



**Valerie M. Donnan, Ed.D.**  
Superintendent

**Minutes**  
**SEDOL EXECUTIVE BOARD MEETING**  
**October 27, 2022**

**CALL TO ORDER**

The regular meeting of the SEDOL Executive Board was called to order by Vice- President Jason Lind in the absence of President Odie Pahl at 9:41 a.m. on Thursday, October 27, 2022 at the SEDOL Administrative Offices in Gages Lake, Illinois.

**ROLL CALL**

**Board Members Present**

Dr. Lynn Glickman, Superintendent, Grayslake Community Consolidated D46  
Dr. Jason Lind, Superintendent, Millburn D24  
Ms. Carey McHugh, Governing Board Member, Wauconda Unit D118  
Ms. Joanne Osmond, Governing Board Member, Lake Villa D41  
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education

**Board Members Absent**

Dr. Donn Mendoza, Superintendent, Round Lake Unit D116  
Ms. Odie Pahl, Governing Board Member, Gurnee D56  
Dr. Christine Sefcik, Superintendent, Grant High School D124

**Staff Members Present**

Dr. Valerie Donnan, Superintendent  
Ms. Joyce Loris, Assistant Superintendent of Business  
Mr. Bob Taterka, Assistant Superintendent of Educational Services  
Dr. Laura Wojcik, Assistant Superintendent of Human Resources  
Ms. Sara Martinez, Recording Secretary  
Ms. Sandra Callahan, SSSA Union Representative  
Ms. Jill Mattner, STU Union Representative

**Guest**

Mr. Peter Graves, Graves Design Group, Inc.

**PLEDGE OF ALLEGIANCE**

Dr. Lind asked everyone to stand and join in the pledge of allegiance.

**ACCEPTANCE OF AGENDA**

**Motion to Accept the Amended Agenda**

Motion by Ms. Carey McHugh, second by Ms. Joanne Osmond, to accept the amended agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Lynn Glickman Ms. Joanne Osmond Dr. Jason Lind	Ms. Carey McHugh Dr. Michael Karner
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Nays:	None
Absent:	Dr. Donn Mendoza, Dr. Christine Sefcik, Ms. Odie Pahl

**MOTION CARRIED**

## CONSENT AGENDA

### Motion to Approve Consent Agenda

Motion by Ms. Carey McHugh, second by Ms. Joanne Osmond, to approve the consent agenda as follows.

#### Approval of Minutes

Public and closed session minutes of the regular meeting of September 22, 2022.

#### Financial Matters

Paid Accounts Payable List: The following expenditures represent the October, 2022 accounts payable list:

Accounts Payable	\$1,222,092.84
Payroll Liabilities 09/30/22	\$731,731.96
Net Payroll 09/30/22	\$850,755.08
Payroll Liabilities 10/14/22	\$733,172.69
Net Payroll 10/14/22	<u>\$862,013.97</u>

TOTAL \$4,399,766.54

Treasurer's Report: Report for September, 2022

#### Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

#### 1. Requests for Contracts

##### Educational Support Personnel

<u>Akins, Alexandria</u>	- Paraprofessional – Fairhaven School - Budget Approved Vacancy - BA, Olivet Nazarene - \$19.51/hour - October 24, 2022
<u>Aldana, Alejandra</u>	- Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$17.14/hour - October 4, 2022
<u>Barsano, Yvette</u>	- Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$16.72/hour - September 26, 2022
<u>Block, Ashley</u>	- Paraprofessional – Laremont School - Budget Approved Vacancy - \$17.14/hour - October 11, 2022
<u>Canania, Olivia</u>	- Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$17.14/hour - September 26, 2022

- Cutinello, Samantha
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$16.72/hour
  - September 26, 2022
  
- Dixon, Maronda
  - Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - \$17.14/hour
  - September 12, 2022
  
- Evans, Nakiesha
  - Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - \$17.14/hour
  - September 29, 2022
  
- Fabry, Tricia
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 4, 2022
  
- Gadson, Jennifer
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$16.72/hour
  - September 30, 2022
  
- Garcia, Maria
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - September 26, 2022
  
- Gilmore, Ashley
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - September 21, 2022
  
- Greisen, Joshalyn
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 13, 2022
  
- Gritzuk, Mackenzie
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 11, 2022
  
- Hansen, Donna
  - Receptionist – Laremont School
  - Budget Approved Vacancy
  - \$17.03/hour
  - September 27, 2022
  
- Huley, Teanna
  - Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 24, 2022

- Letto, Alex
  - Behavior Assistant/NCI Coordinator
  - Budget Approved Vacancy
  - \$41,540 (*prorated for 2022-23*)
  - November 1, 2022
  
