



**Valerie M. Donnan, Ed.D.**  
*Superintendent*

**Executive Board Meeting Summary**  
**Thursday, March 21, 2024**

**CONSENT AGENDA**

Regular minutes and financial matters were approved along with the following personnel items:

- ~ Request for Contracts for 5 educational support personnel (ESP) and 2 licensed staff
- ~ Resignations/retirements by 13 ESP and 10 licensed staff
- ~ Contract renewals for 3 administrative staff

**SPECIAL RECOGNITION**

STARS Student

The Board recognized a student from Ms. Megan Swirsley's classroom at Millburn Elementary School as the March STARS student. This student has made great strides in many areas. He has been doing great using his words, transitioning to and from activities, and engaging with other students.

Employee of the Month

The Board recognized Ms. Rikaine Hernandez, Administrative Assistant for Curriculum, Instruction & Assessment, as March's Employee of the Month. Rikaine is a role model, team leader, and an invaluable asset to the curriculum department. Her positive energy brings joy to the workplace.

**PUBLIC COMMENT**

There was no Public Comment.

**OLD BUSINESS**

Fairhaven School Gym Floor Project

A limited number of bids were received and came in higher than the budget amount for this project. The SEDOL Foundation agreed to go back out to bid with a revision to the specs.

Facilities Update

Updates were provided for the following projects:

- Cyd Lash Academy HVAC project should wrap up over spring break
- Boring has begun at the Administration Building for the geothermal project
- Fairhaven School started a "no idling" policy for transportation vehicles waiting for student drop off/pick up. This has been implemented across the district.

**NEW BUSINESS**

Infinitec Contract

The board approved the FY25 Infinitec contract. This contract includes SEDOL and its member districts and provides professional development for staff, equipment for students, and technology support for student devices.

E-Rate and Internet Service Contracts

Dr. Donnan provided the board with information regarding the current internet service contract expiring and needing two internet lines.

SEDOL Fiscal Forecast

The Steering and sub committees continue to meet and have provided direction regarding maintaining future financial stability for SEDOL program. A draft timeline was presented highlighting the need to focus on “real” costs for SEDOL programs and on programs that cannot be replicated by member districts. Timelines for non-member district placements were discussed to be in June for the 2024-25 school year. Housing for sector classes are needed for the 2024-25 school year to accommodate SEDOL programs.

Ten Year Life Safety Study and Report

SEDOL is due for their Ten Year Safety Study and Report.

**CLOSED SESSION**

The Board entered into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

**OTHER BUSINESS**

Termination Recommendation

The Board approved terminating support staff member Ms. Madeline Moll during her probationary period.

Recommendations for FY24 Personnel Reductions in Force and Dismissals

The Board approved necessary personnel reductions, dismissals and other possible related personnel actions for the 2024-25 school year to include the following three resolutions:

- #1 Honorable Dismissal of Teachers to include Cooper Smith, Michelle Pinta, Leticia Mendez-Garza, Holly Ascencio (.5), and Rico McCoy;
- #2 Honorable Dismissal of Educational Support Personnel Employees to include Kruti Sheth, Delsey Hughes, Grettel Gamboa, and Laurel Armstrong (.62); and
- #3 Dismissal of Educational Support Personnel Employee(s) for Reasons Other Than Reduction In-Force to include Erdenechimeg Battsogt.

**COMMITTEE REPORT**

- Personnel Committee met on March 11, 2024
- Finance Committee met on March 13, 2024

**PROGRAM/SCHOOL REPORTS**

1. The Laremont Resource Fair was hosted during parent/teacher conferences. A huge thank you to Andre Probst for making this event happen.
2. SEDOL participated in the Lake County Job Fair to recruit for next school year.
3. Construction projects for Administration Building HVAC and fencing on campus have started.
4. Staff at Laremont, including occupational therapists and physical therapists, participated in the pilot program MOVE training preparing them to be a model site.

**EXECUTIVE BOARD MEMBER COMMENTS**

1. SEDOL Foundation Heart of Gold Dinner Dance April 20, 2024
2. Ms. McHugh notified the board that this will be her last term and that she is stepping down as Governing Board President.
- 3.

**ADJOURNMENT**

With no other items to discuss, the meeting was adjourned.

**2023-24 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, April 4, 2024 – 9:30 a.m.     *Special Meeting to Review Tentative Budget Meeting*  
Thursday, April 25, 2024 – 9:30 a.m.  
Thursday, May 23, 2024 – 9:30 a.m.  
Thursday, June 27, 2024 – 9:30 a.m.  
Thursday, July 25, 2024 – 9:30 a.m.

**2023-24 Governing Board Meeting Schedule**

Wednesday, March 6, 2024 – 7:00 p.m.  
Wednesday, June 5, 2024 – 7:00 p.m.

:sm 03/21/24