

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

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**Valerie M. Donnan, Ed.D.**

Superintendent

**Minutes**

**SEDOL EXECUTIVE BOARD MEETING**

**Thursday, April 25, 2024**

**Board Members**

**Present:**

Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Board Members**

**Late:**

**Board Members**

**Absent:**

**Staff Members**

**Present:**

Ms. Sara Martinez, Dr. Valerie Donnan, Dr. Laura Wojcik, Mr. Matthew Crowley, and Ms. Suzana Peterson

**Staff Members**

**Late:**

**Guest:**

**1. CALL TO ORDER - ROLL CALL (Dr. Lind)**

The regular meeting of the SEDOL Executive Board was called to order by President Lind at 9:32 a.m. on Thursday, April 25, 2024 at the SEDOL Administrative Office in Gages Lake, Illinois.

**2. PLEDGE OF ALLEGIANCE (Dr. Lind)**

**3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)**

Motion to Accept the Agenda - VOICE VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

**4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)**

Motion to Approve the Consent Agenda - ROLL CALL VOTE

*Moved by:* Ms. Odie Pahl

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

4.1 Minutes

Public and closed session minutes of the regular meeting of March 21, 2024, public and closed session minutes of the special meeting of April 4, 2024, and the amended public minutes from February 15, 2024.

[Minutes Feb 15 2024 Amended.pdf](#) 

[Minutes Mar 21 2024.pdf](#) 

[Minutes Apr 4 2024 Special Tentative Budget Bd Mtg.pdf](#) 

4.2 Financial Matters

Paid Accounts Payables and Fund Balance Report:

[Paid AP Check Register - Payroll Liabilities 03-15-24\\_0001.pdf](#)



[Paid AP Check Register - Payroll Liabilities 03-27-24.pdf](#)

[Paid AP Check Register - Payroll Liabilities 04-15-24 0001 0001.pdf](#)

[Paid AP Check Run 04-25-24.pdf](#)

[Paid AP Check Run Oer \\$8,000 04-25-24.pdf](#)

[Paid AP Manual Checks 03-15,18,22,26-24.pdf](#)

[Paid AP Manual Checks Over \\$8,000 03-15,18,22,26-24.pdf](#)

[Paid FY24 April Executive Board Meeting Summary.pdf](#)

[Fund Balance Report 04.17.2024.pdf](#)

#### 4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[April 25, 2024 Personnel Recommendations & Vacancies.pdf](#)



[April 25, 2024 Addendum.pdf](#)

#### 4.4 Employment Recommendations for 2024-25

Staff recommended for re-employment for the 2024-25 school year.

[FY25 Recommendation for Re-Employment.pdf](#)

### 5. RECOGNITION (Dr. Donnan)

#### 5.1 STARS Students

The Board recognized a student from Ms. Rebecca Tenner's classroom at Laremont School as the April STARS student. This student is a hard-working young adult. She is happy, funny, and has a great sense of humor. She is always cheering

others on when working in a group and brings joy to students and staff.

5.2 Employee of the Month

The Board recognized Mr. Josh Adams, Adapted Physical Education Teacher at Fairhaven School, as April's Employee of the Month. Staff and students refer to Josh as "Coach". Josh coaches and inspires staff and students to be their best. He steps in when needed making sure everyone's needs are met and he provides a positive energy throughout the building.

5.3

**6. PUBLIC COMMENT (Dr. Lind)**

There were two people who spoke at Public Comment.

**7. OLD BUSINESS**

7.1 FY25 Budget Update - ACTION NEEDED (Ms. Peterson)

Ms. Peterson provided the Board with updates to the FY25 proposed budget. The Board approved the recommendation by administration to present the proposed budget to the Governing Board at the June 5, 2024 meeting. The final budget for FY25 will be presented at the June 27th Executive Board meeting.

Motion to Approve Tentative Budget - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

7.2 Fairhaven School Gymnasium Floor Bids - ACTION NEEDED (Ms. Peterson/Mr. Graves)

The Board approved the contract between SEDOL and

Douglas Floor Covering in the amount of \$95,900.00. The tentative start date for this project is July 15 and is expected to be completed by the second week of August. SEDOL and the Board are appreciative of the SEDOL Foundation as they have agreed to cover the funding for this project.