- Morales, Olga
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$16.72/hour
  - September 26, 2022
  
- Nunez, Roberto
  - Paraprofessional – Gages Lake School
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 11, 2022
  
- Olson, Rebecca
  - Paraprofessional – Gages Lake School
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 24, 2022
  
- Porter, Kimberly
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 3, 2022
  
- Roman, Johanna
  - Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - \$16.72/hour
  - October 4, 2022
  
- Sales, Garrick
  - Custodian – South (.5 FTE)
  - Budget Approved Vacancy
  - \$16.11/hour
  - October 17, 2022
  
- Shaw, Sophie
  - Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 24, 2022
  
- Skewes, Taylor
  - Paraprofessional – Laremont School (.5 FTE)
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 17, 2022
  
- Sontag, Jennifer
  - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 17, 2022
  
- Tortorello, Madeline
  - Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - \$16.72/hour
  - October 12, 2022

- Valderama, Theresa - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 13, 2022
  
- Vargas-Lopez, Hecdalis - Paraprofessional – Fairhaven School
  - Budget Approved Vacancy
  - BA/BS, University Interamericana de Puerto Rico
  - \$19.06/hour
  - ~~August~~ **September** 19, 2022 (*correction*)
  
- Wood, Davonna - Paraprofessional – Sector
  - Budget Approved Vacancy
  - \$17.14/hour
  - October 12, 2022

## 2. Resignations/Retirements

### Educational Support Personnel

- Aldana, Alejandra - Paraprofessional – Fairhaven School
  - Original Hire Date: October 4, 2022
  - Resigned October 5, 2022
  
- Arnold, Melissa - Paraprofessional – Sector
  - Original Hire Date: October 28, 2019
  - Resigned October 28, 2022
  
- Bates, Monique - Paraprofessional – Fairhaven School
  - Original Hire Date: September 28, 2022
  - Resigned September 26, 2022
  
- Cape, Kaitlynn - Paraprofessional – Fairhaven School
  - Original Hire Date: August 31, 2022
  - Resigned September 30, 2022
  
- Curtis, Nancy - Paraprofessional – Laremont School
  - Original Hire Date: August 17, 2001
  - Retired October 7, 2022
  
- Farmer, Emani - Paraprofessional – Sector
  - Original Hire Date: August 23, 2022
  - Resigned September 29, 2022
  
- Johnson, Felicia - Paraprofessional – Sector
  - Original Hire Date: September 26, 2022
  - Resigned October 3, 2022
  
- Knouse, Kirstin - Paraprofessional – Fairhaven School
  - Original Hire Date: September 7, 2022
  - Resigned September 22, 2022
  
- Letto, Alex - Paraprofessional – Sector
  - Original Hire Date: January 7, 2019
  - Resigned October 31, 2022 to accept position as Behavior Specialist/NCI Coordinator



## **RECOGNITION**

### STARS Student

The Board recognized a student from Ms. Florence Shaw's classroom at Cyd Lash Academy, as the October STARS Student. This student is kind and thoughtful. She participates and completes her work in every subject meeting or exceeding all expectations. She always has a smile on her face and is an absolute pleasure to have in class.

### Employee of the Month

The Board recognized Ms. Heather Carey, Human Resources Administrative Assistant as October's Employee of the Month. Ms. Carey meets all the criteria for Employee of the Month. She offers encouragement and support while her willingness to take initiative and be a positive role model for others shows leadership. She truly believes in SEDOL's mission.

## **PUBLIC COMMENT**

There was no Public Comment.

## **OLD BUSINESS**

### SEDOL Program Update

Dr. Donnan provided the Board with an update on "What a Difference a Month Makes"

- Comparing past and current vacancies;
- A list of 90 Day Action Items relating to the SEDOL Administrative Team (SAT), SEDOL District Level Administration, and Member District Relationships;
- Building Superintendent Chats that have occurred or are scheduled;
- Planning for future programming;
- Continued communication with member districts

### Food Service Update

Ms. Loris updated the Board on the status of obtaining new food service bids. She informed the Board that ISBE has extended our emergency bid process for one more year. We are currently contracted with Arbor Foods/D50 through the 22-23 school year and will continue to seek other options that would best meet our future needs.

### FY22 Audit Update

Ms. Loris provided the board with an update on the FY22 audit. She stated an extension was filed and approved and should be concluded in early December.

## **NEW BUSINESS**

### CLC Nursing Agreement

#### Motion to Approve Agreement

Motion by Ms. Carey McHugh, second by Ms. Joanne Osmond, to approve the Nursing Agreement between the College of Lake County (CLC) and SEDOL as presented.

