

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819

847-548-8470 Fax 847-548-8472 VP 224-207-8476

www.sedol.us

Judy Hackett, Ed.D.

Tim Thomas, Ed.D.

Co-Interim Superintendents

TO: Executive Board Members

FROM: Administration

RE: Executive Board Meeting

DATE: Thursday, October 24, 2024

TIME: 8:30 AM

LOCATION: SEDOL Administration Bldg. Bay Room

1. CALL TO ORDER - ROLL CALL (Dr. Lind)

2. PLEDGE OF ALLEGIANCE (Dr. Lind)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Accept the Agenda - VOICE VOTE

Move acceptance of the agenda as presented.

4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)

Motion to Approve the Consent Agenda - ROLL CALL VOTE

Move approval of the consent agenda items and addendum, if included, as presented.

4.1 Minutes

Public and closed session minutes of the regular meeting of September 19, 2024.

4.2 Financial Matters

Paid Accounts Payables and Fund Balance Report:

[FY25 October Executive Board Meeting Summary.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 09-13-24.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 09-30-24.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 010-15-24.pdf](#) 

[Paid AP Check Run 10-24-24.pdf](#) 

[Paid AP Check Run Over \\$8,000 10-24-24.pdf](#) 

[Paid AP Manual Checks 09-13,18,20,27-24.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 09-13,18,20,27-24.pdf](#) 

4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[Oct 24, 2024 Personnel Recommendations & Vacancies \(1\).pdf](#) 

4.4 Policy Matters

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented.

[0270 Vacancy Unexpired Term Oct 24 2024.pdf](#) 

[0415 Identity Protection Oct 24 2024.pdf](#) 

[0470 Resource Conservation Oct 24 2024.pdf](#) 

[0720 Harassment of Stud Prohibited Oct 24 2024 .pdf](#) 

[2125 EB Compensation Oct 24 2024.pdf](#) 

[2160 Bd Attorney Oct 24 2024.pdf](#) 

[2260 Uniform Grievance Oct 24 2024.pdf](#) 

[2265 Title IX Sexual Harrassment Grievance Oct 24 2024.pdf](#) 

[4140 Waiver of Student Fees Oct 24 2024.pdf](#) 

[5100 Staff Dev Oct 24 2024.pdf](#) 

[5130 Resp Concerning Internal Info Oct 24 2024.pdf](#) 

[5180 Temp Ill or Incapacity Oct 24 2024.pdf](#) 

[5200 Employment-Dismissal Oct 24 2024.pdf](#) 

[5285 Testing for Bus Drivers Oct 24 2024.pdf](#) 

[5310 Compensatory Time-Off Oct 24 2024.pdf](#) 

[6140 Ed of Homeless Children Oct 24 2024.pdf](#) 

[6150 Home Hosp Instruction Oct 24 2024.pdf](#) 

[6230 Library Media Oct 24 2024.pdf](#) 

[7170 Vandalism Oct 24, 2024.pdf](#) 

[7185 Teen Dating Oct 24 2024.pdf](#) 

5. RECOGNITION (Dr. Hackett/Dr. Thomas)

5.1 STARS Students (Mr. Preble)

The Board will recognize a student from Mr. Weidner's classroom at Cyd Lash Academy as the October STARS Student.

5.2 Employee of the Month (Dr. Hjorth)

The Board will recognize Ms. Jennifer O'Day, Paraprofessional at Fairhaven School, as the October Employee of the Month.

6. SEDOL CONTINUOUS IMPROVEMENT PLAN (CIP) UPDATE (Dr. Hackett/Dr. Thomas)

1. Cyd Lash Academy, Goal 1- Mr. Preble, Principal
2. Nursing, Goal 3, Revised Procedure- Ms. Kruckman, Nursing Coordinator
3. Behavior Specialists, Goal 3, Use of Behavior Specialists- Mr. Bolin, Director of Special Services

7. PUBLIC COMMENT (Dr. Lind)

President Lind will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has

previously addressed the Board on the same subject.

5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

8. OLD BUSINESS

8.1 FY23 Audit Update - INFORMATIONAL (Dr. Johns)

The FY23 audit continues with an in person visit from the auditors to be scheduled. An anticipated completion date of December 2024 is still planned.

8.2 FY25 Budget Amendment Update - ACTION NEEDED (Dr. Johns)

Administration recommends the amended budget for FY25 be presented for Governing Board approval at the December 4, 2024 meeting.

1. The final budget be based on the accrual basis, which includes Evidence-Based Funding and tuition revenues being calculated accordingly;
2. For final budget purposes, total expenditures in the Education Fund for FY25 be set at \$53,494,781 and that those expenditures be offset by tuition, district contractual and grant revenue, leaving a fund balance of \$5,425,909;
3. Total expenditures in the Operations and Maintenance Fund be set at \$8,525,176; in the Debt Service Fund at \$281,200; in the Transportation Fund at \$688,812; in the IMRF Fund at \$1,000,000.

Motion to Accept and Present Amended Budget - ROLL CALL VOTE

Move acceptance of the FY25 amended budget as presented and recommend Governing Board approval at the December 4, 2024 meeting.

