



Valerie M. Donnan, Ed.D.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
June 23, 2022

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Pahl at 9:30 a.m. on Thursday, June 23, 2022 at the SEDOL Administrative Offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education (arrived 9:55 a.m.)
Ms. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Ms. Joanne Osmond, Governing Board Member, Lake Villa District #41
Ms. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Christine Sefcik, Superintendent, Grant High School District #124

Board Members Absent

Dr. Lynn Glickman, Superintendent, Community Consolidated #46
Dr. Jason Lind, Superintendent, Millburn District #24

Staff Members Present

Dr. Valerie Donnan, Superintendent
Ms. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Ms. Sandra Callahan, Representing SSSA
Ms. Sara Martinez, Recording Secretary

PLEDGE OF ALLEGIANCE

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Ms. Joanne Osmond, second by Mr. Bob Gold, to accept the amended agenda as presented.

<u>Voice Vote:</u>	Ayes:	Mr. Bob Gold Ms. Joanne Osmond	Ms. Carey McHugh Dr. Christine Sefcik Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman, Dr. Jason Lind, Dr. Michael Karner	

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Ms. Carey McHugh, second by Dr. Christy Sefcik, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of May 26, 2022.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the June, 2022 accounts payable list:

Accounts Payable	\$1,506,556.95
Payroll Liabilities 05/31/22	\$737,499.84
Net Payroll 05/31/22	\$858,779.88
Payroll Liabilities 06/15/22	\$751,204.78
Net Payroll 06/15/22	<u>\$873,488.71</u>

TOTAL \$4,727,530.16

Treasurer's Report: Report for May, 2022

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Margulius, Iyla
- Occupational Therapist
 - Budget Approved Vacancy
 - BS, University of Wisconsin- Madison
 - \$81,233 (21-22 schedule)
 - August 15, 2022

Licensed Staff

- James, Shaina
- School Social Worker
 - Budget Approved Vacancy
 - MA, Western Michigan University
 - \$57,491 (21-22 schedule)
 - August 15, 2022
- Kucbor, Kevin
- Teacher – Transition
 - Budget Approved Vacancy
 - BA, Northeastern Illinois University
 - \$49,931 (21-22 schedule)
 - August 15, 2022
- Lilla, Ryan
- Teacher – Sector
 - Budget Approved Vacancy
 - BA, National Louis University
 - \$46,359 (21-22 schedule)
 - August 23, 2022

- Martin, Spencer
 - Behavioral Interventionist/BASE Instructor – RSSP
 - Budget Approved Vacancy
 - MA/MS, Chadron State College
 - \$53,877 (21-22 schedule)
 - August 15, 2022

- Messenger, Margaret
 - School Social Worker
 - Budget Approved Vacancy
 - MA, Aurora University
 - \$88,771 (21-22 schedule)
 - August 15, 2022

- Richter, Nicole
 - Assistant Principal – Fairhaven School
 - Budget Approved Vacancy
 - MA/MS, Northeastern Illinois University
 - \$82,442 (21-22 schedule)
 - August 1, 2022

2. Resignations/Retirements

Educational Support Personnel

- DeSantis, Roger
 - Paraprofessional – Fairhaven School
 - Resigned June 20, 2022

- Mayer, David
 - Paraprofessional – South School
 - Resigned June 1, 2022

- Modell, Amy
 - Paraprofessional – Gages Lake School
 - Resigned June 1, 2022

- Woodruff, Kim
 - Paraprofessional – Sector
 - Retiring July 15, 2022 (previously went to the board in May 2022 as a resignation)

Licensed Staff

- Adams, Tracy
 - Teacher – LASSO Itinerant
 - Retiring at the end of the 2024-25 school year

- Friese, Marissa
 - Teacher – Fairhaven School
 - Resigned June 13, 2022

- Kim, Victoria
 - School Social Worker
 - Resigned at the end of the 2021-22 school year

- LaCroix, Madelyn
 - Teacher – Regional Safe School Program
 - Resigned June 15, 2022

- Parker, Joan
 - Teacher – Transition
 - Resigned at the end of the 2021-22 school year

- Richter, Nicole
 - Sector Supervisor
 - Resigning on June 30, 2022 to accept the Assistant Principal position at Fairhaven School

- Sturtewagen, Laura
 - Assistant Principal – Fairhaven School
 - Resigning on June 30, 2022

Two staff offered Public Comment:

1. Candace Tackes, Teacher, spoke of concerns regarding staff shortages and coverage. She also spoke of the need to share administrative position information with staff so they are more aware of who to go to for relevant information when needed.
2. Michelle Dvorak, SSSA Representative, spoke of safety concerns with students and staff in the Millburn Sector Programs.

OLD BUSINESS

Final Budget for FY 23

Motion to Approve Final Budget Recommendation

Motion by Ms. Joanne Osmond, second by Mr. Bob Gold, to approve recommendation of the final budget to the Governing Board for approval at the tentative August 24 meeting.

The final budget for FY23 was approved by the Board to be presented for Governing Board approval at the tentative meeting on August 24, 2022.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman, Dr. Jason Lind	

MOTION CARRIED

NEW BUSINESS

Midwest PBIS Contract 2021-24

Motion to Approve Contract

Motion by Ms. Carey McHugh, second by Ms. Joanne Osmond, to approve the Community Partnership Grant to partner with Midwest PBIS as outlined in the contract and as presented.

