



Valerie M. Donnan, Ed.D.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
December 15, 2022

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Odie Pahl at 9:31 a.m. on Thursday, December 15, 2022 at the SEDOL Administrative Offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lynn Glickman, Superintendent, Grayslake Community Consolidated D46
Dr. Jason Lind, Superintendent, Millburn D24
Ms. Carey McHugh, Governing Board Member, Wauconda Unit D118
Dr. Donn Mendoza, Superintendent, Round Lake Unit D116
Ms. Joanne Osmond, Governing Board Member, Lake Villa D41
Ms. Odie Pahl, Governing Board Member, Gurnee D56
Dr. Christine Sefcik, Superintendent, Grant High School D124
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education

Board Members Absent

Staff Members Present

Dr. Valerie Donnan, Superintendent
Ms. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Dr. Laura Wojcik, Assistant Superintendent of Human Resources
Ms. Sara Martinez, Recording Secretary

PLEDGE OF ALLEGIANCE

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Ms. Joanne Osmond, second by Dr. Jason Lind, to accept the amended agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Christine Sefcik Dr. Jason Lind Dr. Donn Mendoza Ms. Joanne Osmond	Dr. Michael Karner Dr. Lynn Glickman Ms. Carey McHugh Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Lynn Glickman, second by Ms. Joanne Osmond, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of November 21, 2022.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the December, 2022 accounts payable list:

Accounts Payable	\$670,291.02
Payroll Liabilities 11/30/22	\$856,621.58
Net Payroll 11/30/22	<u>\$734,836.10</u>

TOTAL \$2,261,748.70

Treasurer's Report: Report for November, 2022

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|------------------------|--|
| <u>Bedker, Amanda</u> | - Paraprofessional – Laremont School
- Budget Approved Vacancy
- \$18.19/hour (.5 part time)
- December 5, 2022 |
| <u>Davis, Jessica</u> | - Paraprofessional – Laremont School
- Budget Approved Vacancy
- \$17.14/hour
- November 28, 2022 |
| <u>Harvey, Tara</u> | - Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- \$17.14/hour
- December 14, 2022 |
| <u>McNeal, Theresa</u> | - Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- \$17.14/hour
- November 30, 2022 |
| <u>Molina, Emilia</u> | - Paraprofessional – Cyd Lash Academy
- Budget Approved Vacancy
- \$17.14/hour
- November 21, 2022 |
| <u>Skewes, Taylor</u> | - Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- \$17.14/hour
- November 30, 2022 |

- Workman, Abby
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - December 12, 2022

Licensed Staff

- Garza, Leticia
- Teacher – Regional Safe School Program
 - Budget Approved Vacancy
 - MA, Grand Canyon University
 - \$57,618 (prorated)
 - January 9, 2023

2. Resignations/Retirements

Educational Support Personnel

- Freund, Abigale
- Paraprofessional – Sector
 - Original Hire Date: August 15, 2022
 - Resigned December 21, 2022

- Gilmore, Kaitlyn
- Paraprofessional – Sector
 - Original Hire Date: October 31, 2022
 - Resigned December 2, 2022

- Haynes, Caroline
- Paraprofessional – Laremont School
 - Original Hire Date: November 14, 2022
 - Resigned December 5, 2022

- Maldonado, Xochitl
- Paraprofessional – Fairhaven School
 - Original Hire Date: September 6, 2022
 - Resigned December 9, 2022

- Nunez, Roberto
- Paraprofessional – Gages Lake School
 - Original Hire Date: October 11, 2022
 - Resigned November 28, 2022

- Rodgers, Laura
- Paraprofessional – Cyd Lash Academy
 - Original Hire Date: September 3, 1987
 - Retiring at the end of the 2022-23 school year

- Stohner, Dallas
- Paraprofessional – Sector
 - Original Hire Date: November 7, 2022
 - Resigned December 13, 2022

Roll Call Vote:

Ayes:	Dr. Michael Karner	Dr. Jason Lind
	Dr. Lynn Glickman	Dr. Donn Mendoza
	Ms. Carey McHugh	Ms. Joanne Osmond
	Dr. Christine Sefcik	Ms. Odie Pahl
Nays:	None	
Absent:	None	

MOTION CARRIED

3. SEDOL 2022-23 Vacancies

1	Sector Supervisor	Administration
2	Speech Language Pathologists	Administration (1 pending contract)
1.4	Social Workers	Administration
1	Part-time Orientation & Mobility Specialist	Administration
1	Audiologist Part-time	Administration
1	EC LASSO Teacher	Fairhaven
1	DHH Teacher	JPC
1	Lasso II Teacher	Spaulding
1	Lasso II Teacher	Avon School (pending contract)
1	EC Teacher 1/2 day	Laremont
1	EC Paraprofessional Part-Time	Laremont
1	Temp PT Position (Winter Break)	Administration
16	Paraprofessionals	District Wide
1	Occupational Therapist	Administration

RECOGNITION

STARS Student

The Board recognized a student from Ms. Svetlecich's classroom at Grayslake North HS, DHH Program, as the December STARS Student. This student has always been dedicated to his education and he is making great strides in advocating for himself. He communicates changes in his schedule due to daily activities and enjoys interacting with classmates. This student is an outstanding role model.

Employee of the Month

The Board recognized Ms. Linda Trocke, LASSO II Teacher as December's Employee of the Month. Ms. Trocke is a dedicated teacher always putting her students and co-workers needs first. She makes sure her classroom runs smoothly, gets things done before deadlines, and is a great communicator.

