



**Valerie M. Donnan, Ed.D.**  
Superintendent

### Minutes

## **SEDOL EXECUTIVE BOARD MEETING** **April 27, 2023**

### PUBLIC HEARING

The Public Hearing to receive comment regarding an interfund transfer was held on Thursday, April 27, 2023 at 9:00 a.m. in the Bay Room at the SEDOL district office.

### CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Pahl at 9:31 a.m. on Thursday, April 27, 2023 at the SEDOL Administrative Offices in Gages Lake, Illinois.

### ROLL CALL

#### Board Members Present

Dr. Lynn Glickman, Superintendent, Grayslake Community Consolidated D46  
Dr. Jason Lind, Superintendent, Millburn D24 (left meeting at 11:22 a.m.)  
Ms. Carey McHugh, Governing Board Member, Wauconda Unit D118  
Dr. Donn Mendoza, Superintendent, Round Lake Unit D116  
Ms. Joanne Osmond, Governing Board Member, Lake Villa D41  
Ms. Odie Pahl, Governing Board Member, Gurnee D56  
Dr. Christine Sefcik, Superintendent, Grant High School D124 (left meeting at 11:24 a.m.)  
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education

#### Board Members Absent

#### Staff Members Present

Dr. Valerie Donnan, Superintendent  
Ms. Joyce Loris, Assistant Superintendent of Business  
Dr. Laura Wojcik, Assistant Superintendent of Human Resources  
Ms. Sara Martinez, Recording Secretary  
Ms. Sandra Callahan, SSSA Union President  
Ms. Michelle Clark, STU Union President

#### Guest

Mr. Peter Graves, Graves Design Group

### **PLEDGE OF ALLEGIANCE**

Mr. Pahl asked everyone to stand and join in the pledge of allegiance.

## ACCEPTANCE OF AGENDA

### Motion to Accept the Agenda

Motion by Dr. Jason Lind, second by Dr. Donn Mendoza, to accept the agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Jason Lind	Dr. Lynn Glickman
		Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

## CONSENT AGENDA

### Motion to Approve Consent Agenda

Motion by Ms. Joanne Osmond, second by Dr. Lynn Glickman, to approve the consent agenda as follows.

#### Approved Minutes

Public and closed session minutes of the regular meeting of March 23, 2023 and public session minutes from the April 6, 2023 Special Budget meeting.

#### Financial Matters

Paid Accounts Payable List: The following expenditures represent the April, 2023 accounts payable list:

Accounts Payable	\$1,016,131.06
Payroll Liabilities 03/29/23	\$709,389.28
Net Payroll 03/29/23	\$867,728.30
Payroll Liabilities 04/14/23	\$874,100.46
Net Payroll 04/14/23	\$710,180.54
TOTAL	\$4,177,529.64

Treasurer's Report: Report for March, 2023

#### Policy Matters

Revisions to policies: 2:110 *Qualifications, Term, and Duties of Board Officers*; 03:40 *Superintendent*; 04:60 *Purchases and Contracts*; 5:125 *Personal Technology and Social Media Usage and Conduct*; 5:170 *Copyright*; 5:260 *Student Teachers*; 6:135 *Accelerated Placement Program*; and 08:20 *Community Use of School Facilities* were approved.

#### Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

#### 1. Requests for Contracts

##### Educational Support Personnel

<u>Cortes, Jessica</u>	- Paraprofessional – Regional Safe School Program
	- Budget Approved Vacancy
	- \$17.14/hour
	- April 11, 2023

- Strege, Laura
- Paraprofessional – Sector
  - Budget Approved Vacancy
  - BA/BS, Winona State University
  - \$20.83/hour
  - April 3, 2023

2. Resignations/Retirements

Educational Support Personnel

- Cameron, Alexander
- Paraprofessional – Gages Lake School
  - Original Hire Date: January 11, 2022
  - Resigning April 28, 2023

- Canania, Olivia
- Paraprofessional – Fairhaven School
  - Original Hire Date: September 26, 2022
  - Resigned April 14, 2023

