

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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www.sedol.us

Valerie M. Donnan, Ed.D.

Superintendent

TO: Executive Board Members

FROM: Administration

RE: Executive Board Meeting

DATE: Thursday, June 27, 2024

TIME: 9:30 AM

LOCATION: Cyd Lash Academy Multipurpose Room

1. CALL TO ORDER - ROLL CALL (Dr. Lind)

2. PLEDGE OF ALLEGIANCE (Dr. Lind)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Accept the Agenda - VOICE VOTE

Move acceptance of the agenda as presented.

4. CONSENT AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Approve the Consent Agenda - ROLL CALL VOTE

Move approval of the consent agenda items and addendum, if included, as presented.

4.1 Minutes

Public hearing, public, and closed session minutes of the regular meeting of May 23, 2024

4.2 Financial Matters

Paid Accounts Payables and Fund Balance Report:

[SEDOL Treasurer Report 5-31-24 on 6-21-24.pdf](#) 

[FY24 June Executive Board Meeting Summary.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 05-31-24.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 06-14-24.pdf](#) 

[Paid AP Check Run 06-27-24.pdf](#) 

[Paid AP Check Run Over \\$8,000 06-27-24.pdf](#) 

[Paid AP Manual Checks 05-17,24,31-24.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 05-17,24,31-24.pdf](#) 

4.3 Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[June 27, 2024 Personnel Recommendations & Vacancies.pdf](#) 

5. **RECOGNITION (Dr. Lind)**

Superintendent Retirement

The Executive Board will recognize Dr. Valerie Donnan, SEDOL Superintendent who is retiring June 30, 2024. Dr. Donnan has served SEDOL since July 2018 as Superintendent and from August, 2003 to June 2012 as a teacher, lead teacher, and Sector Supervisor.

6. **PUBLIC COMMENT (Dr. Lind)**

President Lind will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents

and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.

6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

7. OLD BUSINESS

7.1 Final Budget for FY25 - ACTION NEEDED (Dr. Donnan)

Administration recommends the final budget for FY25 be presented for Governing Board approval at the meeting on August 7th.

1. The final budget be based on the accrual basis, which includes Evidence-Based Funding and tuition revenues being calculated accordingly;
2. For final budget purposes, total expenditures in the Education Fund for FY25 be set at \$44,610,282 and that those expenditures be offset by tuition, district contractual and grant revenue, leaving a fund balance of \$15,955,352;
3. Total expenditures in the Operations and Maintenance Fund be set at \$5,067,826; in the Debt Service Fund at \$278,350; in the Transportation Fund at \$688,812; in the IMRF Fund at \$922,732.

Motion to Accept and Present Final Budget - ROLL CALL VOTE

Move acceptance of the final budget for FY25 and recommend Governing Board approval at the August 7th meeting as presented.

7.2 FY23 Audit Update - INFORMATIONAL (Dr. Donnan)

Dr. Donnan will provide the Board with an update of the FY23 audit.

7.3 SEDOL Fiscal Forecast Update - INFORMATION (Mr. Crowley)

Administration will provide an overview of the current SEDOL Fiscal Subcommittee's work regarding SEDOL tuition and discuss the next steps.

7.4 Appointment of Authorized Agent - ACTION NEEDED (Dr. Donnan)

Administration recommends that Dr. Tim Thomas, Interim Superintendent, be appointed as the IMRF agent and TRS representative for the 2024-25 fiscal year.

Motion to Approve Authorized Agent - VOICE VOTE

Move Dr. Tim Thomas be appointed as the IMRF agent and TRS representative for FY25.

7.5 Policy Revisions 2nd Reading - ACTION NEEDED (Dr. Wojcik)

Proposed revisions to the following policies were reviewed by the Board in May. Administration is requesting the Board approve the revisions.

[2230 Public Participation June 27 2024.pdf](#) 

[2270 Discrimination Jun 27 2024.pdf](#) 

[5120 Employee Ethics Jun 27 2024.pdf](#) 

Motion to Approval Policy Revisions - VOICE VOTE

Move approval of revisions to policies 2:230, 2:270, and 5:120 as presented.

