



Valerie M. Donnan, Ed.D.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
July 22, 2021

The Executive Board meeting was structured to allow in person access. The public was required to RSVP by 7:30 a.m. on Thursday, July 22, 2021 to attend in person due to COVID19 mitigation strategies.

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by Superintendent Valerie Donnan at 9:38 a.m. on Thursday, July 22, 2021 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Matthew Barbini, Superintendent, Libertyville Elementary #70
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education
Mrs. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Ms. Odie Pahl, Governing Board Member, Gurnee District #56

Board Members Absent

Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Jason Lind, Superintendent, Millburn District #24
Dr. Christine Sefcik, Superintendent, Grant High School District #124

Staff Members Present

Dr. Valerie Donnan, Superintendent
Mrs. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Dr. Laura Wojcik, Assistant Superintendent of Human Resources
Mrs. Sara Martinez, Recording Secretary

Guests

Mr. Ryan Hawkins, SEDOL Director of Instructional Services

OATH OF OFFICE

Superintendent Donnan administered the oath of office to the following Board Members: Mrs. Joanne Osmond, Governing Board Member from Lake Villa D41 who was reappointed by the Governing Board to serve a two-year term expiring in June 2023 and Dr. Matthew Barbini, Superintendent from Libertyville D70 who replaced Dr. Julie Brua, to serve the remainder of a two-year term expiring in June 2022. Dr. Jason Lind, Superintendent from Millburn D24 and Dr. Christine Sefcik from Grant HS D124 who were also reappointed by the Governing Board to serve a two-year term expiring in June 2023 were not in attendance; they will take the oath of office at the August meeting.

In accordance with Executive Board Policy 2:56, Vice President Odie Pahl began a two-year term as President. The Board approved Dr. Jason Lind to serve a two-year term as Vice-President. Dr. Lind will take the oath of office in August due to his absence from the meeting.

PLEDGE OF ALLEGIANCE

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Mrs. Carey McHugh, second by Mrs. Joanne Osmond, to accept the amended agenda as presented.

<u>Roll Call Vote:</u>	Ayes:	Dr. Matthew Barbini Dr. Michael Karner Mrs. Carey McHugh	Mrs. Joanne Osmond Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind Mr. Bob Gold	Dr. Christine Sefcik

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Mrs. Joanne Osmond, second by Mrs. Carey McHugh, to approve the consent agenda as follows.

Board Designations

1. Appointment of Board Secretary: Historically, the Superintendent has served as Secretary of the Executive Board. Administration recommended continuance of this practice.
2. Naming of Official Newspaper: The Daily Herald has been designated as the official newspaper for purposes of disseminating official notices, etc. Administration recommended continuance of this designation.
3. Designation of Legal Counsel: In October 2006, the Board designated Hodges, Loizzi, Eisenhammer, Rodick and Kohn as legal counsel for the district. Administration recommended continuance of this designation.
4. Designation of Bank Depository: Administration recommended the district's bank depositories be designated as Associated Bank, Libertyville Bank & Trust, and Illinois School District Liquid Asset Fund.
5. Meeting Schedule: Administration recommended the regular meeting date for the Executive Board be held the fourth Thursday of each month at 9:30 a.m. Exceptions to this would be when the fourth Thursday falls on a holiday or conflicts with a conference that Executive Board members would attend. The recommended meeting schedule is as follows:

Executive Board Meetings 2021-22
Usually 4th Thursday of month at 9:30 a.m. in Bay Room at Admin Building

July 22, 2021	February 24, 2022
August 26, 2021	March 24, 2022
September 23, 2021	April 7, 2022**
October 28, 2021	April 28, 2022
November 11, 2021*	May 26, 2022
December 16, 2021*	June 23, 2022
January 27, 2022	July 28, 2022

*Moved to 2nd or 3rd Thursday due to conferences or winter/spring break
**Special meeting on tentative budget

Committee Appointments: Vice President Pahl recommended the following committee appointments:

Personnel

Mrs. Carey McHugh, Chair
Mr. Bob Gold
Dr. Matt Barbini

Finance

Dr. Jason Lind, Chair
Dr. Christine Sefcik

Policy

Mrs. Joanne Osmond, Chair
Mrs. Carey McHugh
Dr. Mike Karner

Negotiations

Mrs. Joanne Osmond, Chair
Mr. Bob Gold
Dr. Matt Barbini

Approval of Minutes

Public and closed session minutes of the regular meeting of June 24, 2021.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the July, 2021 accounts payable list:

Accounts Payable	\$1,346,118.52
Payroll Liabilities 06/16/21-06/26/21	\$930,526.85
Net Payroll 06/16/21-06/26/21	\$1,166,550.45
Payroll Liabilities 06/27/21-07/15/21	\$835,438.85
Net Payroll 06/27/21-07/15/21	\$786,487.36
TOTAL	\$5,065,122.03

Treasurer's Report: Report for June, 2021

Policy Matters

The following policies contain contact information updates due to changes in administration.

