



Valerie M. Donnan, M.Ed.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
May 27, 2021

A Public Hearing to receive comment regarding an interfund transfer was held on Thursday, May 27, 2021, at 9:00 a.m.; the hearing was held in the Bay Room at the SEDOL district office.

The Executive Board meeting was structured to allow two options for public viewing and public comment, limited in person access and through the webinar link provided. The public was able to register electronically for public comment until 8:30 a.m. or up to the start of the meeting if in person.

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by Dr. Jason Lind at 9:30 a.m. on Thursday, May 27, 2021 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Julie Brua, Superintendent, Gavin District #37
Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education
Dr. Jason Lind, Superintendent, Millburn District #24
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41 (virtual)
Mrs. Odie Pahl, Governing Board Member, Gurnee District #56 (virtual)

Board Members Absent

Dr. Christine Sefcik, Superintendent, Grant High School District #124

Staff Members Present

Mrs. Valerie Donnan, Superintendent
Mrs. Joyce Loris, Director of Business
Dr. Peggy Lynch, Assistant Superintendent for Human Resources
Ms. Barbara Watson, Assistant Superintendent of Business, CSBO
Dr. Laura Wojcik, Assistant Superintendent of Educational Services
Ms. Michelle Clark, STU Co-President (virtual)
Ms. Julie Wilt, SSSA President
Mrs. Sara Martinez, Recording Secretary

OATH OF OFFICE

Dr. Lind administered the oath of office to Dr. Michael Karner, Superintendent, Lake County Regional Office of Education, who was appointed to fill the vacancy created by the resignation of Mrs. Roycealee Wood.

PLEDGE OF ALLEGIANCE

Dr. Lind asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Mrs. Carey McHugh, second by Mr. Bob Gold, to accept the amended agenda as presented.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold Dr. Michael Karner Dr. Julie Brua	Mrs. Odie Pahl Mrs. Carey McHugh Mrs. Joanne Osmond Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mrs. Joanne Osmond, second by Mrs., Carey McHugh, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular and closed session meeting of April 22, 2021 were approved.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the May, 2021 accounts payable list:

Accounts Payable	\$744,660.31
Payroll Liabilities 04/30/21	\$874,339.44
Net Payroll 04/30/21	\$770,644.29
Payroll Liabilities 05/15/21	\$874,375.46
Net Payroll 05/15/21	<u>\$777,295.38</u>
TOTAL	\$4,041,314.88

Treasurer's Report: Report for April, 2021

Policy Matter: Policy 4:110- Transportation was approved.

Closed Session Minutes/Recordings

The Board approved the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed.

October 22, 2020	Employee Matter and Collective Bargaining
November 12, 2020	Employee Matter, Litigation, and Student Matter
December 17, 2020	Employee Matter
January 28, 2021	Employee Matter, Collective Bargaining
February 25, 2021	Collective Bargaining and Litigation
March 18, 2021	Employee Matter and Collective Bargaining
April 8, 2021	Collective Bargaining

In addition, the Board approved the destruction of verbatim recordings for the following closed session meetings:

June 27, 2019	September 19, 2019
July 25, 2019	October 24, 2019
August 22, 2019	November 14, 2019
September 11, 2019	

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Dougherty, Michael
- Assistant Operations
 - Budget approved vacancy
 - \$23.67/hour
 - May 17, 2021
- Savio, Elizabeth
- Paraprofessional – Cyd Lash Academy
 - Budget approved vacancy
 - BA/BS, Argosy University
 - \$16.61/hour
 - May 3, 2021

Licensed Staff

- Gell, Marjorie
- Speech and Language Pathologist
 - Budget approved vacancy
 - MA/MS, Northwestern University
 - \$79,945
 - August 16, 2021
- Kempen, Alex
- Teacher – Gages Lake School
 - Budget approved vacancy
 - BA/BS, Olivet Nazarene University
 - \$42,233
 - August 16, 2021