The Community Partnership Grant to partner with Midwest PBIS as outlined in the contract was approved by the Board in the amount of \$198,391.00.

<u>Roll Call Vote:</u>	Ayes:	Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Dr. Michael Karner
		Mr. Bob Gold	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman, Dr. Jason Lind	

MOTION CARRIED

Graves Design Contract

Motion to Approve Contract

Motion by Ms. Joanne Osmond, second by Mr. Bob Gold, to approve the Master Contract with Graves Design Group as presented.

The Master Contract with Graves Design Group was approved by the Board.

<u>Roll Call Vote:</u>	Ayes:	Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Mr. Bob Gold
		Ms. Carey McHugh	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman, Dr. Jason Lind	

MOTION CARRIED

Care Solace Contract

Motion to Approve Contract

Motion by Mr. Bob Gold, second by Ms. Carey McHugh, to approve the Care Solace contract in the amount of \$22,500.00 and as presented.

The Care Solace contract is a three year contract, May 1, 2022 through June 30, 2025 and was approved by the Board for a total cost of \$22,500.00. Care Solace will provide support to students and staff to access outside resources. ESSER funds will be used to help fund this contract.

<u>Roll Call Vote:</u>	Ayes:	Dr. Christine Sefcik	Dr. Michael Karner
		Mr. Bob Gold	Ms. Carey McHugh
		Ms. Joanne Osmond	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman, Dr. Jason Lind	

MOTION CARRIED

Educational Affiliation Agreement

Motion to Approve Agreement

Motion by Ms. Carey McHugh, second by Ms. Joanne Osmond, to approve the Educational Affiliation Agreement with Carthage College as presented.

The Educational Agreement with Carthage College was approved by the Board. This agreement will allow Carthage College to provide learning and clinical experience for nursing education degree-seeking students at SEDOL facilities. These students will receive a background check prior to starting in this program.

<u>Roll Call Vote:</u>	Ayes:	Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Dr. Michael Karner
		Mr. Bob Gold	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman, Dr. Jason Lind	

MOTION CARRIED

FOIA Request

1. Dr. Wojcik received a FOIA request on May 24, 2022 from Dr. Chris Adkins, District 302, requesting personnel file information related to a former SEDOL employee. Dr. Wojcik sent SEDOL's response via electronic mail on June 1, 2022.
2. A personnel file request was received from a former SEDOL employee on May 27, 2022. Dr. Wojcik processed this request pursuant to the Illinois Freedom of Information Act, and responded via electronic mail on June 6, 2022.

Planning for Tentative August Governing Board Meeting

The Board reviewed a draft of the agenda for the tentative August 24 Governing Board Meeting.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:08 a.m. Ms. Carey McHugh moved, second by Mr. Bob Gold, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective bargaining matters, collective negotiating matters between the public body

and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

- 3. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Roll Call Vote: Ayes: Dr. Michael Karner Mr. Bob Gold
Ms. Carey McHugh Ms. Joanne Osmond
Dr. Christine Sefcik Ms. Odie Pahl
Nays: None
Absent: Dr. Lynn Glickman, Dr. Jason Lind

MOTION CARRIED

Motion to Return to Public Session

At 10:30 a.m. Ms. Carey McHugh moved, second by Mr. Bob Gold, for the Board to return to public session.

Voice Vote: Ayes: Dr. Christine Sefcik Dr. Michael Karner
Mr. Bob Gold Ms. Carey McHugh
Ms. Joanne Osmond Ms. Odie Pahl
Nays: None
Absent: Dr. Lynn Glickman, Dr. Jason Lind

MOTION CARRIED

While in closed session, the Board discussed employee, collective bargaining and purchase or lease of property matters.

OTHER BUSINESS

Tentative Memorandum of Understanding with the STU

Motion to Recommend Approval of Tentative Agreement — ROLL CALL VOTE

Motion by Ms. Joanne Osmond, second by Mr. Bob Gold, to approve the Memorandum of Understanding with the SEDOL Teachers Union and the SEDOL Board by the SEDOL Governing Board at the August 24, 2022 tentative meeting.

The Board Negotiation Team provided a brief overview of the tentative Memorandum of Understanding reached with the SEDOL Teachers' Union regarding items relating to work hours. A summary of the tentative agreement will be disseminated to Governing Board members prior to the meeting.

Roll Call Vote: Ayes: Mr. Bob Gold Ms. Carey McHugh
Ms. Joanne Osmond Dr. Christine Sefcik
Dr. Michael Karner Ms. Odie Pahl
Nays: None
Absent: Dr. Lynn Glickman, Dr. Jason Lind

MOTION CARRIED

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Service

- 1. SEDOL successfully welcomed staff on June 9 for the first day of Extended School Year and students on June 13.
2. SEDOL received over 600 free COVID-19 tests and were able to offer them to students and staff for at home use.

3. On June 7, Sandy Geroux from WOWplace presented to our Administrative Assistants.

EXECUTIVE BOARD COMMENTS

Ms. McHugh presented a thank you letter to the Board from the SEDOL Foundation thanking them for their donation of two gift baskets for the Annual Heart of Gold Dinner Dance and Auction.

ADJOURNMENT

Motion to Adjourn

At 10:36 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Mr. Bob Gold	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Lynn Glickman, Dr. Jason Lind	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
Board President

Dr. Valerie M. Donnan
Board Secretary