- Greisen, Joshalyn
- Paraprofessional – Sector
  - Original Hire Date: October 13, 2022
  - Resigned April 7, 2023

- Jackson, Katrina
- Paraprofessional – Laremont School
  - Original Hire Date: February 13, 2023
  - Resigned April 6, 2023

- Lundstrom, Teresa
- Sign Language Interpreter – Sector
  - Original Hire Date: August 25, 2003
  - Retiring June 30, 2023 (revised)

- Sturm, Lori
- Administrative Assistant for Special Services
  - Original Hire Date: July 15, 2019
  - Change in resignation date from July 14, 2023 to June 30, 2023

- Tomas, Rosemary
- Paraprofessional – Sector
  - Original Hire Date: August 14, 2017
  - Resigned March 24, 2023

Licensed Staff

- Ascencio, Holly
- Teacher – Gages Lake School
  - Original Hire Date: December 6, 2021
  - Resigning at the end of the 2022-23 school year

- Huemann, Kendall
- Social Worker – Gages Lake School
  - Original Hire Date: August 13, 2020
  - Resigning at the end of the 2022-23 school year

- James, Shaina
- Social Worker – Fairhaven School
  - Original Hire Date: August 15, 2022
  - Resigning at the end of the 2022-23 school year

3. Employment Recommendations for 2023-24

Recommended staff for re-employment for the 2023-24 school year were approved.

<u>Roll Call Vote:</u>	Ayes:	Dr. Lynn Glickman Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind	Dr. Donn Mendoza Ms. Joanne Osmond Dr. Michael Karner Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

4. SEDOL Vacancies- as of 04/24/2023

**Vacancies 2023-24 School Year**

1	Lasso II Teacher	Spaulding	
2	ELP Teacher	Laremont	
3	Lasso III Teacher	Fairhaven	
1	ED Teacher	Gages Lake	Contract Pending
1	SAB Teacher	Gages Lake	
1	DHH Teacher	JPC	Contract Pending
6	Speech Language Pathologist	Administration	3 contracts pending
4	Social Worker	Administration	1 contract pending
1	Audiologist Part-time	Administration	
8	Sign Language Interpreter	JPC	
	Paraprofessionals	Various	
	1:1 Paraprofessionals	Various	
5	Registered Nurse	Various	
1	Certified School Nurse	Various	
1	Bilingual Special E Teacher	Various	
1	School Psychology Intern	Various	
1	School Social Worker Intern	Various	
1	Lasso II Teacher	Spaulding	
1	Lasso II Teacher	Millburn Elem	
1	Lasso II Teacher	Millburn Middle	
1	Lasso II Teacher	TBD	
3	LASSO 3 Teachers	Fairhaven	1 Contract Pending
1	Adapted PE teacher	Various	
1	Art Therapist	Various	
1	PT Hearing Intinerant	Various	
1	PT Lasso Intinerants-PT Behavior Specialist	Various	
1	PT Voc Facilitator-PT Special Assignment	Various	
1	Occupational Therapist	Various	
1	Part-Time Occupational Therapist	Various	
1	Part-Time Physical Therapist	Various	
1	Vocational Facilitator	Various	
1	Community Exp. Coach	Various	
1	Assistant Principal John Powers	John Powers	
1	Assistant Principal Laremont	Laremont	

**Vacancies 2022-23 School Year**

1	Occupational Therapist	Administration	
1	Part-Time Occupational Therapist	Administration	
1.6	Speech Language Pathologists	Administration	1 Pending Contract
1.4	Social Workers	Administration	
1	Part-Time Social Workers	Administration	
1	Audiologist Part-time	Administration	
1	EC LASSO Teacher	Fairhaven	
1	Adapted PE Teacher	Various	
1	Adapted PE Teacher (part time)	Administration	
1	DHH Teacher	JPC	
1	Vocational Facilitator	Various	
1	PT O&M Specialist	Various	
1	Part-time Early Childhood ELP Teacher	Laremont	
1	EC Teacher 1/2 day	Laremont	
1	(Internal) Seasonal Operations Assistant	Various	
8	1:1 Dist Wide 1:1 Para's (GLS, JPC (DHH), Varied Sector)	Various	
23	Dist Wide Para's (GLS, South, Fairhaven, JPC (DHH), Varied Sector)	Various	
1	Substitute Nurse	Various	
1	Substitute Teachers	Various	
1	Substitute Teacher Assistants	Various	

