



Valerie M. Donnan, Ed.D.
Superintendent

Minutes

SEDOL EXECUTIVE BOARD MEETING July 28, 2022

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by Superintendent Valerie Donnan at 9:31 a.m. on Thursday, July 28, 2022 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lynn Glickman, Superintendent, Grayslake Community Consolidated D46
Ms. Carey McHugh, Governing Board Member, Wauconda Unit D118
Dr. Donn Mendoza, Superintendent, Round Lake Unit D116
Ms. Joanne Osmond, Governing Board Member, Lake Villa D41
Ms. Odie Pahl, Governing Board Member, Gurnee D56
Dr. Christine Sefcik, Superintendent, Grant High School D124

Board Members Absent

Dr. Michael Karner, Superintendent, Lake County Regional Office of Education
Dr. Jason Lind, Superintendent, Millburn D24

Staff Members Present

Dr. Valerie Donnan, Superintendent
Ms. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Dr. Laura Wojcik, Assistant Superintendent of Human Resources
Ms. Sara Martinez, Recording Secretary

OATH OF OFFICE

Superintendent Donnan administered the oath of office to the following Board Members who were approved by the Governing Board to serve a two-year term expiring in June 2024: Ms. Odie Pahl, Governing Board Member from Gurnee D56, Dr. Lynn Glickman, Superintendent from Grayslake Community Consolidated D46, and Dr. Donn Mendoza, Superintendent from Round Lake Unit D116 who filled the superintendent vacancy left by Mr. Bob Gold.

PLEDGE OF ALLEGIANCE

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Dr. Christy Sefcik, second by Dr. Lynn Glickman, to accept the amended agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Lynn Glickman	Dr. Donn Mendoza
		Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind, Dr. Michael Karner	

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Donn Mendoza, second by Dr. Christy Sefcik, to approve the consent agenda as follows.

Board Designations

1. Appointment of Board Secretary: Historically, the Superintendent has served as Secretary of the Executive Board. Administration recommended continuance of this practice.
2. Naming of Official Newspaper: The Daily Herald has been designated as the official newspaper for purposes of disseminating official notices, etc. Administration recommended continuance of this designation.
3. Designation of Legal Counsel: In October 2006, the Board designated Hodges, Loizzi, Eisenhammer, Rodick and Kohn as legal counsel for the district. Administration recommended continuance of this designation.
4. Designation of Bank Depository: Administration recommended the district's bank depositories be designated as Associated Bank, Libertyville Bank & Trust, and Illinois School District Liquid Asset Fund.
5. Meeting Schedule: Currently, the regular meeting date for the Executive Board is the fourth Thursday of each month at 9:30 a.m. There were no changes discussed for the coming year. The approved meeting schedule is as follows:

Executive Board Meetings 2022-23

Usually 4th Thursday of month at 9:30 a.m. in Bay Room at Admin Building

July 28, 2022	February 16, 2023*
August 25, 2022	March 23, 2023
September 22, 2022	April 6, 2023**
October 27, 2022	April 27, 2023
November 10, 2020*	May 25, 2023
December 15, 2022*	June 22, 2023
January 26, 2023	July 27, 2023

*Moved to 2nd or 3rd Thursday due to conferences or winter/spring break

**Special meeting on tentative budget

6. Committee Appointments: President Pahl recommended the following committee appointments:

Personnel
Carey McHugh, Chair
Lynn Glickman

Finance
Jason Lind, Chair
Christy Sefcik

Policy
Joanne Osmond, Chair
Carey McHugh
Mike Karner

Negotiations
Joanne Osmond, Chair
Lynn Glickman

Approval of Minutes

Public and closed session minutes of the regular meeting of June 23, 2022.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the July, 2022 accounts payable list:

Accounts Payable	\$1,234,052.54
Payroll Liabilities 06/16/22-06/26/22	\$993,805.33
Net Payroll 06/16/22-06/26/22	\$1,380,001.76
Payroll Liabilities 06/27/22-07/15/22	\$587,438.94
Net Payroll 06/27/22-07/15/22	<u>\$753,546.17</u>
TOTAL	\$4,948,844.74

Treasurer's Report: Report for June, 2022

Policy Matters

Proposed revisions to the following policies were reviewed by the Policy Committee. Administration requested approval to change the policies as presented.

