

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, M.Ed.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, September 17, 2020
TIME: 9:30 A.M.
PLACE: SEDOL Office Bay Room

The SEDOL Superintendent, head of a public body, has determined it is impractical for in person participation by all Board members and the public due to increased cases of COVID 19 in Lake County.

Therefore, **for public participation**, please register through the following link:

<https://attendee.gotowebinar.com/register/2914844217656780558>

To participate in Public Comment, please go to page 5 of this agenda and use the link to register.

You will need to be registered by 8:30 a.m. on September 17, 2020.

- I. CALL TO ORDER/ROLL CALL (Dr. Sefcik)
- II. PLEDGE OF ALLEGIANCE (Dr. Sefcik)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Dr. Sefcik)
Motion to Accept/Amend Agenda — *ROLL CALL VOTE*
Move the agenda be accepted/amended as presented/recommended.
- IV. CONSENT AGENDA — ***ACTION NEEDED*** (Dr. Sefcik)
 - A. Approval of Minutes: Public and closed session minutes of the regular meeting of August 27, 2020 are included in Board member agenda packets.
 - B. Financial Matters
 1. Paid Accounts Payable List: The following expenditures represent the September, 2020 accounts payable list:

Accounts Payable	\$654,577.69
Payroll Liabilities 06/30/20-08/31/20	\$927,947.83
Net Payroll 6/30/20	\$657,333.45
Net Payroll 08/30/20	\$9,001.17

Net Payroll 08/31/20	\$568,800.02
Net Payroll 09/15/20 – Not Available	\$0.00
Payroll Liabilities 09/15/20 – Not Available	\$0.00
TOTAL	\$2,817,660.16

2. Treasurer's Report: The treasurer's report for August, 2020 will come under separate cover early next week.

C. Policy Revisions

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented. A red-line copy of the policies are included in Board member agenda packets.

5:200	Terms and Conditions on Employment Dismissal
5:220	Substitute Teachers
07:10	Equal Education Opportunities
7:340	Student Records

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Jensen, Sharon - Interim Food Service Support Staff
- Budget approved vacancy, part-time .8
 - \$18.00/hour
 - August 31, 2020

Licensed Staff

- Fiorito, Korine
- Assistant to the Principal and Director of Instructional Services
 - Budget approved vacancy
 - MA, Concordia University- Chicago
 - \$74,000 prorated
 - September 17, 2020

- Loris, Joyce
- Director of Business Services
 - Budget approved vacancy
 - MA/MS, Northern Illinois University
 - \$100,000 prorated
 - January 4, 2021

- Wojcik, Laura
- Assistant Superintendent for Human Resources
 - Budget approved vacancy
 - MA/MS, Northeastern Illinois
 - \$132,646.58
 - July 1, 2021

2. Resignations/Retirements

Educational Support Personnel

- Bongratz, Angie - Art Therapist – South School & Sector
- Resigning September 30, 2020
- DeJoseph, Diane - Paraprofessional – Sector
- Resigned September 11, 2020
- Greene, Mikayla - Paraprofessional – Fairhaven School
- Resigning September 24, 2020
- McHaley, Mark - Paraprofessional – Sector
- Resigned September 4, 2020
- Thibault, Jennifer - Paraprofessional – Sector
- Resigning September 18, 2020

Licensed Staff

- Byrne, Amy - Social Worker – Cyd Lash Academy
- Retiring at the end of the 2023-24 school year
- Ekovich, Mary - Teacher – Gages Lake School
- Retiring at the end of the 2021-22 school year
- Fiorito, Korine - Academic Specialist
- Resigning September 16, 2020 to accept position of Assistant to the Principal/Director of Instructional Services
- Wojcik, Laura - Assistant Superintendent of Educational Services
- Resigning June 30, 2020 to accept position of Assistant Superintendent for Human Resources

3. Request for Leave of Absence

- Tenner, Rebecca - Teacher – Community Life Skills
- Beginning October 19, 2020 for the remainder of the 2020-21 school year.

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

4. Professional Vacancies Anticipated for 2020-21

- 1 School Social Worker (Gages Lake School)
- 2 Emotional/Behavioral Needs Teacher (Gages Lake School)
- 1 Emotional/Behavioral Needs Teacher (South School)
- 1 EC (part-time) (Fairhaven School)
- 1 Transition Teacher (John Powers Center)
- 1 LASSO I Teacher (Millburn)
- 2 LASSO Autistic Teacher (Fairhaven School)
- 1 Substitute Teacher (Various)

V. RECOGNITION (Mrs. Donnan)

A. STARS Student

The Board will recognize a student from Ms. Merkel's classroom at Laremont School, as the STARS Student for September.

B. Employee of the Month

The Board will recognize Angel O'Rourke, Teacher at John Powers Center, as September's employee of the month.

VI. OLD BUSINESS

A. Construction Update – **INFORMATIONAL** (Ms. Watson)

Ms. Watson will update the Board on the current construction projects.

VII. NEW BUSINESS

A. Fairhaven Project Change Order — **ACTION NEEDED** (Ms. Watson)

Administration recommends approval of the Owner Contract Change Order #7 received from Lamp, Inc. This is a deduct in the amount of \$18,374.94. A copy of the change order is included in the Board member agenda packet.

