



Valerie M. Donnan, Ed.D.
Superintendent

Executive Board Meeting Summary
Thursday, November 9, 2023

CONSENT AGENDA

Minutes, closed session minutes/recordings, and financial matters were approved along with the following personnel items:

- ~ Request for Contracts for 1 educational support personnel (ESP) and 1 licensed staff
- ~ Resignations/retirements by 3 ESP
- ~ 2 Contract Staff

SPECIAL RECOGNITION

STARS Student

The Board recognized a student from Ms. Chavez's classroom at Fairhaven School as the STARS Student for October. This student has made tremendous growth behaviorally and with communication since the start of school year.

STARS Student

The Board recognized a student from Ms. Hanson's classroom in sector as the STARS Student for November. This student has been using his coping skills and calming strategies. He listens well to instruction and is able to help with classroom duties.

Employee of the Month

The Board recognized Ms. Sylwia Herzberg, Paraprofessional, as November's Employee of the Month. Since joining the Spaulding LASSO 2 classroom, Ms. Herzberg has made a considerable difference. She comes in every day ready to give 100% and the students continue to progress and grow with her help.

PUBLIC COMMENT

There was one person who spoke at Public Comment.

OLD BUSINESS

Strategic Planning Update

Dr. Donnan provided an update to the Board:

1. The SEDOL Dashboard has been shared with staff, families and member districts.
2. SES teams continue to meet. A schedule is set for the SES Advisory Team to meet with each team to provide feedback.
3. SES Team #4 has received positive feedback from the new hire onboarding process. Data has also shown that new staff retention has increased.
4. As a result of the member district long range funding meeting held October 26th and 27th and discussion among SES Team #2, Evidence Bases Funding will be used to offset Audiology costs for all member districts for FY25 instead of offsetting contract rates.

NEW BUSINESS

Life Safety Reports 2023-24

Ms. Peterson and Mr. Saum reviewed the annual Life Safety Reports for SEDOL buildings from the Lake County ROE. Mr. Saum noted that the violations reported have either already been corrected or are in the process of being corrected.

RICOH Printer Lease

The Board approved the leasing agreement between SEDOL and RICOH for a term of sixty (60) months at \$5,005.52 per month for the equipment; approximately \$5,796.10 for monthly usage costs and maintenance; and \$21,326.97 for the first twelve months followed by \$10,401.72 annually for the remainder of the agreement for the software and licensing necessary to operate the equipment. Fairhaven School and John Powers Center will be the first to receive new equipment with other SEDOL buildings to follow.

Contractual and Itinerant Services Billing Rates FY25

The Board approved the billing rates for contractual and itinerant services for the 2024-25 school year.

Audit Update

Ms. Peterson provided the Board with an update of the current audit.

CLOSED SESSION

There was no closed session.

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Services

1. Greater Lake County USBC made a donation that will be put towards the outdoor classroom project.
2. SEDOL was awarded a mini-grant through IAASE this past week for \$1,200 to be utilized to implement the *Get Ready to Learn Yoga Program* throughout our LASSO II and LASSO III classrooms.
3. Fun was had around the district to celebrate Halloween. Families enjoyed partnering in the celebrations.
4. Dr. Wojcik was invited to join the Lake County Educators' Center group that is held at the University Center on a quarterly basis. The goal of this group is to spread the word about University Center BA completion programs for prospective teachers, teacher endorsements/certificates that are available through the University partners, and professional development opportunities for teachers.
5. SEDOL Wellness Fair was hosted focusing on supporting SEDOL employee's health and well-being. Walgreens and many others partnered with SEDOL to be able to offer onsite flu shots as well as other tips and gifts.

ADJOURNMENT

With no other items to discuss, the meeting was adjourned.

2023-24 Executive Board Meeting Schedule *SEDOL Office Bay Room*

- Thursday, December 14, 2023 – 9:30 a.m.
- Thursday, January 25, 2024 – 9:30 a.m.
- Thursday, February 15, 2024 – 9:30 a.m.
- Thursday, March 21, 2024 – 9:30 a.m.
- Thursday, April 4, 2024 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*
- Thursday, April 25, 2024 – 9:30 a.m.
- Thursday, May 23, 2024 – 9:30 a.m.
- Thursday, June 27, 2024 – 9:30 a.m.
- Thursday, July 25, 2024 – 9:30 a.m.

2023-24 Governing Board Meeting Schedule

- Wednesday, December 6, 2023 – 7:00 p.m.
- Wednesday, March 6, 2024 – 7:00 p.m.
- Wednesday, June 5, 2024 – 7:00 p.m.