2:230	Public Participation at School Board Mtgs and Petitions to the Board
03:70	Succession of Authority
04:10	Fiscal and Business Management
04:70	Resource Conservation
05:40	Communicable and Chronic Infectious Diseases
05:70	Religious Holidays
05:80	Court Duty
5:110	Recognition for Service
5:140	Solicitation By or From Staff
5:240	Suspension
06:70	Teaching About Religions
06:80	Teaching About Controversial Issues
6:140	Education of Homeless Children
6:330	Achievement and Awards
07:15	Student and Family Privacy Rights
7:270	Administering Medicines to Students
7:285	Anaphylaxis Prevention, Response, and Management Program (renamed)

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

<u>Beckman, Jill</u>	- Paraprofessional – Sector
	- Budget Approved Vacancy
	- BA, University of Prince Edward Island
	- \$20.83/hour
	- August 23, 2022

- Caddell, Alexis
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - BA/BS, Northwood University
 - \$19.51/hour (*pending verification*)
 - August 23, 2022

- Farmer, Emani
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$16.72/hour
 - August 23, 2022

- Farr, Robin
 - Paraprofessional 1:1 (*D1 will be billed*) – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 18, 2022

- Franco, Miguel
 - Head Custodian – Laremont School
 - Budget Approved Vacancy
 - \$22.00/hour
 - August 1, 2022

- Gehrls, Tara
 - Administrative Assistant – Vocational
 - Budget Approved Vacancy
 - \$21.18/hour
 - August 1, 2022

- Harris, Valerie
 - Paraprofessional – Cyd Lash Academy
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 15, 2022

- Hernandez, Rikaine
 - Administrative Assistant for Educational Services
 - Budget Approved Vacancy
 - \$22.88/hour
 - August 1, 2022

- Herring, Darnisha
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - \$17.14/hour (*pending verification*)
 - August 15, 2022

- Johnson, Halee
 - Paraprofessional – Laremont School
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 15, 2022

- Johnson, Joshua
 - Paraprofessional – Cyd Lash Academy
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 15, 2022

- Kaiser, Candace
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - \$17.14/hour (*pending verification*)
 - August 15, 2022

- Kerby, Megan
 - Paraprofessional – Laremont School
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 15, 2022

- Lavin, Margaret
 - Paraprofessional – Gages Lake School
 - Budget Approved Vacancy
 - \$16.72/hour
 - August 15, 2022

- Martinez, Alyssa
 - Paraprofessional – Laremont School
 - Budget Approved Vacancy
 - \$17.14/hour (*pending verification*)
 - August 15, 2022

- Morales, Yasmin
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - \$16.72/hour
 - August 15, 2022

- Mueller, Denise
 - Paraprofessional – Cyd Lash Academy
 - Budget Approved Vacancy
 - BS, Illinois State University
 - \$20.83/hour
 - August 15, 2022

- O'Brien, Joanna
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - BA/BS, Northeastern Illinois University
 - \$20.83/hour
 - August 23, 2022

- Pinkowski, Susan
 - Paraprofessional – Laremont School
 - Budget Approved Vacancy
 - MS, University of Columbia- Missouri
 - \$20.83/hour
 - August 15, 2022

- Sances, Jennifer
 - Paraprofessional – Laremont School
 - Budget Approved Vacancy
 - \$19.39/hour
 - August 15, 2022

- Slay, Krystalyn
 - Paraprofessional – Laremont School
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 15, 2022

- Sterner, Maxwell
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - BA, Columbia College Chicago
 - \$18.62/hour
 - August 15, 2022