Motion to Approve the Douglas Floor Covering Contract -  
ROLL CALL VOTE

*Moved by:* Ms. Carey McHugh

*Seconded by:* Ms. Odie Pahl

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 7-0**

7.3 E-Rate and Internet Contract - ACTION NEEDED (Dr. Donnan)

The Board approved the five-year service agreement between SEDOL and Net56 for high availability internet service and onsite firewalls in the amount of \$21,572.22 each month before taxes. After e-rate reimbursement is applied, the monthly cost to SEDOL will be \$4,314.44 before taxes. This includes a one time set-up cost of \$21,572.22. After the 80% e-rate reimbursement is applied, the cost to SEDOL for the one time set-up cost will be \$4,314.44 before taxes.

Motion to Approve E-Rate and Internet Contract -ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Ms. Odie Pahl

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 7-0**

- 7.4 SEDOL Fiscal Forecast Update - INFORMATIONAL (Dr. Donnan)  
Dr. Donnan provided the Board an update on the SEDOL Fiscal Forecast. Information was presented regarding how current SEDOL tuition rates do not cover the amount of program costs and teams are reviewing options to look at ensuring quality programs with equitable fiscal structures.

Additional information was presented on:

- Timeline for modification for FY26 and beyond
- Partnership with True North for professional development
- Statement of Shared Services

The SEDOL financial restructure will take place over multiple years.

- 7.5 Ten Year Life Safety Survey and Report Contract - ACTION NEEDED (Dr. Donnan)

The Board approved the contract between SEDOL and GraveDesignGroup in the amount of \$72,365.00 as required by 180.310 of the Health/Safety Code for Public Schools. SEDOL schools included in the agreement are Cyd Lash Academy, Fairhaven School, Gages Lake School, John Powers Center, and Laremont School.

Motion to Approve GravesDesignGroup Contract - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Ms. Carey McHugh

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 7-0**

- 7.6 FY23 Audit - INFORMATIONAL (Ms. Peterson)

Ms. Peterson provided the Board an update on the FY23 audit with Eccezion Consulting. The recommendation was made by Eccezion that a second auditor be brought in to assist in the audit. Both Eccezion and Lauterbach will be available at the

May 23rd Board meeting.

7.7 Security Camera Bid Approval - ACTION NEEDED (Ms. Peterson)

The Board approved the contract between SEDOL and Modern Media Tech, LLC in the amount of \$586,990.00 to purchase and install Verkada cloud-based security cameras and system with licensing for ten years. Included in the agreement is the administration building, SEDOL campus, and the SEDOL school buildings. This agreement came in significantly lower than anticipated.

Motion to Approve Modern Media Tech, LLC Contract - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Donn Mendoza

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 7-0**

**8. NEW BUSINESS**

8.1 Extended Agreement for IAES Services - ACTION NEEDED (Mr. Crowley)

The Board approved a one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring 45-day alternative setting and/or an extended evaluation in response to significant behavioral infractions in their home school.

Motion to Approve Extended Agreement - Roll Call Vote

*Moved by:* Ms. Odie Pahl

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne

Osmond, Ms. Carey McHugh, Dr. Scott  
Schwartz, Dr. Lynn Glickman, and Dr. Donn  
Mendoza

**Carried 7-0**

8.2 Strategic Plan Update - INFORMATIONAL (Dr. Donnan/Mr. Crowley)

Mr. Crowley provided an update on SES Team #7, Policy, Procedures, and Behavioral Supports. This team has begun creating an IEP Procedure Manual and is also partnering with SES Team #3, Safety and Security, for building behavioral supports.

8.3 Resolution to Set Hearing on Interfund Transfer- ACTION NEEDED (Ms. Peterson)

Ms. Peterson spoke of the need to transfer \$1,500,000.00 from the Education Fund to the Operations and Maintenance Fund. In order to do this, there are specific criteria that must be met including holding a public hearing to discuss inter transfers. The Board adopted the resolution to set a hearing to discuss the interfund transfer. The hearing will be held on May 23rd at 9:20 a.m., prior to the start of the regular Board meeting.