2:260	Uniform Grievance Procedure
2:265	Title IX Harassment Grievance Procedures
05:10	Equal Employment Opportunity and Minority Recruitment
05:20	Workplace Harassment Prohibited
5:170	Copyright
07:20	Harassment of Students Prohibited
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

Nissen, Lindsey

- Sign Language Interpreter – Grayslake North HS
- Budget Approved Vacancy
- \$21.26/hour
- August 12, 2021

- Sath, Tiffany
- Paraprofessional – Gages Lake School
 - Budget Approved Vacancy
 - \$16.32/hour
 - August 16, 2021

Licensed Staff

- Martinez, Brenda
- Teacher, Fairhaven School
 - Budget approved vacancy
 - BA/BS, National Louis University
 - \$40,726 (2020-21 rate)
 - July 16, 2021

- Goedken, Megan
- Instructional Technology Coordinator, District Wide
 - Budget approved vacancy
 - MA/MS, Concordia University
 - \$95,280
 - July 1, 2021

- Magna, Pam
- Principal – South School
 - Budget approved vacancy
 - MA/MS, Concordia University
 - \$92,767
 - July 1, 2021

- Richter, Nicole
- Sector Supervisor
 - Budget approved vacancy
 - MA/MS, Northeastern Illinois University
 - \$83,230
 - July 1, 2021

- Ward, Daniel
- School Social Worker, South School
 - Budget approved vacancy
 - MA/MS, University of Illinois Chicago
 - \$45,613 (2020-21 rate)
 - ~~July 1, 2021~~ July 16, 2021

2. Resignations/Retirements

Educational Support Personnel

- Adeole, Adetokunbo (Julie)
- Paraprofessional – Gages Lake School
 - Resigned July 21, 2021

- Alfaro, Elizabeth
- Paraprofessional – Laremont School
 - Resigned June 24, 2021

- Barkus, Brittany
- Paraprofessional – Laremont School
 - Resigned July 2, 2021

- Bentley, Valerie
- Paraprofessional – Sector
 - Resigned July 12, 2021

- Dolan, Susan
- Transition Coach
 - Retiring August 2, 2021

- Garza, Laurie
- Paraprofessional – Sector
 - Resigned July 9, 2021

- Hoeller, Christopher - Paraprofessional – South School
- Resigned June 25, 2021
- Inciardi, Diane - Paraprofessional – John Powers, Transition
- Resigned June 24, 2021
- Martinez, Brenda - Paraprofessional – Fairhaven School
- Resigned July 17, 2021 to accept Lasso 3 Teacher position at Fairhaven School
- Nissen, Lindsey - Paraprofessional – John Powers Center, DHH
- Resigned June 23, 2021 to accept the position of Sign Language Interpreter
- Sanchez, Lisette - Paraprofessional – Gages Lake School
- Resigned July 13, 2021
- Settle, Jaclyn - Paraprofessional – Gages Lake School - SAB
- Resigned June 29, 2021
- Smith, Ana - Paraprofessional – South School
- Resigned July 15, 2021

Licensed Staff

- Fiorito, Korine - Academic Specialist
- Resigned July 13, 2021
- Goedken, Megan - Principal – South School
- Resigned July 1, 2021 to accept the position of Instructional Technology Coordinator
- Hendee, Ashley - Teacher – Fairhaven School
- Resigned July 9, 2021
- Jantczak, Malgorzata - Teacher – Transition
- Resigning August 13, 2021
- Lingle, Sarah - Teacher – South School
- Resigned July 6, 2021
- Magna, Pamela - Sector Supervisor
- Resigned July 1, 2021 to accept the position of Principal of South School
- Mohr, Allyce - Teacher – Sector
- Resigned June 24, 2021
- Reda, Crystal - Teacher – Fairhaven School
- Resigned July 9, 2021
- Richter, Nicole - Assistant Principal – Gages Lake School
- Resigning July 31, 2021 to accept the position of Sector Supervisor
- Walter, Katie - Teacher – John Power Center, DHH
- Resigned June 24, 2021

3. Request for Leave of Absence

Educational Support Staff

Jones, L'Tanya

- Paraprofessional – John Powers
- Beginning August 16, 2021 through January 7, 2022.