- Zeien, Andrew
- Paraprofessional – Laremont School
 - Budget Approved Vacancy
 - MA, Concordia University Chicago
 - \$20.44/hour (*pending verification*)
 - August 15, 2022

Licensed Staff

- Ascencio, Holly
- Teacher – Gages Lake School
 - Budget Approved Vacancy
 - BS, Southern Illinois University
 - \$41,540 (21-22 schedule)
 - August 15, 2022

- Gonzalez, Indra
- Teacher – Fairhaven School
 - Budget Approved Vacancy
 - BA/BS, Regional Center for Teacher Education
Iguala Guerrero, Mexico
 - \$43,077 (21-22 schedule)
 - August 15, 2022

- Guagliardo, Rebecca
- Speech/Language Pathologist
 - Budget Approved Vacancy
 - MA, University of Arizona
 - \$72,280 (21-22 schedule)
 - August 15, 2022

- Holston, Sharon
- Teacher – Laremont School
 - Budget Approved Vacancy
 - MA, Indiana University
 - \$60,150 (21-22 schedule)
 - August 15, 2022

- Nonet, Katia
- School Social Worker - Sector
 - Budget Approved Vacancy
 - MSW, Dominican University
 - \$51,510 (21-22 schedule)
 - August 15, 2022

- Smith, Cooper
- Teacher – Regional Safe School Program
 - Budget Approved Vacancy
 - MA, Illinois Aurora University
 - \$46,525 (21-22 schedule)
 - August 15, 2022

- White, Jill
- Speech/Language Pathologist – Fairhaven School
 - Budget Approved Vacancy
 - MA, University of Louisiana
 - \$65,758 (21-22 schedule)
 - August 15, 2022

2. Resignations/Retirements

Educational Support Personnel

- Bolke, Bailey
- Paraprofessional – John Powers Center
 - Original Hire Date: August 10, 2020
 - Resigned July 11, 2022

- Gold, Erik
 - Paraprofessional – Seymour
 - Original Hire Date: August 15, 2013
 - Resigned July 6, 2022

- Gunther, Lynda
 - Vocational Facilitator
 - Original Hire Date – October 4, 1999
 - Resigned on July 26, 2022

- Hernandez, Rikaine
 - Administrative Assistant – Fairhaven School
 - Resigning August 1, 2022 to accept the position of Administrative Assistant for Educational Services

- Jones, Elizabeth
 - Paraprofessional – Sector
 - Original Hire Date – August 19, 2019
 - Resigned July 26, 2022

- Lavin, Margaret
 - Paraprofessional – Gages Lake School
 - Original Hire Date – August 15, 2022
 - Resigned July 21, 2022

- Lehocky, Cristyn
 - Paraprofessional – Fairhaven School
 - Original Hire Date: August 16, 2021
 - Resigned June 29, 2022

- Maine, Teri
 - Paraprofessional – Cyd Lash Academy
 - Original Hire Date: October 1, 2015
 - Resigned June 30, 2022

- McMurray, Christopher
 - Paraprofessional – Fairhaven School
 - Original Hire Date: August 16, 2021
 - Resigned July 20, 2022

- Mosconi, Jenna
 - Paraprofessional – Fairhaven School
 - Original Hire Date: August 13, 2020
 - Resigned July 15, 2022

- Parker, Alexandra
 - Paraprofessional – Fairhaven School
 - Original Hire Date: December 13, 2021
 - Resigning August 1, 2022

- Sorensen, Bethany
 - Administrative Assistant to Educational Services
 - Original Hire Date: September 30, 2019
 - Resigning August 12, 2022

- Williams, Kim
 - Paraprofessional – Transition
 - Original Hire Date: January 4, 2015
 - Resigned July 14, 2022

- Woodrow, Lynette
 - Paraprofessional – Laremont School
 - Original Hire Date: February 5, 2001
 - Resigning June 30, 2022

Licensed Staff

- Brueck, Jennifer
 - School Social Worker
 - Original Hire Date: August 13, 2020
 - Resigned July 7, 2022