2. Resignations/Retirements

Educational Support Personnel

- Beans, Matthew
- Paraprofessional – South School
 - Resigning at the end of the 2020-21 school year
- Casebolt, Brooklyn
- Paraprofessional – Fairhaven School
 - Resigning at the end of the 2020-21 school year
- Falcon, Estefani
- Paraprofessional – Gages Lake School
 - Resigning at the end of the 2020-21 school year
- Herchenbach, Will
- Paraprofessional – Gages Lake School
 - Resigning at the end of the 2020-21 school year
- Jozefowicz, Candice
- Paraprofessional – Fairhaven School
 - Resigning at the end of the 2020-21 school year
- Liker, Daniil
- Paraprofessional – Sector
 - Retiring June 3, 2021
- Mihaljevic, Rita
- Assistive Technology Facilitator
 - Retiring at the end of the 2020-21 school year

- Monk, Naomi
 - 1:1 Registered Nurse
 - Resigned May 26, 2021
 - Will remain as a substitute nurse

- Ostrander, Millie
 - Paraprofessional
 - Resigning at the end of the 2020-21 school year
 - Will remain as a substitute

- Ott, Karen
 - Paraprofessional – Cyd Lash Academy
 - Resigning at the end of the 2020-21 school year

- Pitcher, Jeanne
 - Registered Nurse
 - Retiring at the end of the 2023-24 school year

- Rompala, Sherri
 - Paraprofessional – Sector
 - Resigning June 3, 2021

- Simmons, Marci
 - Occupational Therapist
 - Resigning at the end of the 2020-21 school year

- Russell, Isaac
 - Paraprofessional – Gages Lake School
 - Resigning at the end of the 2020-21 school year

- Villalobos, Nancy
 - Paraprofessional – Fairhaven School
 - Resigning at the end of the 2020-21 school year

- Wene, Sadie
 - Paraprofessional – Sector
 - Resigning May 28, 2021

- Williams, Alexandra
 - Paraprofessional – Fairhaven School
 - Resigning at the end of the 2020-21 school year

- Willis, Kaeleigh
 - Occupational Therapist
 - Resigning June 1, 2021

- Licensed Staff

- Karner, Michael
 - Regional Safe School Program – Principal
 - Resigned May 14, 2021

- Olsen, Kelly
 - Director of Instructional Services
 - Resigned June 30, 2021

- Seyfert, Ellie
 - School Social Worker
 - Resigning at the end of the 2020-21 school year

- Tortorella, Josephine
 - Teacher – Sector
 - Resigning May 28, 2021

- 3. Reinstatement of Staff for 2021-22
 - Educational Support Personnel

 - Conoboy, Alyssa
 - Certified Occupational Therapist Assistant

 - Hernandez, Dawn
 - Occupational Therapist

 - Licensed Staff

 - Saville, Shaun
 - Social Worker

4. Employment Recommendations for 2021-22

A list of staff recommended for re-employment for the 2021-22 school year is included at the end of the agenda.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Odie Pahl	Dr. Michael Karner
		Mrs. Carey McHugh	Dr. Julie Brua
		Mrs. Joanne Osmond	Mr. Bob Gold
			Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

Professional Vacancies Anticipated for 2020-21

- 1 Anticipated Principal (Regional Safe School Program) – TBD
- 1 Substitute Teacher (Various)

Professional Vacancies Anticipated for 2021-22

- 1 Coordinator of Technology (7/1/21) – Administration
- 1 Speech Language Pathologist (8/16/21) – Administration
- 1 Anticipated Director of Instructional Services (7/1/21) – Administration
- 10 Sign Language Interpreters (8/16/21) – John Powers Center
- 1 Teacher of the Deaf and Hard of Hearing (8/16/21) – John Powers Center
- 1 ED/BD Teacher (8/16/21) – Gages Lake School
- 1 LASSO III Teacher Intermediate (8/16/21) – Fairhaven School
- 1 LASSO III Teacher Middle School (8/16/21) – Fairhaven School
- 1 ELL Itinerant Teacher (8/16/21) – Administration
- 1 Social Worker (8/16/21) – Fairhaven
- 1 1:1 District Wide Paraprofessionals – Various
- 1 District Wide Paraprofessionals – Various
- 1 Full-Time Art Therapist (8/16/21) – South/Sector Programs

RECOGNITION

STARS Student

The Board recognized a student from Ms. Mary Beth Hutting's TAB class as the STARS Student for May. This student has been in three out of four mainstream classes this year. He has not missed a day of school. Each month he gains more confidence in his abilities.