**RECOGNITION**

STARS Student

The Board recognized a student from Ms. Hale's classroom from the Vocational Program as the April STARS Student. This student had a vision for the Laremont curriculum library and with the help of his Vocational Facilitator, was able to create that vision. He catalogued, organized and revamped the entire library. This student has done nothing but excel throughout his time with SEDOL.

Employee of the Month

The Board recognized Mr. Randy Weidner, Cyd Lash Academy Teacher as April's Employee of the Month. Mr. Weidner displays leadership, dedication, and support for his students and those throughout the school. He encourages students to achieve and overcome their obstacles whether in the classroom or while coaching sports. His leadership skills have helped students' school wide achieve success.

**PUBLIC COMMENT**

1. A non-member district parent shared a letter the board.
2. Dr. Donnan read a letter from employees to the Board.

## OLD BUSINESS

### Proposed FY24 Budget Update

#### Motion to Approve Tentative Budget

Motion by Dr. Lynn Glickman, second by Dr. Jason Lind, to approve the tentative budget for FY24 and recommend approval at the Governing Board at its June 7, 2023 meeting.

The Board approved recommending the proposed budget to the Governing Board at its June 7 meeting. The proposed budget and overview were reviewed at the Special Executive Board meeting on April 6, 2023.

<u>Roll Call Vote:</u>	Ayes:	Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Lynn Glickman	Dr. Michael Karner
		Dr. Jason Lind	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

### Long Range Facilities Assessment

Mr. Peter Graves from Graves Design Group provided the Board with an overview of the capital and maintenance projects for the next five year and estimated costs associated with these projects.

### Transportation Bid

An update was given by administration that they are in the process of getting an extension of our current contract with Lakeside Transportation in lieu of requesting bids for the 2023-24 school year.

### Policy Revisions 2<sup>nd</sup> Reading and Approval

#### Motion to Approve Policy Revisions

Motion by Ms. Joanne Osmond, second by Dr. Christine Sefcik, to approve the policy revisions as presented.

The following policy was approved by the Board: *5:250 Leaves of Absences*.

<u>Roll Call Vote:</u>	Ayes:	Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Dr. Lynn Glickman
		Dr. Michael Karner	Dr. Jason Lind
		Dr. Donn Mendoza	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

## NEW BUSINESS

### Seymour Lease Agreement

#### Motion to Approve Lease Agreement

Motion by Ms. Carey McHugh, second by Dr. Jason Lind, to approve the Seymour Lease Agreement between Marling Management and SEDOL as presented.

Administration recommended approval of the one-year lease agreement between Marling Management and SEDOL for the purpose of housing the SEDOL Transition Program. This property is located at 31 S Seymour, Units A & B Grayslake, IL 60030. Lease dates will run from August 1, 2023 – July 31, 2024 in the amount of \$3045/month. The Board approved this agreement.

<u>Roll Call Vote:</u>	Ayes:	Ms. Joanne Osmond Dr. Lynn Glickman Dr. Jason Lind Ms. Carey McHugh	Dr. Christine Sefcik Dr. Michael Karner Dr. Donn Mendoza Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

**SSSA Proposed Agreement**

**Motion to Approve Agreement**

Motion by Ms. Joanne Osmond, second by Dr. Lynn Glickman, to approve the proposed 3-year contract to start with the 2023-2024 school year with the SEDOL Support Staff Association and the SEDOL Board by the SEDOL Governing Board at the June 7, 2023 meeting.

