

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819
847-548-8470 Fax 847-548-8472 VP 224-207-8476
www.sedol.us



Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, June 23, 2022
TIME: 9:30 A.M.
LOCATION: SEDOL Office Bay Room

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

Motion to Accept/Amend Agenda — VOICE VOTE

Move the agenda be accepted/amended as presented.

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of May 26, 2022. Copies are included in the Board member electronic agenda packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the June, 2022 accounts payable list:

Accounts Payable	\$1,506,556.95
Payroll Liabilities 05/31/22	\$737,499.84
Net Payroll 05/31/22	\$858,779.88
Payroll Liabilities 06/15/22	\$751,204.78
Net Payroll 06/15/22	<u>\$873,488.71</u>
TOTAL	\$4,727,530.16

2. Treasurer's Report: The treasurer's report for May, 2022 is included in your electronic packet.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Margulius, Iyla
- Occupational Therapist
 - Budget Approved Vacancy
 - BS, University of Wisconsin- Madison
 - \$81,233 (21-22 schedule)
 - August 15, 2022

Licensed Staff

- James, Shaina
- School Social Worker
 - Budget Approved Vacancy
 - MA, Western Michigan University
 - \$57,491 (21-22 schedule)
 - August 15, 2022

- Lilla, Ryan
- Teacher – Sector
 - Budget Approved Vacancy
 - BA, National Louis University
 - \$46,359 (21-22 schedule)
 - August 23, 2022

- Messenger, Margaret
- School Social Worker
 - Budget Approved Vacancy
 - MA, Aurora University
 - \$88,771 (21-22 schedule)
 - August 15, 2022

2. Resignations/Retirements

Educational Support Personnel

- DeSantis, Roger
- Paraprofessional – Fairhaven School
 - Resigned June 20, 2022

- Mayer, David
- Paraprofessional – South School
 - Resigned June 1, 2022

- Modell, Amy
- Paraprofessional – Gages Lake School
 - Resigned June 1, 2022

- Woodruff, Kim
- Paraprofessional – Sector
 - Retiring July 15, 2022 (previously went to the board in May 2022 as a resignation)

Licensed Staff

- Adams, Tracy
- Teacher – LASSO Itinerant
 - Retiring at the end of the 2024-25 school year

<u>Friese, Marissa</u>	- Teacher – Fairhaven School - Resigned June 13, 2022
<u>Kim, Victoria</u>	- School Social Worker - Resigned at the end of the 2021-22 school year
<u>LaCroix, Madelyn</u>	- Teacher – Regional Safe School Program - Resigned June 15, 2022
<u>Parker, Joan</u>	- Teacher – Transition - Resigned at the end of the 2021-22 school year
<u>Walega, Samantha</u>	- Teacher – Fairhaven School - Resigned June 21, 2022

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

3. Vacancies for 2022-23

- 5 Speech and Language Pathologists (08/15/2022) – Varied
- 1 Assistant Principal (Anticipated) (8/1/2022) – Fairhaven School
- 2 Social Worker (08/15/2022) – Varied
- 1 Part-Time Social Worker (08/15/2022) – Varied
- 1 School Psychologist (08/15/2022) – Varied
- 1 Orientation & Mobility Specialist (part-time) (08/15/2022) – Varied
- 5 Registered Nurse FT/PT (08/15/2022) – Varied
- 1 Sign Language Interpreter (08/15/2022) – John Powers Center
- 1 Administrative Assistant of Vocational – South
- 1 Mathematics Teacher – Regional Safe School Program
- 1 General Education Teacher – Regional Safe School Program
- 1 DHH Teacher – John Powers Center
- 2 LASSO III Teacher (08/15/2022) – Fairhaven School
- 1 ELP Transition Teacher – Laremont School
- 2 LASSO EC Teacher (08/15/2022) – Fairhaven School
- 1 SAB Teacher (08/15/2022) – Gages Lake School (contract pending license)
- 1 Community Transition Teacher (08/15/2022) – John Powers Center
- 1 REACH Transition Teacher (08/15/2022) – Seymour
- 1 LASSO I Teacher 3-5 – Millburn Elementary School
- 1 LASSO I Teacher 6-8 – TBD
- 1 LASSO II Teacher – Wauconda

V. RECOGNITION (Dr. Donnan)

- A. Fifteen participants from across SEDOL participated in the SEDOL Leadership Academy this year.
- B. The Board will recognize Mr. Bob Gold, Superintendent of Big Hollow District #38, who is resigning from the Executive Board. Mr. Gold has served on the Executive Board since September 2019.

VI. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. OLD BUSINESS

A. Final Budget for FY23 — ***ACTION NEEDED*** (Ms. Loris)

The final budget for FY23 is included in Board member packets. Administration recommends the budget be presented for Governing Board approval at the meeting on August 24. A copy is included in your electronic packet.

Motion to Accept and Present Final Budget— *ROLL CALL VOTE*

Move acceptance of the final budget for FY23 and recommend Governing Board approval at the August 24 meeting.

VIII. NEW BUSINESS

A. Midwest PBIS Contract 2021-24 – ***ACTION ITEM*** (Dr. Donnan)

Administration makes the recommendation as outlined in the Community Partnership Grant to partner with Midwest PBIS as outlined in the contract including \$198,391.00. A copy is included in your electronic packet.

