

# SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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**Valerie M. Donnan, Ed.D.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, November 11, 2021  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Bay Room

*Members of the public body are welcome to attend but will need to complete the self-certification process including a temperature check prior to entry. Due to social distancing a limited number of individuals will be allowed in the physical room. Physical distancing and mask usage are required. Please RSVP to Sara Martinez at [smartinez@sedol.us](mailto:smartinez@sedol.us) or 847-986-2319 by 7:30 a.m. on Thursday, November 11, 2021.*

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

**Motion to Accept/Amend Agenda — ROLL CALL VOTE**

**Move the agenda be accepted/amended as presented.**

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes: Public and closed session minutes of the regular meeting of October 28, 2021 are included in your electronic packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the November, 2021 accounts payable list:

Accounts Payable	\$495,528.27
Payroll Liabilities 10/29/21	\$761,880.43
Net Payroll 10/29/21	\$864,495.18
Payroll Liabilities 11/15/21	N/A
Net Payroll 11/15/21	N/A

TOTAL \$2,121,903.88

2. Treasurer's Report: The treasurer's report for October, 2021 is included in your electronic packet.

C. Closed Session Minutes/Recordings

Administration recommends the minutes of closed session from the following meetings remain confidential and that all previously reviewed minutes remain closed:

April 22, 2021	Employee, Collective Bargaining and Litigation Matters
May 27, 2021	Employee, Collective Bargaining and Litigation Matters
June 24, 2021	Employee, Collective Bargaining and Litigation Matters
August 26, 2021	Collective Bargaining and Litigation Matters
September 23, 2021	Employee, Collective Bargaining and Litigation Matters

In addition, Administration recommends the destruction of verbatim recordings for the following closed session meetings:

December 19, 2019	April 9, 2020
January 23, 2020	May 28, 2020
February 20, 2020	April 23, 2020
March 19, 2020	

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Kopystynsky, Natasha - Behavior Specialist Assistant/NCI  
 - Budget Approved Vacancy  
 - BA, Pine Manor College  
 - \$41,540  
 - November 15, 2021

Ocampo, Alicia - Bookkeeper/Payroll Assistant  
 - Budget Approved Vacancy  
 - \$26.29/hour  
 - November 15, 2021

2. Resignations/Retirements

Educational Support Personnel

Kopystynsky, Natasha - Paraprofessional – Gages Lake School  
 - Resigning November 15, 2021 to accept Behavior Specialist Assistant/NCI position.

Ocampo, Alicia - Administrative Assistant- Vocation  
 - Resigning November 12, 2021 to accept Bookkeeper/Payroll Assistant position

Pekala, Katarzyna - Paraprofessional – Fairhaven School  
 - Resigning November 15, 2021

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

3. Professional Vacancies Anticipated for 2021-22

- 1 Sign Language Interpreters – John Powers Center
- 1 LASSO II Teacher – Millburn Middle School
- 1 LASSO Itinerant Teacher (part-time) – Administration
- 1 TAB/LASSO I Teacher – Millburn Elementary
- 1 Transition Teacher – Cyd Lash Academy
- 1 LASSO III Teacher – Fairhaven School
- 1 Vocational Job Coach – Various
- 1 Admin Asst Vocational, Audiology, & ECAT – Administration
- 1 1:1 Nurse (part-time) – Laremont
- 1 1:1 Nurse – Various

V. RECOGNITION (Mrs. Donnan)

A. STARS Student

The Board will recognize a student from Ms. Marissa Friese's classroom at Fairhaven School, as the STARS Student for November.

B. Employee of the Month

The Board will recognize Mr. Robert Carani, a Head Custodian at John Powers Center, as November's employee of the month.

VI. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. OLD BUSINESS

A. SEDOL Update – **INFORMATIONAL** (Dr. Donnan/Mr. Taterka)

Dr. Donnan and Mr. Taterka will provide an update regarding SEDOL programs including the Strategic Plan providing focus on social/emotional wellness. A copy is included in the Board member electronic agenda packet.

B. Substitute Retention/Incentive Plan — ***ACTION NEEDED*** (Dr. Wojcik)

Administration recommends approval of the substitute retention/incentive plan. A copy is included in the Board member electronic agenda packet.