8.3 Snow Removal Request for Proposal - ACTION NEEDED (Dr.

Johns)

Proposals for snow removal and salting of parking lots at Fairhaven School for the 2024-25 school year were due and reviewed on Friday, October 18, 2024. Two proposals were received and after review, it was determined that Balanced Environments, LLC was the most cost efficient with a one year contract in the amount of \$12,450.00.

Motion to Approve Proposal - ACTION NEEDED

Administration recommend the Board approve the one year contract between Balanced Environments, LLC and SEDOL for snow removal and salting at Fairhaven School for the 2024-25 school year in the amount of \$12,450.00 as presented.

9. NEW BUSINESS

9.1 Therapets Agreement - ACTION NEEDED (Mr. Crowley)

Administration recommends continuation of services from Therapets for Laremont School for the 2024-25 school year. The SEDOL Foundation has agreed to cover the cost of \$10,800.00 associated with this agreement.

Motion to Approve Agreement

Move approval of the agreement in the amount of \$10,800.00 between SEDOL and Therapets for the 2024-25 school year as presented.

9.2 SMART Intergovernmental Cooperation Agreement - ACTION NEEDED (Dr. Thomas)

Administration will discuss with the Board the ROE Intergovernmental Cooperation Agreement for Mutual Assistance in Response to Crises in the Public Schools of Lake County. The program will be called the Lake County School Mutual Aid Response Team (LCSMART). The fee for becoming a part of this program for the 2024-25 school year is \$250. Future annual fees will be set by an Advisory Panel and shall not exceed \$400.00. Administration recommends approval of the agreement.

Motion to Approve Agreement - ROLL CALL VOTE

Move acceptance of the Intergovernmental Cooperation Agreement and participation in the LCSMART program as presented.

9.3 Paraprofessional Memorandum of Understanding (MOU) - INFORMATIONAL (Dr. Wojcik)

Discussion of memorandum to memorialize the understanding reached between the Governing Board of the Special Education

District of Lake County and the SEDOL Support Staff Association/IEA/NEA concerning Longevity Pay and Long Term/Permanent Substitution pay outlined in Article XV of the 2023-2026 Collective Bargaining Agreement between the parties.

- 9.4 Policy Updates/Review - INFORMATIONAL (Dr. Wojcik)
Administration requests the Board review the following PRESS updates for 1st reading. These policies will be included on the November agenda for 2nd reading/approval.

[0480 Accounting and Audit Nov 14 2024.pdf](#) 

[6110 Prog for At-Risk Students Nov 14 2024.pdf](#) 

- 9.5 Planning for December Governing Board Meeting - INFORMATIONAL (Dr. Hackett/Dr. Thomas)
The Board will review a draft of the agenda for the December 4, 2024 Governing Board meeting.

- 9.6 FOIA Request - INFORMATIONAL (Dr. Wojcik)
An anonymous FOIA request was made on October 3, 2024, requesting the following information: first and last names of all administrative employees, hire dates, and salaries. Dr. Wojcik responded to the request on October 8, 2024.

10. CLOSED SESSION - ACTION NEEDED (Dr. Lind)

Motion to Enter Into Closed Session - ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for on or more classes of employees.

Motion to Return to Public Session - VOICE VOTE

Move the Board return to public session.

11. OTHER BUSINESS

- 11.1 Possible Termination - ACTION NEEDED (Dr. Lind)

Administration recommends the termination of support staff member employee 10242024-1 as recommended.

Motion to Approve Termination - ROLL CALL VOTE

Move to approve the termination of employee 10242024-1 as recommended.

11.2 Superintendent Search - INFORMATIONAL (Dr. Lind)

12. COMMITTEE REPORTS

13. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Hackett/Dr. Thomas)

13.1 SEDOL Foundation Update (Ms. Subry)

- One Special Night- November 9
- Ping Pong for the Kids- February 2
- Laremont Trivia Night- March 15
- Dinner Dance- April 26
- Pucks for Autism- June 20-22

14. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

15. ADJOURNMENT (Dr. Lind)

2024-25 Executive Board Meeting Schedule *(Note new start time of 8:30 a.m.)*

SEDOL Office Bay Room

***Cyd Lash Academy Multipurpose Room*

Thursday, November 14, 2024 - 8:30 a.m.

Thursday, December 19, 2024 - 8:30 a.m.

Thursday, January 23, 2025 - 8:30 a.m.

Thursday, February 27, 2025 - 8:30 a.m.

Thursday, March 20, 2025 - 8:30 a.m.

Thursday, April 3, 2025 - 8:30 a.m. *Special meeting on tentative budget*

Thursday, April 24, 2025 - 8:30 a.m.

Thursday, May 22, 2025 - 8:30 a.m.

Thursday, June 26, 2025 - 8:30 a.m.

Thursday, July 24, 2025 - 8:30 a.m.

2024-25 Governing Board Meeting Schedule

Wednesday, December 4, 2024 – 7:00 p.m.

Wednesday, March 5, 2025 – 7:00 p.m.

Wednesday, June 4, 2025 – 7:00 p.m.