Motion to Approve Contract – *ROLL CALL VOTE*

Move approval of the Community Partnership Grant to partner with Midwest PBIS as outlined in the contract and as presented.

B. Graves Design Contract – ***ACTION ITEM*** (Dr. Donnan)

Administration makes the recommendation to approve the master contract with Graves Design. A copy is included in your electronic packet.

Motion to Approve Contract – *ROLL CALL VOTE*

Move approval of the master contract with Graves Design as presented.

C. Care Solace Contract – ***ACTION ITEM*** (Dr. Donnan)

Administration recommends the approval of the Care Solace contract in the amount of \$22,500.00 to provide support to students and staff to access outside resources using ESSER funds. A copy is included in your electronic packet.

Motion to Approve Contract – ROLL CALL VOTE

Move approval of the Care Solace contract in the amount of \$22,500.00 as presented.

D. Educational Affiliation Agreement – ***ACTION ITEM*** (Ms. Loris)

Administration recommends approval of the Educational Affiliation Agreement with Carthage College. The agreement will allow Carthage College to provide learning and clinical experience for nursing education degree-seeking students at SEDOL facilities. A copy is included in your electronic packet.

Motion to Approve Agreement – VOICE VOTE

Move approval of the Educational Affiliation Agreement with Carthage College as presented.

E. FOIA – ***INFORMATION*** (Ms. Loris)

1. Dr. Wojcik received a FOIA request on May 24, 2022 from Dr. Chris Adkins, District 302, requesting personnel file information related to a former SEDOL employee. Dr. Wojcik sent SEDOL's response via electronic mail on June 1, 2022.
2. A personnel file request was received from a former SEDOL employee on May 27, 2022. Dr. Wojcik processed this request pursuant to the Illinois Freedom of Information Act, and responded via electronic mail on June 6, 2022.

F. Planning for Tentative August Governing Board Meeting — ***INFORMATIONAL*** (Dr. Donnan)

The Board will be asked to review a draft of the agenda for the tentative August 24 Governing Board meeting. The draft is included in Board member electronic agenda packets.

IV. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Motion to Return to Public Session – VOICE VOTE

Move the Board return to public session.

V. OTHER BUSINESS

Tentative Memorandum of Understanding with the STU – **ACTION ITEM** (Dr. Wojcik)

The Board Negotiation Team will provide a brief overview of the tentative Memorandum of Understanding reached with the SEDOL Teachers' Union regarding items relating to work hours. A summary of the tentative agreement will be disseminated to Governing Board members prior to the meeting. A copy is included in your electronic packet.

Motion to Recommend Approval of Tentative Agreement — ROLL CALL VOTE

Move the Executive Board recommend approval of the Memorandum of Understanding with the SEDOL Teachers Union and the SEDOL Board by the SEDOL Governing Board at the August 24, 2022 tentative meeting.

VI. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

A. Evidence of Exceptional Service

1. SEDOL successfully welcomed staff on June 9 for the first day of Extended School Year and students on June 13.
2. SEDOL received over 600 free COVID-19 tests and were able to offer them to students and staff for at home use.
3. On June 7, Sandy Geroux from WOWplace presented to our Administrative Assistants.

VII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

VIII. ADJOURNMENT – **ACTION NEEDED** (Ms. Pahl)

Motion to Adjourn — VOICE VOTE

Move the Board Adjourn.

:sm

2021-22 Executive Board Meeting Schedule SEDOL Office Bay Room

Thursday, July 28, 2022 – 9:30 a.m.

2021-22 Governing Board Meeting Schedule Gages Lake School Gymnasium

Wednesday, June 4, 29, 2022 – 7:00 p.m.

2022-23 *Tentative Executive Board Meeting Schedule SEDOL Office Bay Room

- Thursday, July 28, 2022 – 9:30 a.m.
- Thursday, August 25, 2022 – 9:30 a.m.
- Thursday, September 22, 2022 – 9:30 a.m.
- Thursday, October 27, 2022 – 9:30 a.m.
- Thursday, November ~~18~~ 10, 2022 – 9:30 a.m. Conflict with IASA Conference
- Thursday, December ~~23~~ 15, 2022 – 9:30 a.m. Conflict with Winter Break
- Thursday, January 26, 2023 – 9:30 a.m.
- Thursday, February ~~22~~ 16, 2023 – 9:30 a.m. Conflict with IAASE Conference
- Thursday, March 23, 2023 – 9:30 a.m.
- Thursday, April 6, 2023 – 9:30 a.m. Special Meeting to Review Tentative Budget Meeting
- Thursday, April 27, 2023 – 9:30 a.m.
- Thursday, May 25, 2023 – 9:30 a.m.
- Thursday, June 22, 2023 – 9:30 a.m.
- Thursday, July 27, 2023 – 9:30 a.m.

*The Executive Board will approve the 2022-23 meeting schedule at its July meeting.

2022-23 *Tentative Governing Board Meeting Schedule

- Wednesday, August 24, 2022 – 7:00 p.m. 6:30 p.m. Public Hearing - Budget
- Wednesday, December 7, 2022 – 7:00 p.m.
- Wednesday, March 1, 2023 – 7:00 p.m.
- Wednesday, June 7, 2023 – 7:00 p.m.

*The Governing Board will approve the 2022-23 meeting schedule at its June meeting.