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

SEDOL Program Update

As part of developing more strategic clarity, on December 7th, SEDOL hosted a collaborative discussion designed to highlight the strengths and growth opportunities. Lori Grant, IASB Field Service Director facilitated a process in which over 45 individuals, including board members, member district administration and SEDOL administration were able to share their thoughts on a variety of areas. Over 20 member districts collectively analyzed and provided feedback in five focus areas:

- Student Achievement/Curriculum
- Program/Services
- Facilities
- District Finances
- Community/District Relations

It was recommended by the SEDOL Executive Board for SEDOL Administration to pursue a third party to continue the analysis and provide specific recommendations regarding three priority areas including communication, programs/services, and financial transparency.

Food Service Update

Motion to Approve Contract

Motion by Dr. Jason Lind, second by Dr. Christine Sefcik, to approve the Emergency Noncompetitive Procurement contract for the remainder of School Year 2022-2023 with Organic Life effective January 9, 2023 as presented.

The board approved SEDOL enter into an Emergency Noncompetitive Procurement contract for the remainder of School Year 2022-2023 with Organic Life effective January 9, 2023. Meals will be delivered to each building, allergies will be recognized, and occasional hot breakfasts will be offered. The Woodland School school to school agreement will be canceled per terms of agreement.

<u>Roll Call Vote:</u>	Ayes:	Dr. Jason Lind	Dr. Lynn Glickman
		Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

FY22 Audit

Eder, Casella requested another extension of time to submit the audit report to the Regional Office of Education. They expect to have the audit to Ms. Loris for the January 26, 2023 board meeting.

NEW BUSINESS

Snow Removal Agreement

Motion to Approve Agreement

Motion by Ms. Joanne Osmond, second by Dr. Lynn Glickman, to approve the agreement between SEDOL and Mundelein District 120 for snow removal and salt application at Fairhaven School as presented.

Mundelein District 120 will provide snow removal and salt application services to SEDOL's Fairhaven School for the period of November 15, 2022 through June 30, 2024. Total cost for this service will be calculated at \$45.00 per hour (FY 2023) for snow removal from the parking areas and driveway and salt application after plowing. Sidewalks and entrances to buildings are not included. The board approved this agreement.

<u>Roll Call Vote:</u>	Ayes:	Dr. Lynn Glickman	Dr. Donn Mendoza
		Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Dr. Michael Karner
		Dr. Jason Lind	Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

New Food Service Position

Motion to Approve Position

Motion by Ms. Joanne Osmond, second by Dr. Donn Mendoza, to approve the new food service position as presented.

The board approved the addition of a new food service position. The position will have its own salary schedule and is expected to be a part time position. The primary responsibilities of the position are to be the point of contact with our food service vendor, milk vendor, and be responsible for the cleanliness of kitchens while ensuring all meals are served in compliance with all food safety and health department guidelines.

<u>Roll Call Vote:</u>	Ayes:	Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Dr. Jason Lind
		Dr. Lynn Glickman	Ms. Odie Pahl

Nays: None
Absent: None

MOTION CARRIED

Service Recognition and Attendance Bonus for Non-Union Groups

Motion to Approve Bonus

Motion by Dr. Lynn Glickman, second by Ms. Joanne Osmond, to approve the the service recognition and attendance bonus recognition for all non-union groups as presented.

The board approved the service recognition and attendance bonus recognition for all non-union groups including audiologists, clerical, registered nurses, custodial/maintenance, CAVT, and administration. To recognize employees who provide service and to incentivize attendance for January, February and March of 2023 only, SEDOL will pay employees the following amounts based on the number of sick day absences utilized during the months of January-March, 2023. This falls in line with the same agreement for the STU and SSSA groups and is summarized as follows:

- Zero (0) sick days utilized, receive a bonus of \$250
- One (1) sick day utilized, receive a bonus of \$225
- Two (2) sick days utilized, receive a bonus of \$175
- Only three (3) sick days utilized, receive a bonus of \$125

<u>Roll Call Vote:</u>	Ayes:	Ms. Carey McHugh	Ms. Joanne Osmond
		Dr. Christine Sefcik	Dr. Michael Karner
		Dr. Jason Lind	Dr. Lynn Glickman
		Dr. Donn Mendoza	Ms. Odie Pahl
	Nays:	None	
Absent:	None		

MOTION CARRIED

FOIA

Dr. Wojcik received a request from Eliot Pinsel and Rochelle Kuertzen from DLP Lawyers on November 21, 2022 for the below information.

- A copy of the Chart of Accounts and Trial Balance
- Number of enrollment days for each program of the special education cooperative organized by program and also by public school districts
- For each program run by SEDOL, please provide the following information:
 - a. A copy of an Expenses by Program statement
 - b. A copy of a Revenues by Program statement

Dr. Wojcik provided the information on November 28, 2022.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:35 a.m. Dr. Jason Lind moved, second by Ms. Carey McHugh, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules

4. Gages Lake School Principal, Meagan Dwyer, is participating on the ISBE Behavior Assessment Committee.
5. The Vision Department hosted a low vision clinic supporting seven students. Each student received an eye exam and new eye glasses.

ADJOURNMENT

Motion to Adjourn

At 11:22 a.m. Ms. Joanne Osmond moved, second by Ms. Carey MvHugh to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Dr. Jason Lind	Dr. Lynn Glickman
		Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Ms. Odie Pahl
	Nays:	None	
	Absent:	None	

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
Board President

Dr. Valerie M. Donnan
Board Secretary