



**Valerie M. Donnan, Ed.D.**

Superintendent

**Minutes**

**SEDOL EXECUTIVE BOARD MEETING**

**Thursday, July 27, 2023**

<b>Board Members Present:</b>	Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Lynn Glickman, and Dr. Donn Mendoza
<b>Board Members Late:</b>	Dr. Scott Schwartz
<b>Board Members Absent:</b>	Dr. Jason Lind and Dr. Michael Karner
<b>Staff Members Present:</b>	Ms. Sara Martinez, Dr. Valerie Donnan, Dr. Laura Wojcik, Mr. Matthew Crowley, Ms. Suzana Peterson, and Ms. Traci Strieter
<b>Staff Members Late:</b>	
<b>Guest:</b>	

**1. CALL TO ORDER - ROLL CALL (Ms. Pahl)**

The July meeting of the Executive Board is the annual organizational meeting. In accordance with Executive Board Policy 2:64, the SEDOL Superintendent will: (1) open the meeting; (2) administer the oath of office to new/re-elected members.

Superintendent Donnan administered the oath of office to the following Board Members who were approved by the Governing Board to serve a two-year term expiring in June 2025: Ms. Joanne Osmond, Governing Board Member from Lake Villa D41, Ms. Carey McHugh, Governing Board Member from Wauconda D118, and Dr. Scott Schwartz, Superintendent

from Gavin D37, who filled the superintendent vacancy created by Dr. Christine Sefcik stepping down. Dr. Jason Lind, Superintendent from Millburn D24 will take the oath at the August 24th meeting due to not being in attendance at this meeting.

**2. PLEDGE OF ALLEGIANCE (Ms. Pahl)**

**3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Ms. Pahl)**

Consent Action

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Donn Mendoza

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 5-0**

**4. CONSENT AGENDA - ACTION NEEDED (Ms. Pahl)**

Amended Consent Action

*Moved by:* Dr. Donn Mendoza

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 5-0**

**4.1 Board Designations**

1. Appointment of Board Secretary
  - a. Dr. Valerie Donnan
2. Naming of Official Newspaper
  - a. The Daily Herald
3. Designation of Legal Counsel
  - a. Hodges, Loizzi, Eisenhammer, Rodick and Kohn
4. Designation of Bank Depository
  - a. Associated Bank, Libertyville Bank & Trust, and

## Illinois School District Liquid Asset Fund

5. Meeting Schedule-
  - a. 4th Thursday of the month at 9:30 a.m. unless a conflict; the complete meeting schedule is provided at end of this summary
6. Committee Appointments-
  - a. Personnel Committee
    - i. Ms. Carey McHugh, Chair
    - ii. Dr. Lynn Glickman
  - b. Finance Committee
    - i. Dr. Jason Lind, Chair
    - ii. Dr. Donn Mendoza
    - iii. Dr. Scott Schwartz
  - c. Policy Committee
    - i. Ms. Carey McHugh, Chair
    - ii. Ms. Joanne Osmond
    - iii. Dr. Michael Karner
  - d. Negotiations Committee
    - i. Ms. Joanne Osmond, Chair
    - ii. Dr. Lynn Glickman

### **Approval of Minutes**

Public and closed session minutes of the regular meeting of June 22, 2023 and the amended minutes from the May 25, 2023 regular meeting were approved.

[Minutes EB Jun 22.pdf](#) 




[Minutes EB May 25 AMENDED July 27 2023.pdf](#) 

### **Financial Matters**

#### 4.2 Paid Accounts Payable

[FY24 July Executive Board Meeting Summary.pdf](#) 


[Paid AP Check Register - Payroll Liabilities 06-30-23\\_0001.pdf](#)

 [Paid AP Check Register - Payroll Liabilities 07-14-23\\_0001.pdf](#)  [Paid AP Check Run 07-27-23.pdf](#) 

[Paid AP Check Run Over \\$8,000 07-27-23.pdf](#) 

[Paid AP Manual Checks 06-15,21,28,30-23.pdf](#) 

4.3 **Treasurer's Report**

[\\*^Fund Balance Report through 06.30.2023 for July 2023 BOE meeting.pdf](#) 

**Personnel Matters**

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[\\*^Personnel Recommendations and Vacancies July 27, 2023 \(1\).pdf](#) 

[Addendum to the July 27, 2023 Consent Agenda](#) 

5. **PUBLIC COMMENT (Ms. Pahl)**

There was no Public Comment.

6. **OLD BUSINESS**

6.1 **Extended Agreement for IAES Services - ACTION NEEDED (Ms. Strieter)**

The Board approved a one-year extension of the agreement with Connections Day School to continue to provide the interim Alternative Educational Setting (IASE) for students requiring 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school.

