

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, February 15, 2024
TIME: 9:30 AM
LOCATION: SEDOL Office Bay Room

1. CALL TO ORDER - ROLL CALL (Dr. Lind)

2. PLEDGE OF ALLEGIANCE (Dr. Lind)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Accept the Agenda - VOICE VOTE

4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)

Motion to Approve Consent Agenda - ROLL CALL VOTE
Move approval of the consent agenda items and addendum, if included, as presented.

4.1 Minutes

Public and closed session minutes of the regular meeting of January 25, 2024.

4.2 Financial Matters

Paid Accounts Payables and Fund Balance Report:

[FY24 February Executive Board Meeting Summary.pdf](#)

[Paid AP Check Register - Payroll Liabilities 01-11-24 0001.pdf](#)

[Paid AP Check Register - Payroll Liabilities 01-12-24 0001.pdf](#)

[Paid AP Check Register - Payroll Liabilities 01-31-24 0001.pdf](#) 

[Paid AP Check Run 02-15-24.pdf](#) 

[Paid AP Check Run Over \\$8,000 02-15-24.pdf](#) 

[Paid AP Manual Checks 01-19,23,26,31-24.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 01-19,23,26,31-24.pdf](#) 

[Fund Balance Report 02.07.2024.pdf](#) 

4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[Personnel Recommendations & Vacancies.pdf](#) 

5. **RECOGNITION (Dr. Donnan)**

5.1 STARS Students

The Board will recognize a student from Ms. Zaslavsky's classroom at Gages Lake School as the February STARS Student.

5.2 Employee of the Month

The Board will recognize Ms. Karen Schreck, Academic Specialist, as the February Employee of the Month.

6. **PUBLIC COMMENT (Dr. Lind)**

President Lind will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.

5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

7. OLD BUSINESS

7.1 Policy Revisions 2nd Reading/Approval - ACTION NEEDED (Dr. Wojcik)

Proposed revisions to the following policies were review at the January 25th meeting. Administration is requesting Board approval.

[0410 Fiscal:Business Mngmt Feb 15 2024.pdf](#) 

[0460 Purchases:Contracts Feb 15 2024.pdf](#) 

[7165 Reserved School Uniforms Feb 15 2024.pdf](#) 

[7270 Admin Meds to Students Feb 15 2024.pdf](#) 

Motion to Approve Revisions - VOICE VOTE

Move approval of the policy revisions as presented.

8. NEW BUSINESS

8.1 SEDOL Program Update - INFORMATIONAL (Ms. Stieter)

Ms. Streiter will provide a student achievement and instructional practices review.

8.2 2024-25 SEDOL Calendar - ACTION NEEDED (Ms. Strieter)

The proposed calendar was developed based on the suggested calendar from the Regional Superintendent of Schools, but it was modified to fit the special needs of SEDOL facilities. The calendar pertains to Laremont School, Gages Lake School, Cyd Lash Academy, Fairhaven School, SEDOL Vocational Program, Transition Program at John Powers Center, REACH Community Site, the Regional Safe School Program, the ALOP Program and the administrative office. All other programs follow the calendar as established by the host school district for the class/program/attached building.

Motion to Approve School Calendar - VOICE VOTE

Move approval of the 2024-25 SEDOL School Calendar as presented.

- 8.3 Camera Request for Proposals - ACTION NEEDED (Dr. Donnan)
SEDOL Administration will discuss the need for security camera updating and replacement throughout the district and the need to request proposals.

Motion to Request Proposals - VOICE VOTE

Move approval for Administration to seek security camera Request for Proposals for the district.

- 8.4 Fairhaven Gym Flooring Replacement Project- ACTION NEEDED (Ms. Peterson)
SEDOL Administration will discuss the need for replacing the Fairhaven School gym flooring and the need to request proposals.

Motion to Request Proposals - VOICE VOTE

Move approval for Administration to seek gym flooring Request for Proposals for Fairhaven School.

- 8.5 PowerSchool Agreement - ACTION NEEDED (Mr. Crowley)
Administration recommends the three year contract with PowerSchool to purchase software and services to serve as SEDOL's next student information system (SIS) in the amount of \$54,820.00. Annual recurring fees beginning year two of implementation and moving forward will be approximately \$16,235.00.

Motion to Approve Agreement - ROLL CALL VOTE

Move approval of the agreement between SEDOL and PowerSchool as presented.

9. CLOSED SESSION

10. OTHER BUSINESS

- 10.1 Termination Recommendation - ACTION NEEDED (Dr. Wojcik)
Administration recommends termination during probationary period of a support staff member, employee #02152024-1, effective January 22, 2024.

Motion to Approve Termination - ROLL CALL VOTE

Move to approve the termination of support staff member #02152024-1 as recommended.

- 10.2 Termination Recommendation - ACTION NEEDED (Dr. Wojcik)
Administration recommends termination for cause of a support staff

member, employee #02152024-2, effective February 15, 2024.

Motion to Approve Termination - ROLL CALL VOTE

Move to approve the termination of support staff member #02152024-2 as recommended.

- 10.3 Termination Recommendation - ACTION NEEDED (Dr. Wojcik)
Administration recommends termination for job abandonment of a support staff member, employee #02152024-3, effective January 29, 2024.

Motion to Approve Termination - ROLL CALL VOTE

Move to approve the termination of support staff member #02152024-3 as recommended.

11. COMMITTEE REPORTS

- Finance Committee met February 1, 2024
- Personnel Committee met February 5, 2024

Both committees will meet again in early March.

12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)

12.1 Evidence of Exceptional Service

- SEDOL hosted their annual blood drive. SEDOL's Nursing Coordinator, Susan Kruckman, was instrumental in its success.
- SEDOL has three seniors from the DHH program who have been accepted into the National Technical Institute of the Deaf (RIT) to pursue their future degrees for next year. SEDOL is excited to see them pursue their future endeavors.
- Congratulations to two Cyd Lash Academy student who were recognized by Exchange Club. Great work Taylor and Keagan!
- Community Transition classes prepared over 4000 books with Bernie's Book Bank! Way to go Community Transition students and staff.

13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

14. ADJOURNMENT (Dr. Lind)

2023-24 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, March 21, 2024 – 9:30 a.m.

Thursday, April 4, 2024 – 9:30 a.m. *Special Meeting to Review Tentative Budget Mtg*

Thursday, April 25, 2024 – 9:30 a.m.

Thursday, May 23, 2024 – 9:30 a.m.

Thursday, June 27, 2024 – 9:30 a.m.

Thursday, July 25, 2024 – 9:30 a.m.

2023-24 Governing Board Meeting Schedule

Wednesday, March 6, 2024 – 7:00 p.m.

Wednesday, June 5, 2024 – 7:00 p.m.