Dr. Wojcik and Ms. Osmond of the SEDOL Board Negotiations Team provided an overview of the proposed 3-year agreement to start with the 2023-24 school year between the SEDOL Support Staff Association and the SEDOL Board. The Board recommended approval by the SEDOL Governing Board at the June 7, 2023 meeting.

<u>Roll Call Vote:</u>	Ayes:	Dr. Christine Sefcik Dr. Michael Karner Dr. Donn Mendoza Ms. Joanne Osmond	Dr. Lynn Glickman Dr. Jason Lind Ms. Carey McHugh Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

**Strategic Plan Update/Superintendent Goals**

- Dr. Donnan discussed the use of SuperEval for her evaluation this year and that the deadline for Board Member entries is May 15, 2023.
- The SEDOL Program Review through Educational Learning Solutions has started. They are compiling and reviewing data, completing onsite visits, preparing a survey that will be shared with parents, staff, and member districts, two parent meetings are scheduled, and onsite meetings with staff and member districts continue. A preliminary report will be provided in May with the final report in June.

**Planning for June Governing Board Meeting**

The Board reviewed a draft agenda for the June 7 Governing Board Meeting. The Board discussed the need to confirm a quorum for this meeting due to district meetings happening.

**Policy Revisions 1<sup>st</sup> Reading**

The Board reviewed revisions to policy 05:30 Hiring Process and Criteria; 05:90 Abused and Neglected Child Reporting; 5:150 Personnel Records; and 6:230 Library Media Program. These policies will be reviewed for final approval at the May 25<sup>th</sup> meeting.

**FOIA**

On Monday, March 27, 2023, Ms. Loris received an email from Ms. Bo Kim from UnionBids.com requesting the following information for commercial purposes:

- Bid Results/Tabulations or Award for 03/16/2023 Special Education District of Lake County School District No. 825 – SEDOL Summer 2023 Project - BAS (Lake County)

On March 29, 2023, Mr. Loris emailed Ms. Kim the requested information.

## CLOSED SESSION

### Motion to Enter into Closed Session

At 10:48 a.m. Ms. Carey McHugh moved, second by Dr. Christine Sefcik, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

<u>Roll Call Vote:</u>	Ayes:	Dr. Michael Karner	Dr. Jason Lind
		Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Lynn Glickman	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

### Motion to Return to Public Session

At 11:41 a.m. Dr. Michael Karner moved, second by Dr. Donn Mendoza, for the Board to return to public session.

<u>Voice Vote:</u>	Ayes:	Dr. Christine Sefcik	Ms. Joanne Osmond
		Dr. Lynn Glickman	Dr. Michael Karner
		Dr. Jason Lind	Dr. Donn Mendoza
		Ms. Carey McHugh	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

While in closed session, the Board discussed employee, litigation, and collective bargaining, and purchase/lease of real property matters.

## OTHER BUSINESS

There was no Other Business.

## COMMITTEE REPORTS

There were no Committee Reports.



**PROGRAM/SCHOOL REPORTS**

**Evidence of Exceptional Service**

1. SEDOL Foundation Dinner Dance raised funds for sending students to camp.
2. Some Fairhaven School and Gages Lake School staff have received additional professional development and are piloting Ukeru.
3. Program Review with Educational Learning Solutions has started. Families, staff, and member districts set to participate.
4. IPA Principal Awards recognized students from Gages Lake School.
5. The Respect Week student/staff paperchain has been hung in the Administration Building Bay Room.

**EXECUTIVE BOARD MEMBER COMMENTS**

Ms. Carey McHugh thanked Dr. Donnan and Dr. Wojcik for continuing to do a great job.

**ADJOURNMENT**

**Motion to Adjourn**

At 11:45 a.m. Ms. Joanne Osmond moved, second by Ms. Carey McHugh to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Dr. Lynn Glickman	Dr. Michael Karner
		Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind and Dr. Christine Sefcik	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez  
Recording Secretary

Approved by:

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Ms. Odie Pahl  
Board President

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Dr. Valerie M. Donnan  
Board Secretary