8. NEW BUSINESS

8.1 Summer Project Updates - INFORMATIONAL (Dr. Donnan)

Administration will provide an update regarding summer projects for FY24 and proposed projects for FY25.

8.2 Regional Office of Education (ROE) Agreement - ACTION NEEDED (Dr. Donnan)

Dr. Donnan will present the annual renewal agreement stating SEDOL as one of the ROE fiscal agents.

Motion to Approve Agreement - ROLL CALL VOTE

Move approval of the agreement between SEDOL and the Regional Office of Education as presented.

8.3 Planning for August Governing Board Meeting - INFORMATIONAL (Dr. Donnan)

The Board will be asked to review a draft of the agenda for the August 7, 2024 Governing Board meeting.

8.4 Daily Substitute for District Leadership Positions - INFORMATIONAL (Dr. Donnan)

Administration will give an update regarding daily substitute for Leadership Team including CSBO.

9. CLOSED SESSION - ACTION NEEDED (Dr. Lind)

Motion to Enter Into Closed Session - ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
3. The placement of individual students in special education programs and other matters relating to individual students.

Motion to Return to Public Session - VOICE VOTE

Move the Board return to public session.

10. OTHER BUSINESS

10.1 Request For Non-Member District Placements - ACTION NEEDED (Dr. Donnan)

Administration recommends approval of the requests by Johnsbury D12, Lake Zurich D95, and Kildeer D96 to place students in SEDOL programs for the 2024-25 school year. D12 is requesting continuation of placement for one student at Gages Lake School, D95 is requesting continuation of placement for two students, one student at John Powers Center and one student at Laremont School, and D96 is requesting continuation of placement for one student at John Powers Center. The districts will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement.

1. Motion to Approve Request - VOICE VOTE

Move approval of the request by Johnsbury D12 for continued non-member district placement of student in the SEDOL ED program.

2. Motion to Approve Request - VOICE VOTE

Move approval of the request by Lake Zurich D95 for continued non-member district placement of student in the SEDOL DHH program.

3. Motion to Approve Request - VOICE VOTE

Move approval of the request by Lake Zurich D95 for continued non-member district placement of student in the SEDOL ELP program.

4. Motion to Approve Request - VOICE VOTE

Move approval of the request by Kildeer D96 for continued non-

member district placement in the SEDOL DHH program.

11. COMMITTEE REPORTS

12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)

12.1 Evidence of Exceptional Service

1. ESY has begun and is being hosted at Cyd Lash Academy, Gages Lake School, Laremont School, and Fairhaven School.
2. SEDOL Leadership hosted strategic fiscal planning committees with member district administration to progress toward the goal of prioritizing financial stability and health.

13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

14. ADJOURNMENT (Dr. Lind)

2023-24 Executive Board Meeting Schedule

Thursday, July 25, 2024 – 9:30 a.m.- Cyd Lash Academy

Proposed- 2024-25 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, August 22, 2024 – 9:30 a.m.

Thursday, September 26, 2024 – 9:30 a.m.

Thursday, October 24, 2024 – 9:30 a.m.

Thursday, November 14, 2024 – 9:30 a.m.

Thursday, December 19, 2024 – 9:30 a.m.

Thursday, January 23, 2025 – 9:30 a.m.

Thursday, February 27, 2025 – 9:30 a.m.

Thursday, March 20, 2025 – 9:30 a.m.

Thursday, April 3, 2025 – 9:30 a.m. *Special Meeting to Review Tentative Budget*

Thursday, April 24, 2025 – 9:30 a.m.

Thursday, May 22, 2025 – 9:30 a.m.

Thursday, June 26, 2025 – 9:30 a.m.

Thursday, July 24, 2025 – 9:30 a.m.

**The Executive Board will approve the 2024-25 meeting schedule at its July meeting.*

2024-25 Governing Board Meeting Schedule (Gages Lake School Community Room)

Wednesday, August 7, 2024 – 7:00 p.m. *Public Hearing on Budget at 6:50 p.m.*

Wednesday, December 4, 2024 – 7:00 p.m.

Wednesday, March 5, 2025 – 7:00 p.m.

Wednesday, June 4, 2025 – 7:00 p.m.