Dr. Wojcik provided an overview of the three-year CLC agreement which will utilize various SEDOL facility sites (Laremont School, Gages Lake School, John Powers Center, Cyd Lash Academy, and Fairhaven School) that may be available for the purpose of providing practical learning and clinical experiences in connection with nursing students from CLC.







**Tentative Memorandum of Understanding with the STU**

**Motion to Recommend Approval of Tentative Agreement**

Motion by Ms. Joanne Osmond, second by Dr. Michael Karner, to approve the tentative Memorandum of Understanding with the SEDOL Teachers Union and the SEDOL Board by the SEDOL Governing Board at the December 7, 2022 meeting.

The Board Negotiation Team provided a brief overview of the tentative Memorandum of Understanding with the SEDOL Teachers’ Union regarding items relating to Service Recognition and Attendance Bonus. A summary of the tentative agreement will be disseminated to Governing Board members prior to the meeting.

<b><u>Roll Call Vote:</u></b>	Ayes:	Dr. Lynn Glickman Ms. Joanne Osmond Dr. Jason Lind	Ms. Carey McHugh Dr. Michael Karner
	Nays:	None	
	Absent:	Dr. Donn Mendoza, Dr. Christine Sefcik, Ms. Odie Pahl	

MOTION CARRIED

**Tentative Memorandum of Understanding with the SSSA**

**Motion to Recommend Approval of Tentative Agreement**

Motion by Ms. Joanne Osmond, second by Ms. Carey McHugh, to approve the tentative Memorandum of Understanding with the SEDOL Support Staff Association and the SEDOL Board by the SEDOL Governing Board at the December 7, 2022 meeting.

The Board Negotiation Team provided a brief overview of the tentative Memorandum of Understanding with the SEDOL Support Staff Association regarding items relating to Service Recognition and Attendance Bonus. A summary of the tentative agreement will be disseminated to Governing Board members prior to the meeting.

<b><u>Roll Call Vote:</u></b>	Ayes:	Ms. Carey McHugh Dr. Michael Karner Dr. Jason Lind	Ms. Joanne Osmond Dr. Lynn Glickman
	Nays:	None	
	Absent:	Dr. Donn Mendoza, Dr. Christine Sefcik, Ms. Odie Pahl	

MOTION CARRIED

**PROGRAM/SCHOOL REPORTS**

**A. Evidence of Exceptional Service**

1. The Greater Lake County Bowling Association presented SEDOL with a donation.
2. Cyd Lash Academy flag football teams have been having a very successful season this year as part of CAAEL. Everyone is happy to be back in person participating.
3. At the IASB Lakes Division Meeting SEDOL Executive and Governing Board members, Carey McHugh, Odie Pahl and Joanne Osmond were recognized for their service. Ms. McHugh received recognition as an Established Board Leader, Ms. Pahl was a Distinguished Board Leader and Ms. Osmond was highlighted for her distinguished status for over 25 years of board service as a Legacy Board Leader. SEDOL is grateful for the dedication of these three outstanding leaders. In addition, the following SEDOL Governing Board members received recognition as Established Board Leaders: Ellen Ipsen, Shawn Killackey, Dora King, and Marge Taylor and as Distinguished Board Leaders: Vivian Kueter and Peg Larson.

4. The Community Partnership Program - ESP has been regularly meeting and has begun to identify their mission and community partners to be able to support the SEDOL Community. In addition, SEDOL is an active participant in North Chicago School District 187's community partnership work.
5. Laremont's PSO and Autism Family Cares hosted Trunk or Treat on October 22nd. It was a great time of being together for a fun safe trick or treating experience.

B. Bereavement

1. Sandy Pugh, who worked at the Administration Office in the Business Department from 1989 to 2016 (retired), passed away on October 2, 2022.
2. Andrew Zeien, Paraprofessional at Laremont School passed away on October 16, 2022. Andy was with SEDOL from 2011-2012 and returned in 2022. A donation from the board will be made to the SEDOL Foundation in his name.

**EXECUTIVE BOARD COMMENTS**

There were no Executive Board Comments

**ADJOURNMENT**

**Motion to Adjourn**

At 10:52 a.m. Ms. Carey McHugh moved, second by Dr. Michael Karner to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Ms. Joanne Osmond Dr. Lynn Glickman Dr. Jason Lind	Dr. Michael Karner Ms. Carey McHugh
	Nays:	None	
	Absent:	Dr. Donn Mendoza, Dr. Christine Sefcik, Ms. Odie Pahl	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez  
Recording Secretary

Approved by:

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Ms. Odie Pahl  
Board President

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Dr. Valerie M. Donnan  
Board Secretary