Roll Call Vote:

Ayes: Dr. Michael Karner
Mrs. Carey McHugh
Dr. Matthew Barbini

Nays: None

Absent: Dr. Jason Lind
Mr. Bob Gold

Mrs. Joanne Osmond
Ms. Odie Pahl

Dr. Christine Sefcik

MOTION CARRIED

Professional Vacancies Anticipated for 2021-22

- 1 Assistant Principal for Gages Lake School (08/01/21) – Administration
- 1 Assistant Principal for Cyd Lash Academy (08/01/21) – Administration
- 1 Anticipated Academic Specialist – Administration
- 4 Sign Language Interpreters (08/16/21) – John Powers Center
- 1 Anticipated LASSO II Teacher (08/19/21) – Millburn Middle School
- 2 DHH Teacher (08/18/21) – John Powers Center
- 1 LASSO Itinerant Teacher (08/16/21) – Administration
- 2 Transition Teacher (08/16/21) – John Powers Center
- 1 ED/BD Teacher (08/16/21) – Gages Lake School
- 1 LASSO III Teacher (08/16/21) – Fairhaven School
- 1 LASSO II Teacher (08/19/21) – Meadowview
- 1 ED/BD Teacher (08/16/21) – South School
- 1 School Psychologist (08/16/21) - Various
- 1 Social Worker (08/16/21) – Fairhaven School
- 1 Part-Time Social Worker (08/16/21) – Various
- 1 Part-Time Occupational Therapist (08/16/21) - Various
- 1 Full-Time Art Therapist (08/16/21) – South/Sector Programs

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Final Budget for FY22

Motion to Accept and Present Final Budget

Motion by Mrs. Joanne Osmond, second by Mrs. Carey McHugh, to accept the final budget for FY22 and recommend Governing Board approval at the August 25 meeting as presented.

The Board approved the final budget for FY22 and recommended approval by the Governing Board at its August 25th meeting.

Roll Call Vote:

Ayes: Dr. Matthew Barbini
Dr. Michael Karner
Mrs. Carey McHugh

Nays: None

Absent: Dr. Jason Lind
Mr. Bob Gold

Mrs. Joanne Osmond
Ms. Odie Pahl

Dr. Christine Sefcik

MOTION CARRIED

Regional Safe School Program (RSSP) Lease

Motion to Approve Lease

Motion by Mrs. Carey McHugh, second by Mrs. Joanne Osmond, to approve a three-month lease between SEDOL and the Regional Office of Education as presented.

The Board approved a three-month lease between SEDOL and the Regional office of Education for the Regional Safe School Program for August 1, 2021 through October 31, 2021 at Cyd Lash Academy with a possible month to month extension through the 21-22 school year.

<u>Roll Call Vote:</u>	Ayes:	Mrs. Carey McHugh Dr. Matthew Barbini Mrs. Joanne Osmond	Dr. Michael Karner Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind Mr. Bob Gold	Dr. Christine Sefcik

MOTION CARRIED

Extended Collective Bargaining Agreement with STU

Motion to Approve Tentative Extended Agreement

Motion by Mrs. Joanne Osmond, second by Dr. Matthew Barbini, to recommend the approval of the tentative extended bargaining agreement for the 2021-2022 school year with the SEDOL Teachers Union and the SEDOL Board by the SEDOL Governing Board at the August 25, 2021 meeting.

Dr. Wojcik and Mrs. Osmond provided a brief overview of the proposed extended bargaining agreement for the 2021-22 school year. The Board approved the extension and recommended approval by the Governing Board at its August 25 meeting.

<u>Roll Call Vote:</u>	Ayes:	Dr. Matthew Barbini Mrs. Joanne Osmond Dr. Michael Karner	Mrs. Carey McHugh Ms. Odie Pahl
	Nays:	None	
	Absent:	Dr. Jason Lind Mr. Bob Gold	Dr. Christine Sefcik

MOTION CARRIED

NEW BUSINESS

FOIA

On June 30, 2021, Dr. Wojcik received the following email FOIA request from Genesis Technologies regarding the most recent copier/MFP contracts.

- Share the pricing and proposal/contracts of the current vendor.

On July 16, 2021, Dr. Wojcik responded and provided the requested documents to Genesis Technologies.

Request for Non-Member District Placement

Motion to Approve Request

Motion by Mrs. Carey McHugh, second by Mrs. Joanne Osmond, to approve the request by Harvard Community Unit School District #50 for placement in SEDOL program as presented.

The Board approved the requests by Harvard Community Unit School District #50 for placement of one student at Laremont School in the ELP program. The districts will be billed based on the non-member district tuition schedule and will be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement.

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
President of the Board

Dr. Valerie M. Donnan
Secretary of the Board