

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, March 21, 2024
TIME: 9:30 AM
LOCATION: SEDOL Office Bay Room

1. CALL TO ORDER - ROLL CALL (Dr. Lind)

2. PLEDGE OF ALLEGIANCE (Dr. Lind)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Accept the Agenda - VOICE VOTE
Move acceptance of the agenda as presented.

4. CONSENT AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Approve the Consent Agenda - ROLL CALL VOTE
Move approval of the consent agenda items and addendum, if included, as presented.

4.1 Minutes

Public and closed session minutes of the regular meeting of February 15, 2024.

4.2 Financial Matters

Paid Accounts Payables and Fund Balance Report:

[FY24 March Executive Board Meeting Summary.pdf](#)

[Paid AP Check Register - Payroll Liabilities 02-15-24.pdf](#)

[Paid AP Check Register - Payroll Liabilities 02-29-24.pdf](#) 

[Paid AP Check Run 03-21-24.pdf](#) 

[Paid AP Check Run Over \\$8,000 03-21-24.pdf](#) 

[Paid AP Manual Checks 02-09,13,16,23,26,29-24.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 02-09,13,16,23,26,29-24.pdf](#) 

[Fund Balance Report 03.06.2024.pdf](#) 

4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[March 21, 2024 Personnel Recommendations & Vacancies.pdf](#) 

5. RECOGNITION (Dr. Donnan)

5.1 STARS Students

The Board will recognize a student from Ms. Megan Swirsley's classroom at Millburn Elementary as the March STARS Student.

5.2 Employee of the Month

The Board will recognize Rikaine Hernandez, Administrative Assistant for Curriculum & Assessment, as the March Employee of the Month.

6. PUBLIC COMMENT (Dr. Lind)

President Lind will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.

5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

7. OLD BUSINESS

- 7.1 Fairhaven School Gym Floor Project - INFORMATIONAL (Dr. Donnan)
Dr. Donnan will provide an update to the Fairhaven School Gym Floor Project.
- 7.2 Facilities Update - INFORMATIONAL (Dr. Donnan)
Administration will provide the Board project and school updates on Cyd Lash Academy, the Administration Building, and Fairhaven School.

8. NEW BUSINESS

- 8.1 Infinitec Contract - ACTION NEEDED (Dr. Donnan)
Administration requests approval of the FY25 Infinitec contract. This contract includes SEDOL member districts through the Articles of Joint Agreement. Contract amount is determined based on the prior year's Fall Housing Report submitted to ISBE at a cost of \$.74 per student with a maximum amount of \$47,950.

Motion to Approve the Infinitec Contract - ROLL CALL VOTE
Move approval of the FY25 Infinitec Contract to include SEDOL and its member districts, not to exceed \$47,950 as presented.
- 8.2 E-Rate and Internet Service Contract - INFORMATIONAL (Dr. Donnan)
Dr. Donnan will update the Board on e-rate and our current internet service contract.
- 8.3 SEDOL Fiscal Forecast - INFORMATIONAL (Dr. Donnan)
SEDOL provides exceptional special education programs for exceptional students by exceptional staff that are not replicable by

home schools. An update will be provided regarding maintaining future financial stability for SEDOL programs.

8.4 Ten Year Life Safety Study and Report - INFORMATIONAL (Dr. Donnan)

Dr. Donnan will update the Board on the Ten Year Life Safety Study and Report.

9. CLOSED SESSION

Motion to Enter Into Closed Session - ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion to Return to Public Session - VOICE VOTE

Move the Board return to public session.

10. OTHER BUSINESS

10.1 Termination Recommendation - ACTION NEEDED (Dr. Lind)

Administration recommends termination during probationary period of a support staff member, employee #03212024-1, effective February 20, 2024.

Motion to Approve Termination - ROLL CALL VOTE

Move to approve termination of support staff member #03212024-1 as recommended.

10.2 Recommendations for FY25 Personnel Reductions in Force and Dismissals - ACTION NEEDED (Dr. Wojcik)

Administration recommends the Executive Board approve necessary personnel reductions, dismissals and other possible related personnel actions for the 2024-25 school year by taking action on the following motions.

Motion to Adopt Document #1 - ROLL CALL VOTE

Move adoption of the Resolution labeled Document #1 regarding the Honorable Dismissal of Teachers.

Motion to Adopt Document #2 - ROLL CALL VOTE

Move adoption of the Resolution labeled Document #2 regarding the Honorable Dismissal of Educational Support Personnel Employees.

Motion to Adopt Document #3 - ROLL CALL VOTE

Move adoption of the Resolution labeled Document #3 regarding the Dismissal of Support Personnel for Reasons Other Than Reduction in Force.

11. COMMITTEE REPORTS

1. Personnel Committee met on March 11, 2024
2. Finance Committee met on March 13, 2024

12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)

12.1 Evidence of Exceptional Service

1. The Laremont Resource Fair was hosted during parent/teacher conferences. A huge thank you to Andre Probst for making this event happen.
2. SEDOL participated in the Lake County Job Fair to recruit for next school year.
3. Construction projects for Administration Building HVAC and fencing on campus have started.
4. Staff at Laremont, including occupational therapists and physical therapists, participated in the pilot program MOVE training preparing them to be a model site.

13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

14. ADJOURNMENT (Dr. Lind)

2023-24 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, April 4, 2024 – 9:30 a.m. *Special Meeting to Review Tentative Budget Mtg*

Thursday, April 25, 2024 – 9:30 a.m.

Thursday, May 23, 2024 – 9:30 a.m.

Thursday, June 27, 2024 – 9:30 a.m.

Thursday, July 25, 2024 – 9:30 a.m.

2023-24 Governing Board Meeting Schedule

Wednesday, June 5, 2024 – 7:00 p.m.