**Motion to Approve Plan — ROLL CALL VOTE**

**Move approval of the substitute retention/incentive plan as presented.**

C. Non-Union COVID-19 Benefits — ***ACTION NEEDED*** (Dr. Wojcik)

Administration recommends approval of the proposed non-union COVID-19 benefits pending Governing Board approval of the STU and SSSA Memorandum of Understandings at the December 1, 2021 meeting. A copy is included in the Board member electronic agenda packet.

**Motion to Approve Benefits — ROLL CALL VOTE**

**Move approval of the proposed non-union COVID-19 benefits as presented.**

D. Cunningham Recreation Quote – ***ACTION NEEDED*** (Mrs. Loris)

Administration recommends acceptance of the Cunningham Recreation quote for installation and surfacing for the Fairhaven playground project. This quote includes: sidewalks, curbing, surfacing, and fencing. The total is \$215,107.46. This will be billed at the time of installation, summer of 2022. A copy is included in the Board member electronic agenda packet.

**Motion to Approve Quote — ROLL CALL VOTE**

**Move approval of the Cunningham Recreation quote as presented.**

VIII. NEW BUSINESS

A. Contractual and Itinerant Billing Rates for FY23 — ***ACTION NEEDED*** (Mrs. Loris)

Administration recommends approval of the proposed billing rates for contractual and itinerant services for the 2022-23 school year. A copy is included in the Board member electronic agenda packet.

**Motion to Approve Billing Rates — ROLL CALL VOTE**

**Move approval of the billing rates for contractual and itinerant services for FY23 as presented.**

B. ESSER Allocations – ***ACTION NEEDED*** (Dr. Donnan/Mr. Taterka)

Dr. Donnan and Mr. Taterka will provide an overview of SEDOL's ESSER School Improvement Plan. A copy is included in the Board member electronic agenda packet.

**Motion to Approve ESSER Expenses — ROLL CALL VOTE**

**Move approval of the ESSER expenses as presented in a total amount of \$449,150.00.**

IX. CLOSED SESSION

**Motion to Enter into Closed Session – ROLL CALL VOTE**

**Move the Board enter into closed session to discuss:**

- 1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged**

against an employee of the public body or against legal counsel for the public body to determine its validity.

**Motion to Return to Public Session – ROLL CALL VOTE**

**Move the Board return to public session.**

X. OTHER BUSINESS

A. Termination – **ACTION NEEDED** (Ms. Pahl)

Administration recommends termination of employee#11112021-1 effective October 26, 2021.

**Motion to Approve Termination — ROLL CALL VOTE**

**Move to approve the termination of employee #11112021-1 as recommended.**

XI. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

Evidence of Exceptional Service

1. An Eagle Scout project , Display holder for the Fairhaven Market, was completed and delivered to Fairhaven!
2. CLA Staff held 20 Bridges Sessions during the 1st quarter In lieu of suspension. CLA students had 0 out of school suspensions 1st quarter.
3. South School students celebrated a successful end of first quarter with a Spirit Week. Their favorite day was tie dye Tuesday where they wore tie dye shirts they made during art therapy.

XII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XIII. COMMITTEE REPORTS

XIV. ADJOURNMENT – **ACTION NEEDED** (Ms. Pahl)

**Motion to Adjourn — ROLL CALL VOTE**

**Move the Board Adjourn.**

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**2021-22 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

- Thursday, December 16, 2021 – 9:30 a.m.
- Thursday, January 27, 2022 – 9:30 a.m.
- Thursday, February 24, 2022 – 9:30 a.m.
- Thursday, March 24, 2022 – 9:30 a.m.
- Thursday, April 7, 2022 – 9:30 a.m. *Special Meeting to Review Tentative Budget Meeting*
- Thursday, April 28, 2022 – 9:30 a.m.
- Thursday, May 26, 2022 – 9:30 a.m.
- Thursday, June 23, 2022 – 9:30 a.m.
- Thursday, July 28, 2022 – 9:30 a.m.

**2021-22 Governing Board Meeting Schedule** *Gages Lake School Gymnasium*

- Wednesday, December 1, 2021 – 7:00 p.m.
- Wednesday, March 2, 2022 – 7:00 p.m.
- Wednesday, June 1, 2022 – 7:00 p.m.