Motion to Approve Extended Agreement (Roll Call Vote)

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Donn Mendoza

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Lynn Glickman, and Dr. Donn

**7. NEW BUSINESS**

**7.1 Organizational Chart - ACTION NEEDED (Dr. Donnan)**

The Board approved the 2023-24 Organizational Chart as presented. The chart includes partial recommendations from the SEDOL Educational Learning Solutions' Program Review.

[2023-24 SEDOL Organizational Chart- APPROVED.pdf](#) 

Motion to Approve Organizational Chart

*Moved by:* Ms. Carey McHugh

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 5-0**

**7.2 Therapets Agreement - ACTION NEEDED (Ms. Peterson)**

The Board approved the 1-year agreement with Therapets. These services will be provided to students at Laremont School and a variety of SEDOL Sector classrooms. The SEDOL Foundation has donated \$40,176.00 to pay for the 2023-24 contract with Therapets.

Motion to Approve Agreement

*Moved by:* Ms. Carey McHugh

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 5-0**

**7.3 Return to School Discussion - INFORMATIONAL (Mr.**

**Crowley)**

Mr. Crowley provided an overview of the current staffing. He noted the positions that have been filled and current vacancies and their impact on the requests for contractual services. SEDOL has been able to fill a variety of contractual requests fully, some partially and others they are unable to fill for this school year. All districts are aware of their contract request status.

**8. CLOSED SESSION**

Motion to Enter into Closed Session - ROLL CALL VOTE

*Moved by:* Ms. Carey McHugh

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

The Board entered into closed session at 9:43 a.m. to discuss:

1. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
2. The placement of individual students in special education programs and other matters relating to individual students.

Motion to Return to Public Session - VOICE VOTE

*Moved by:* Dr. Lynn Glickman

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

The Board returned to Open Session at 9:58 a.m.

**9. OTHER BUSINESS**

9.1 **Request for Non-Member District Placement - ACTION  
NEEDED (Dr. Donnan)**

Kildeer Countryside D96 requested placement for one student at John Powers Center in the DHH Program. The Board approved this request.

Motion to Approve Request - ROLL CALL VOTE

*Moved by:* Ms. Carey McHugh

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

9.2 **Request for Non-Member District Placement - ACTION  
NEEDED (Dr. Donnan)**

North Shore School D112 requested placement for one student at Gages Lake School in the SAB Program. The Board approved this request.

Motion to Approve Request - ROLL CALL VOTE

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

9.3 **Request for Non-Member District Placement - ACTION  
NEEDED (Dr. Donnan)**

Leyden High School D212 requested placement for one student in the SEDOL Transition Program. The Board approved this request.

Motion to Approve Request - ROLL CALL VOTE

*Moved by:* Ms. Carey McHugh

*Seconded by:* Ms. Joanne Osmond

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

## **10. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)**

### **10.1 SEDOL Program Review**

Exceptional Learning Solutions (ELS) presented their recommendations from the SEDOL Program Review. Along with the recommendations, they provided feedback and positive praise for the changes they have seen already being implemented by SEDOL. The presentation included a twelve category breakdown and offered timeline suggestions for implementing these recommendations. They also reiterated that these recommendations were created through feedback they received from SEDOL stakeholders which include staff, parents, member districts, and active community partners.

Dr. Donnan spoke of her excitement moving forward with implementing many of the recommendations from ELS. She noted that teams will be being formed with all stakeholders welcome to join a Standards for Exceptional Services (SES) team. The various teams will begin to collaborate on ways to evaluate and make additional recommendations specific to SEDOL. She also noted that follow-up meetings regarding the presentation of the Educational Learning Solutions' Program Review will be held as Q & A sessions for stakeholders in the near future.

[\\*Program Review Report.pdf](#) 

## **11. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)**

The Board thanked Dr. Donnan for initiating the program review completion and for all of those who participated.



**12. ADJOURNMENT - ACTION NEEDED (Ms. Pahl)**

*Moved by:* Ms. Joanne Osmond

*Seconded by:* Dr. Lynn Glickman

**Aye** Ms. Odie Pahl, Ms. Joanne Osmond, Ms. Carey McHugh, Dr. Scott Schwartz, Dr. Lynn Glickman, and Dr. Donn Mendoza

**Carried 6-0**

The meeting was adjourned at 11:26 a.m.

Respectfully submitted by,  
Sara Martinez  
Recording Secretary

Approved by:

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Ms. Odie Pahl  
Board President

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Dr. Valerie M. Donnan  
Board Secretary