- Esquivel, Paige - School Social Worker – Private Placement
- Original Hire Date: August 16, 2012
- Resigned July 13, 2022
- Hutting, Mary Beth - Teacher– Sector
- Original Hire Date – August 21, 2014
- Resigned July 24, 2022
- Kinder, Tara - DHH Itinerant
- Original Hire Date: August 24, 1998
- Resigned July 22, 2022
- McMorrow, Erin - Teacher - Transition
- Original Hire Date: August 15, 2022
- Resigned July 13, 2022
- Plath, Carolyn - Speech/Language Pathologist
- Original Hire Date: August 13, 2020
- Resigned July 12, 2022
- Sowle, Megan - Audiologist
- Original Hire Date: August 13, 2018
- Resigned June 29, 2022

3. Reinstatement of Staff for 2022-23

Licensed Staff

- Mshaiel, Ahmad - Vision Itinerant (.4 FTE)

Roll Call Vote:

Ayes:	Dr. Lynn Glickman	Dr. Donn Mendoza
	Ms. Carey McHugh	Ms. Joanne Osmond
	Dr. Christine Sefcik	Ms. Odie Pahl
Nays:	None	
Absent:	Dr. Jason Lind, Dr. Michael Karner	

MOTION CARRIED

4. SEDOL 2022-23 Vacancies

1	Sector Supervisor	Administration Bldg
5	Speech/Language Pathologists (08/15/22)	Various
3	Social Workers (08/15/22)	Various
1	Part-time Social Worker (08/15/22)	Various
1	School Psychologist (08/15/22) (<i>contract pending</i>)	Various
3	RN FT/PT (08/15/22)	Various
1	Part-time Orientation & Mobility Specialist (08/15/22)	Various
1	Sign Language Interpreters (08/15/2022)	Various
1	Admin Assistant of Educational Services	Administration Bldg
1	Mathematics Teacher	RSSP
1	Audiologist Part-time	Administration Bldg
1	DHH Teacher	JPC
2	LASSO III Teacher (08/15/22) (<i>2 contracts pending</i>)	Fairhaven School
1	ELP Transition Teacher (<i>contract pending</i>)	Laremont School

2	Lasso Teacher EC (08/15/2022)	Fairhaven School
1	REACH Transition Teacher (08/15/2022)	Seymour
1	LASSO I Teacher Grades 6-8 th	TBD
1	LASSO II Teacher	Wauconda
1	LASSO I Teacher 3 rd -5 th (<i>contract pending</i>)	Millburn Elementary

5. District Contract Vacancies

1	Hearing Itinerant	Various
---	-------------------	---------

PUBLIC COMMENT

One staff member offered Public Comment:

- Daniel Russert, OI Teacher, spoke of the positive feedback from Gages Lake School staff.

OLD BUSINESS

Extended Agreement for IAES/Connections Services

Motion to Approve Extended Agreement

Motion by Ms. Carey McHugh, second by Ms. Joanne Osmond, to approve a one-year extension of the agreement with Connections Day School as presented.

A one-year extension of the agreement with Connections Day School to continue to provide the Interim Alternative Educational Setting (IAES) for students requiring a 45-day alternative setting and/or an extended case study evaluation in response to significant behavioral infractions in their home school was approved by the Board.

<u>Roll Call Vote:</u>	Ayes:	Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Lynn Glickman	Ms. Odie Pahl
	Nays:	None	
Absent:	Dr. Jason Lind, Dr. Michael Karner		

MOTION CARRIED

NEW BUSINESS

Long Term Facilities Plan- Graves Design Group

Motion to Approve Facilities Plan

Motion by Ms. Carey McHugh, second by Ms. Joanne Osmond, to approve the 5-Year Planning Project between SEDOL and Graves Design Group for \$75,400.00 as presented.

The Facilities Survey, Condition Assessment, and the 5-Year Planning Project between the Special Education District of Lake County and Graves Design Group for \$75,400.00 was approved by the Board.

