

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, M.Ed.

Superintendent

SPECIAL MEETING

TO: Executive Board Members
FROM: Administration
RE: Executive Board Special Meeting
DATE: Wednesday, September 11, 2019
TIME: 8:30 A.M.
PLACE: SEDOL Office Bay Room

AGENDA

- I. CALL TO ORDER/ROLL CALL (Dr. Sefcik)
- II. PLEDGE OF ALLEGIANCE (Dr. Sefcik)
- III. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Dr. Sefcik)

Motion to Accept/Amend Agenda — *VOICE VOTE*

Move the agenda be accepted/amended as presented/recommended.

IV. NEW BUSINESS

- A. Update regarding current staffing across the district — ***INFORMATIONAL***
(Mrs. Donnan, Ms. Watson, Dr. Lynch, Mrs. Wojcik)

District administration will provide an update regarding staffing across the district including current remedies and other ideas discussed to support educational programming.

Professional Vacancies for 2019-20

- 1 Anticipated Assistant Director of Curriculum and Assessment
- 2 Assistant Principals (Gages Lake School and Laremont School)
- 1 Anticipated Assistant Principal (Gages Lake School)
- 1 School Psychologist (Various Locations)
- 5 School Social Workers (Gages Lake School)

- 1 Certified School Nurse (TBD)
- 1 1:1 School Nurse (Woodland)
- 1 Office Intervention Teacher (South School)
- 1 ED/BD Teacher (Gages Lake School)
- 1 EC Teacher part time (Diamond Lake School)
- 1 LASSO-2 EC Teacher (Millburn Elementary)
- 1 SAB Teacher (Gages Lake School)

V. PUBLIC COMMENT (Dr. Sefcik)

President Sefcik will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VI. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Sefcik)

Executive Board members are invited to make announcements or comments.

VII. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss:

- **The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**

- **Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**
- **Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.**
- **The placement of individual students in special education programs and other matters relating to individual students.**

Motion to Return to Public Session — *VOICE VOTE*

Move the Board return to public session.

VIII. OTHER BUSINESS

- A. **Request to Increase Sub Pay — *ACTION NEEDED*** (Mrs. Donnan, Ms. Watson)

Increasing daily rate of sub pay by \$20.00 per day in addition to the base rate through October 24, 2019 and adding a daily bonus for external substitutes across the district an additional \$50.00 per full day until September 30, 2019.

Motion to Approve Request to Increase Sub Pay — *ROLL CALL VOTE*

Move approval of the request to increase of the daily sub rate by \$20.00 per day in addition to the base rate through October 24, 2019 and add a daily bonus for external substitutes across the district of an additional \$50.00 per full day until September 30, 2019.

- B. **Request to Freeze Student Enrollment — *ACTION NEEDED*** (Mrs. Donnan, Mrs. Wojcik)

Request to place a temporary freeze on student enrollment within programs at Gages Lake and South Schools and the LASSO-3 Program at Laremont School until staffing is filled at 90% across district. This does not include transfers from within SEDOL Programs.

Motion to Approve Request to Freeze Enrollment — *ROLL CALL VOTE*

Move approval of the request to place a temporary freeze on student enrollment within programs at Gages Lake and South Schools and the LASSO-3 Program at Laremont School until staffing is filled at 90% across the district.

- C. **Request to Hire Temporary Administrators — *ACTION NEEDED*** (Mrs. Donnan, Dr. Lynch)

Request permission to hire temporary administrators to facilitate IEP meetings and complete other administrative tasks.

Motion to Approve Request to Hire Administrators — *ROLL CALL VOTE*

Move approval of the request to hire temporary administrators to facilitate IEP meetings and complete other administrative tasks as presented.

IX. ADJOURNMENT

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2019-20 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, September 19, 2019 – 9:30 a.m.

Thursday, October 24, 2019 – 9:30 a.m.

Thursday, November 14, 2019 – 9:30 a.m.

Thursday, December 19, 2019 – 9:30 a.m.

Thursday, January 23, 2020 – 9:30 a.m.

Thursday, February 20, 2020 – 9:30 a.m.

Thursday, March 19, 2020 – 9:30 a.m.

Thursday, April 9, 2020 – 9:30 a.m. ***Special Meeting to Review Tentative Budget***

Thursday, April 23, 2020 – 9:30 a.m.

Thursday, May 28, 2020 – 9:30 p.m.

Thursday, June 25, 2020 – 9:30 a.m.

Thursday, July 23, 2020 – 9:30 a.m.

Governing Board Meeting Schedule *Gages Lake School Community Room unless noted otherwise*

Wednesday, December 4, 2019 – 7:00 p.m.

Wednesday, March 4, 2020 – 7:00 p.m.

Wednesday, June 3, 2020 – 7:00 p.m.