Employee of the Month

The Board recognized Mr. Jorge Olmos, Head Custodian at Fairhaven School as May's Employee of the Month. Jorge is an outstanding person. He takes incentive to do all the little extras. Because he is so meticulous and proud, Fairhaven School sparkles all the time.

PUBLIC COMMENT

Public Comment was afforded to the general public via the web-conference registration link and in person. There was no Public Comment.

OLD BUSINESS

Resolution Authorizing Interfund Transfer

Motion to Adopt Resolution

Motion by Mrs. Odie Pahl, second by Mr. Bob Gold, to adopt the Resolution Authorizing the Interfund Transfer as presented.

A public hearing on the Resolution Authorizing Interfund Transfer was held prior to the start of the regular meeting. Administration recommended an interfund transfer of \$725,000 from the Education Fund to the Operations and Maintenance Fund and \$350,000 from the Education Fund to the Transportation Fund.

<u>Roll Call Vote:</u>	Ayes:	Dr. Michael Karner Dr. Julie Brua Mr. Bob Gold	Mrs. Carey McHugh Mrs. Joanne Osmond Mrs. Odie Pahl Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

Regional Safe School Program (RSSP) Lease

Mrs. Donnan informed the Board that the Regional Safe School Program has found an alternate location and is no longer considering SEDOL as a perspective site.

NEW BUSINESS

Appointment of IMRF Authorized Agent

Motion to Appoint IMRF Authorized Agent

Motion by Mrs. Carey McHugh, second by Mr. Bob Gold to appoint Joyce Loris as SEDOL’s IMRF authorized agent.

Administration recommended that Joyce Loris, Director of Business, be appointed as the authorized IMRF agent effective July 1, 2021.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh Mrs. Joanne Osmond Mrs. Odie Pahl	Dr. Julie Brua Mr. Bob Gold Dr. Michael Karner Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

Net56 Agreement

Motion to Approve Agreement

Motion by Mrs. Carey McHugh, second by Mrs. Joanne Osmond, to approve the agreement with Net56 for an increase of technology support and services as presented.

Administration recommended approval of Amendment 3 to Master Service Agreement for Net56. The amendment expands Net56’s current services to include: assisting with developing and implementing technology strategies, overseeing network infrastructure maintenance/improvements, consultation services regarding endpoint management of devices, and increased services to service desk personnel. This agreement is to be effective July 1, 2021 for a 12-month term at a cost of \$7,500 per month.

<u>Roll Call Vote:</u>	Ayes:	Dr. Julie Brua Mr. Bob Gold Dr. Michael Karner	Mrs. Joanne Osmond Mrs. Odie Pahl Mrs. Carey McHugh Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

Recommendation for FY22 Personnel Reduction in Force

Motion to Adopt Document #1

Motion by Mrs. Odie Pahl, second by Mrs. Joanne Osmond to adopt the Resolution labeled Document #1 regarding the Honorable Dismissal of Educational Support Personnel Employee John Firak.

Administration recommended the Executive Board approve the necessary personnel reduction for the 2021-22 school year.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Joanne Osmond	Mr. Bob Gold
		Mrs. Odie Pahl	Dr. Michael Karner
		Mrs. Carey McHugh	Dr. Julie Brua
			Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

SEDOL Programming Review for August, 2021

ISBE passed a Resolution regarding instruction for the fall. It outlines how students will be shifting from remote learning experienced during the Emergency Proclamation by the governor to in person learning. The only exception for remote instruction is that it needs to be made available for students who are not eligible for a COVID-19 vaccine and are under a quarantine order by a local public health department or the Illinois Department of Public Health. This has direct impact on the planning SEDOL was preparing for the fall as the language removes “a student must have remote learning if there is a medical condition with increased risk of severe illness from COVID 19 or if they have someone living at home with a medical condition with increased risk of severe illness from COVID 19.”

Administration sent a survey to the parents of current remote only students in the ELP Program to ask if they would be sending their students in the fall in person or if their students with medical needs would require alternate services to in person learning. A majority of the parents responded that they would be sending their child to in-person learning.

