESS

XI. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Mrs. Donnan)

Evidence of Exceptional Service

- Member district high school and a few Fairhaven transition students are going to Cyd Lash Academy for their Vocational experiences.
- Students at Laremont participated in the Great Kindness Challenge.
- Project SEARCH has interns throughout the SEDOL campus including Laremont and GLS.
- Two students from Cyd Lash Academy were recognized for Leadership and Academic gains and chosen as CLA Students of the Year by the Grayslake Exchange Club.
- South School and a DHH student transitioned back to their home district.

XII. EXECUTIVE BOARD MEMBER COMMENTS (Mrs. Pahl)

Executive Board members are invited to make announcements or comments.

XIII. COMMITTEE REPORTS

A joint Personnel and Finance Committee meeting will be held on March 8, 2021 at 9:00 a.m. at the SEDOL Administration Building, Bay Room.

XIV. ADJOURNMENT – **ACTION NEEDED** (Mrs. Pahl)

**Motion to Adjourn — ROLL CALL VOTE**

**Move the Board Adjourn.**

**2020-21 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, March 18, 2021 – 9:30 a.m.

Thursday, April 8, 2021 – 9:30 a.m.     *Special Meeting to Review Tentative Budget*

Thursday, April 22, 2021 – 9:30 a.m.

Thursday, May 27, 2021 – 9:30 a.m.

Thursday, June 24, 2021 – 9:30 a.m.

Thursday, July 22, 2021 – 9:30 a.m.

**2020-21 Governing Board Meeting Schedule**

Wednesday, March 3, 2021 – 7:00 p.m.

Wednesday, June 2, 2021 – 7:00 p.m.