[Resolution to Set Hearing for Transfer of Funds.pdf](#) 

Motion to Adopt Resolution - ROLL CALL VOTE

*Moved by:* Ms. Carey McHugh

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 7-0**

8.4 Proposed Organizational Chart - INFORMATIONAL (Dr. Donnan)

Dr. Donnan discussed the proposed FY25 SEDOL Organizational Chart.



8.5 Tentative Memorandum of Understanding with the SSSA - ACTION NEEDED (Dr. Wojcik)

The Board approved Administrations recommendation to present the tentative MOU to the Governing Board at their June 5th meeting. The MOU was reached with the SEDOL Support Staff Association (SSSA) regarding items relating to Extended School Year (ESY) pay and paraprofessional placements in LASSO 3 program.

Motion to Recommend Approval of Tentative Agreement - ROLL CALL VOTE

*Moved by:* Ms. Odie Pahl

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 8-0**

8.6 Project Authorization Exhibit 005 - ACTION NEEDED (Ms. Peterson)

The Board approved Project Authorization 005 which contains modifications, deletions, and additions to the AIA B101-2017, standard form of Agreement between SEDOL and GravesDesignGroup. Projects included in this agreement are the Fairhaven School Gymnasium Floor and the Courtyard Sensory Classroom. Compensation for these projects to GravesDesignGroup is in the amount of 10% of the cost of the work.

Motion to Approve the Project Authorization Exhibit 005 - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, Dr. Donn

**Carried 8-0**

- 8.7 Discussion of District Withdrawal Resolution –  
INFORMATIONAL (Dr. Donnan)

Dr. Donnan discussed the resolution presented to the SEDOL Board by Mundelein Elementary District 75 and Mundelein High School District 120.

- 8.8 Planning for the June Governing Board Meeting -  
INFORMATIONAL (Dr. Donnan)

The Board reviewed a draft agenda for the June 5th Governing Board meeting.

**9. CLOSED SESSION - ACTION NEEDED (Dr. Lind)**

Motion to Enter Into Closed Session - ROLL CALL VOTE

The Board entered into closed session at 11:06 a.m. to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

*Moved by:* Ms. Carey McHugh

*Seconded by:* Ms. Odie Pahl

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Donn Mendoza, and Dr. Michael Karner

**Carried 7-0**

Motion to Return to Public Session - VOICE VOTE

*Moved by:* Dr. Jason Lind

*Seconded by:* Dr. Michael Karner

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott

Schwartz, Dr. Lynn Glickman, Dr. Donn  
Mendoza, and Dr. Michael Karner

**Carried 8-0**

The Board returned to Open Session at 11:47 a.m.

## **10. OTHER BUSINESS**

- 10.1 Agreement Recommendation - ACTION NEEDED (Dr. Wojcik)  
The Board approved rescinding the termination of support staff member Ms. Kara Wange and accepted the settlement agreement.

Motion to approve rescinding termination and accept settlement agreement.

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Ms. Odie Pahl

**Aye** Ms. Odie Pahl, Dr. Jason Lind, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, and Dr. Michael Karner

**Carried 6-0**

## **11. COMMITTEE REPORTS**

There were no Committee Reports.

## **12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)**

- 12.1 Evidence of Exceptional Service
1. Cyd Lash Academy has been named to partner with the Lake County Health Department as part of the Regional Substance Use and Prevention Integration Center grant. This is in connection with our Community Partnership work and grant to assist in building tier systems of support for students at Cyd Lash Academy.
  2. Professional development opportunities continue to be provided to both SEDOL and member districts. District administrators attended a presentation on Infinitic and STAR training was offered to member districts to help build capacity in structured learning.

3. SEDOL celebrates Mia as an Infitinec Award Winner for her accomplishments regarding her growth with her assistive technology device.

4. The SEDOL Foundation hosted its annual Heart of Gold Gala. Funds were raised to provide scholarships to support students participation in summer activities.

**13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)**

There were no Executive Board Member Comments.

**14. ADJOURNMENT (Dr. Lind)**

The meeting was adjourned at 11:50 a.m.

Respectfully submitted by,

Sara Martinez  
Recording Secretary

Approved by:

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Dr. Jason Lind  
Board President

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Dr. Valerie M. Donnan  
Board Secretary