The current option based on this resolution for students within SEDOL programs would be full time in person or the IEP team would need to look at home/hospital instruction.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:54 a.m. Mrs. Carey McHugh moved, second by Mr. Bob Gold, for the Board to enter into closed session to discuss:

1. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
2. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold	Mrs. Odie Pahl
		Dr. Michael Karner	Mrs. Carey McHugh
		Dr. Julie Brua	Mrs. Joanne Osmond
			Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

Motion to Return to Public Session

At 10:00 a.m. Mrs. Carey McHugh moved, second by Mrs. Joanne Osmond, for the Board to return to public session.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold	Mrs. Odie Pahl
		Dr. Michael Karner	Mrs. Carey McHugh
		Dr. Julie Brua	Mrs. Joanne Osmond
			Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

While in closed session, the Board discussed collective bargaining, employment and litigation matters.

OTHER BUSINESS

Arbitration Settlement Agreement and General Release

Motion to Approve Arbitration Settlement Agreement and General Release with Sarah Lingle

Motion by Mr. Bob Gold, second by Mrs. Odie Pahl to approve the Arbitration Settlement Agreement and General Release between SEDOL and Sarah Lingle as presented.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Odie Pahl	Dr. Michael Karner
		Mrs. Carey McHugh	Dr. Julie Brua
		Mrs. Joanne Osmond	Mr. Bob Gold
			Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

PROGRAM/SCHOOL REPORTS

Announcements

A. Evidence of Exceptional Service

- On May 7th, the CARE Mobile worked with students from GLS and CLA to ensure immunizations were complete. We have the next CARE Mobile scheduled for September.
- More than 40 camp scholarships were granted by the SEDOL Foundation this year.
- Staff participated and shared what they had learned in their PLCs. Each staff member participated and shared about something tied to student growth.
- SEDOL provided budget meetings for board members, member districts and staff this year. Feedback from the meeting was very positive.

B. Recognition of Retirees

A retirement ceremony was held on May 20th to recognize the retirees. A combined total of over 500 years of service! SEDOL recognized the following retirees for their dedication and service:

<u>Name</u>	<u>Position</u>	<u>Hire Date</u>
Christine Berek	Teacher	10/6/1997
Mary Carroll	Admin Asst	1/5/2000
Nicole Cobb-Olson	Teacher	8/24/1987
Marla Cotteleer	Teacher	8/21/2000
Mary Ekovich	Teacher	10/29/1986
Tina Haeussler	Teacher	8/31/1987
Sandy Halevy	Teacher	1/5/1981
Marilyn LaMarca	Parapro	8/28/2000
Daniil Liker	Parapro	8/20/2007

Deanna Lulofs	Psychology	8/23/2004
Margaret Lynch	Asst Supt	8/1/2002
Rita Mihaljevic	AT Facilitator	8/20/1999
Diane Mundrick	Parapro	9/18/2006
Helen Quade	Parapro	11/6/1996
Barbara Raia	Program Attendant	11/19/1984
John Raia	Custodian	11/28/1988
Caroline Roberts	Trans Coach	1/2/2001
MaryBeth Rosell	Teacher	3/3/1987
George Singleton	Parapro	9/8/2009
Donna Strollo	Tech Coord	7/1/2011
Barbara Watson	CSBO	7/1/2010
Michelle Yapo	Social Work	8/20/2007

EXECUTIVE BOARD MEMBER COMMENT

Service to Executive Board

- The Board recognized Dr. Julie Brua, Superintendent of Gavin District #37, who is retiring at the end of the school year. Dr. Brua has served on the Executive Board since June 2020.
- The Board recognized Mrs. Roycealee Wood, Regional Office of Education, Superintendent who resigned on April 1, 2021. Mrs. Wood has served on the Executive Board since July 2003.

ADJOURNMENT

Motion to Adjourn

At 10:07 a.m. Mrs. Carey McHugh moved, second by Mr. Bob Gold to adjourn the meeting.

<u>Roll Call Vote:</u>	Ayes:	Dr. Michael Karner Dr. Julie Brua Mr. Bob Gold	Mrs. Carey McHugh Mrs. Joanne Osmond Mrs. Odie Pahl Dr. Jason Lind
	Nays:	None	
	Absent:	Dr. Christine Sefcik	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Dr. Christine Sefcik
President of the Board

Mrs. Valerie M. Donnan
Secretary of the Board