<u>Roll Call Vote:</u>	Ayes:	Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Dr. Lynn Glickman
		Dr. Donn Mendoza	Ms. Odie Pahl
	Nays:	None	
Absent:	Dr. Jason Lind, Dr. Michael Karner		

MOTION CARRIED

FY23 Food Service Contract Woodland School District 50

Motion to Approve Contract

Motion by Dr. Christine Sefcik, second by Dr. Lynn Glickman, to approve the FY23 Food Service Contract with Woodland School District 50 as presented.

The FY23 Food Service Contract between SEDOL and Woodland School District 50 was approved by the Board. This is a one year contract. John Powers Center and Regional Safe School Program will be serviced by Vernon Hills School District and Fairhaven School will be serviced by Mundelein School District through a school to school agreement by the National School Lunch Program.

<u>Roll Call Vote:</u>	Ayes:	Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Lynn Glickman	Dr. Donn Mendoza
		Ms. Carey McHugh	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind, Dr. Michael Karner	

MOTION CARRIED

Organizational Chart

Motion to Approve Contract

Motion by Ms. Joanne Osmond, second by Dr. Christine Sefcik, to approve the 2022-23 Organizational Chart as presented.

The 2022- 23 Organizational Chart was reviewed and approved by the Board. There is currently one open Supervisor position on the chart that will need to be filled.

<u>Roll Call Vote:</u>	Ayes:	Dr. Christine Sefcik	Dr. Lynn Glickman
		Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind, Dr. Michael Karner	

MOTION CARRIED

Return to School Discussion

- Dr. Wojcik updated the Board on staffing. Currently there are three areas that are in most need; related services, speech, and nursing. Teaching positions have limited concerns. Paraprofessionals are needed throughout the district.
- Dr. Donnan updated the Board on COVID procedures going into the start of the school year. Masking will still follow CDC guidelines, social distancing will still be in place when possible, and buildings will be opening up more as feasible.
- SEDOL Institute Days:
 - August 15th & 16th building/program days and Administration distribution of staff “gift”
 - August 17th SEDOL Wide Welcome 8:30 a.m. at The Chapel in Grayslake
 - Motivational speaker Chris Singleton
 - Employees of the Month, Employee of the Year, and service recognition

FOIA Request

On Friday, July 1, 2022, SEDOL received a FOIA request from Illinois Retired Teachers Association requesting the following:

- name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who have announced their retirement for any date or year in the future and the year they plan to retire.

Dr. Wojcik responded to this request electronically on July 7, 2022.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:08 a.m. Ms. Joanne Osmond moved, second by Ms. Carey McHugh, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

<u>Roll Call Vote:</u>	Ayes:	Dr. Lynn Glickman	Dr. Donn Mendoza
		Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind, Dr. Michael Karner	

MOTION CARRIED

Motion to Return to Public Session

At 10:38 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond, for the Board to return to public session.

<u>Voice Vote:</u>	Ayes:	Dr. Christine Sefcik	Dr. Lynn Glickman
		Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind, Dr. Michael Karner	

MOTION CARRIED

While in closed session, the Board discussed employee, collective bargaining and litigation matters.

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Service

1. SEDOL ESY successfully supported 337 students and we had 17 enrolled in the Voc Summer Enrichment Program.
2. SEDOL's ISBE Community Partnership Grant has begun to meet and gained Lake County Juvenile Justice and NICASA s partners to the project.

EXECUTIVE BOARD COMMENTS

- Ms. Osmond mentioned how nice it was to receive positive comments from Mr. Russert during Public Comment.
- Ms. Pahl thanked the Negotiating Committee Members for their work on the STU contracts.

ADJOURNMENT

Motion to Adjourn

At 10:41 a.m. Ms. Joanne Osmond moved, second by Dr. Lynn Glickman to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Lynn Glickman	Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind, Dr. Michael Karner	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
Board President

Dr. Valerie M. Donnan
Board Secretary