Motion to Approve Change Order – ROLL CALL VOTE

Move approval of Lamp, Inc. Owner Contract Change Order #7 deduct in the amount of \$18,374.94 as presented.

B. Sale of Fixed Assets — **INFORMATIONAL** (Ms. Watson)

C. E-Learning Approval — **INFORMATIONAL** (Mrs. Donnan)

Mrs. Donnan will review the e-Learning/Distance Learning Plan with the Board. A notice will be posted/published of a public hearing scheduled for 9:00 a.m. on Thursday, October 22, 2020, in the Bay room at the SEDOL Administration building or a remote meeting, if necessary.

D. Policy Revisions 1st Reading – **INFORMATIONAL** (Dr. Lynch)

Proposed revisions to the following policies have been reviewed by the Policy Committee. A red-line copy of the policies are included in Board member agenda packets.

2:220	Executive Board Meeting Procedure
2:260	Uniform Grievance Procedure
2:265	Title IX Harassment Grievance Procedure
4:180	Pandemic Preparedness: Management; and Recovery
05:10	Equal Employment Opportunity and Minority Recruitment
05:20	Workplace Harassment Prohibited
5:100	Staff Development Program
07:20	Harassment of Students Prohibited
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment
7:185	Teen Dating Violence Prohibited
7:190	Student Behavior
7:345	Use of Educational Technologies; Student Data Privacy and Security

E. Extended Agreement for IAES Services — **ACTION NEEDED** (Mrs. Wojcik)

Administration recommends approval of a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring a 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school. The proposed extension and the original agreement are included in Board member packets.

Motion to Approve Extended Agreement — ROLL CALL VOTE

Move approval of a one-year extension of the agreement with Connections Day School as presented.

VIII. PUBLIC COMMENT (Dr. Sefcik)

- Public participation is being afforded to the general public via web-conference. To participate, please register by clicking on this link:
<https://attendee.gotowebinar.com/register/2914844217656780558>
Public comment is being afforded to the general public via web-conference. Anyone who would like to address the Board during public participation may do so by following particular registration requirements that are described on our agenda. The individual needs to register by clicking on this link:
<https://attendee.gotowebinar.com/register/2914844217656780558>
prior to 8:30 a.m. on Thursday, August 17th with their name, address and phone number.
- Speakers for public comment are asked to strictly observe SEDOL's Public Participation Guidelines, including limiting their comments to five minutes.
- Certain groups that are impacted by the agenda topics for SEDOL's meeting are being afforded the opportunity to have a very limited number of pre-approved attendees physically present for the Board meeting and those attendees may give in-person public comment. Only approved attendees will be permitted to be present in person for the meeting.
- SEDOL plans to revise this plan to the extent the Governor issues an Emergency Order relaxing the OMA or providing flexibility to public boards.

President Sefcik will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.

7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

IX. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss:

- Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
- The placement of individual students in special education programs and to consider individual student matters – 5 ILCS 120/2(c)(1).

Motion to Return to Public Session — ROLL CALL VOTE

Move the Board return to public session.

X. OTHER BUSINESS

Settlement Agreement – **ACTION NEEDED** (Mrs. Donnan)

Motion to Approve Settlement — ROLL CALL VOTE

Move approval of the settlement agreement and release of claim between SEDOL and Student #91720201.

XI. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Mrs. Donnan)

A. Announcements / Wins

1. Fairhaven School had its ribbon cutting ceremony on Monday, August 31. Board members also received a tour of the building.
2. Three students from Cyd Lash Academy started at tech campus last week. This is the most students we have had at tech in the last 10 years.
3. Students and parents have been connecting virtually through pictures/links for innovative ideas from SEDOL staff.
4. Across the District there has been an increase in student and parent participation as staff work to improve organizational systems.

XII. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Sefcik)

Executive Board members are invited to make announcements or comments.

XIII. COMMITTEE REPORTS

XIV. ADJOURNMENT – ***ACTION NEEDED*** (Mrs. Pahl)

Motion to Adjourn — *ROLL CALL VOTE*

Move the Board Adjourn.

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2020-21 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, October 22, 2020 – 9:30 a.m.

Thursday, November 12, 2020 – 9:30 a.m.

Thursday, December 17, 2020 – 9:30 a.m.

Thursday, January 28, 2021 – 9:30 a.m.

Thursday, February 25, 2021 – 9:30 a.m.

Thursday, March 18, 2021 – 9:30 a.m.

Thursday, April 8, 2021 – 9:30 a.m.

Special Meeting to Review Tentative Budget

Thursday, April 22, 2021 – 9:30 a.m.

Thursday, May 27, 2021 – 9:30 a.m.

Thursday, June 24, 2021 – 9:30 a.m.

Thursday, July 22, 2021 – 9:30 a.m.

2020-21 Governing Board Meeting Schedule

Wednesday, December 2, 2020 – 7:00 p.m.

Wednesday, March 3, 2021 – 7:00 p.m.

Wednesday, June 2, 2021 – 7:00 p.m.