



Valerie M. Donnan, Ed.D.
Superintendent

Executive Board Meeting Summary
Thursday, December 15, 2022

CONSENT AGENDA

Minutes and financial matters were approved along with the following personnel items:

- ~ Request for Contracts for 7 educational support personnel (ESP) and 1 licensed staff
- ~ Resignations/retirements by 7 ESP and 0 licensed staff

RECOGNITION

STARS Student

The Board recognized a student from Ms. Svetlecich's classroom at Grayslake North HS, DHH Program, as the December STARS Student. This student has always been dedicated to his education and he is making great strides in advocating for himself. He communicates changes in his schedule due to daily activities and enjoys interacting with classmates. This student is an outstanding role model.

Employee of the Month

The Board recognized Ms. Linda Trocke, LASSO II Teacher as December's Employee of the Month. Ms. Trocke is a dedicated teacher always putting her students and co-workers needs first. She makes sure her classroom runs smoothly, gets things done before deadlines, and is a great communicator.

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

SEDOL Program Update

As part of developing more strategic clarity, on December 7th, SEDOL hosted a collaborative discussion designed to highlight the strengths and growth opportunities. Lori Grant, IASB Field Service Director facilitated a process in which over 45 individuals, including board members, member district administration and SEDOL administration were able to share their thoughts on a variety of areas. Over 20 member districts collectively analyzed and provided feedback in five focus areas:

- Student Achievement/Curriculum
- Program/Services
- Facilities
- District Finances
- Community/District Relations

It was recommended by the SEDOL Executive Board for SEDOL Administration to pursue a third party to continue the analysis and provide specific recommendations regarding three priority areas including communication, programs/services, and financial transparency.

Food Service Update

The board approved SEDOL enter into an Emergency Noncompetitive Procurement contract for the remainder of School Year 2022-2023 with Organic Life effective January 9, 2023. Meals will be delivered to each building, allergies will be recognized, and occasional hot breakfasts will be offered. The Woodland School school to school agreement will be canceled per terms of agreement.

FY22 Audit

Eder, Casella requested another extension of time to submit the audit report to the Regional Office of Education. They expect to have the audit to Ms. Loris for the January 26, 2023 board meeting.

NEW BUSINESS

Snow Removal Agreement

Mundelein District 120 will provide snow removal and salt application services to SEDOL's Fairhaven School for the period of November 15, 2022 through June 30, 2024. Total cost for this service will be calculated at \$45.00 per hour (FY 2023) for snow removal from the parking areas and driveway and salt application after plowing. Sidewalks and entrances to buildings are not included. The board approved this agreement.

New Food Service Position

The board approved the addition of a new food service position. The position will have its own salary schedule and is expected to be a part time position. The primary responsibilities of the position are to be the point of contact with our food service vendor, milk vendor, and be responsible for the cleanliness of kitchens while ensuring all meals are served in compliance with all food safety and health department guidelines.

Service Recognition and Attendance Bonus for Non-Union Groups

The board approved the service recognition and attendance bonus recognition for all non-union groups including audiologists, clerical, registered nurses, custodial/maintenance, CAVT, and administration. To recognize employees who provide service and to incentivize attendance for January, February and March of 2023 only, SEDOL will pay employees the following amounts based on the number of sick day absences utilized during the months of January-March, 2023. This falls in line with the same agreement for the STU and SSSA groups and is summarized as follows:

- Zero (0) sick days utilized, receive a bonus of \$250
- One (1) sick day utilized, receive a bonus of \$225
- Two (2) sick days utilized, receive a bonus of \$175
- Only three (3) sick days utilized, receive a bonus of \$125

FOIA

Dr. Wojcik received a request from Eliot Pinsel and Rochelle Kuertzen from DLP Lawyers on November 21, 2022 for the below information.

- A copy of the Chart of Accounts and Trial Balance
- Number of enrollment days for each program of the special education cooperative organized by program and also by public school districts
- For each program run by SEDOL, please provide the following information:
 - a. A copy of an Expenses by Program statement
 - b. A copy of a Revenues by Program statement

Dr. Wojcik provided the information on November 28, 2022.

CLOSED SESSION

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
5. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

OTHER BUSINESS

Termination

The Board approved the recommended termination of support staff Ms. Ashley Gilmore.

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Service

1. SEDOL Governing Board Member, Stephen Mack, was recognized by IACEP as the Dual Credit Educator of the Year.
2. Laremont’s annual Parent’s Day Out returned this year for their students and families. The event was held on Saturday, December 3rd and was a great time for all.
3. SEDOL and Target partnered for a successful sensory friendly shopping experience.
4. Gages Lake School Principal, Meagan Dwyer, is participating on the ISBE Behavior Assessment Committee.
5. The Vision Department hosted a low vision clinic supporting seven students. Each student received an eye exam and new eye glasses.

ADJOURNMENT

With no other items to discuss, the meeting was adjourned.

SEDOL 2022-23 Vacancies as of 12/9/22

1	Sector Supervisor	Administration Bldg
1.6	Speech/Language Pathologists	Various
1.4	Social Worker	Various
1	Part-time Orientation & Mobility Specialist	Various
1	Occupational Therapist (pending contract)	Various
1	Occupational Therapist (temporary 12 weeks)	Various
1	Audiologist Part-time	Administration Bldg
1	EC LASSO Teacher	Fairhaven School
1	DHH Teacher	JPC
1	LASSO II Teacher	Spaulding
1	LASSO II Teacher (pending contract)	Avon School
1	High School Teacher (pending contract)	Regional Safe School Program
1	Temp Physical Therapist Position (Winter Break)	Various
2	1:1 Dist Wide 1:1 Para's (GLS, JPC DHH, Varied Sector)	Various
17	Classroom Paraprofessionals	Various

2022-23 Executive Board Meeting Schedule SEDOL Office Bay Room

- Thursday, January 26, 2023 – 9:30 a.m.
- Thursday, February 16, 2023 – 9:30 a.m.
- Thursday, March 23, 2023 – 9:30 a.m.
- Thursday, April 6, 2023 – 9:30 a.m.
- Thursday, April 27, 2023 – 9:30 a.m.
- Thursday, May 25, 2023 – 9:30 a.m.
- Thursday, June 22, 2023 – 9:30 a.m.
- Thursday, July 27, 2023 – 9:30 a.m.

Special Meeting to Review Tentative Budget Meeting

2022-23 Governing Board Meeting Schedule

- Wednesday, March 1, 2023 – 7:00 p.m.
- Wednesday, June 7, 2023 – 7:00 p.m.