



Valerie M. Donnan, Ed.D.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
August 25, 2022

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by Superintendent Valerie Donnan at 9:30 a.m. on Thursday, August 25, 2022 at the SEDOL administrative offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lynn Glickman, Superintendent, Grayslake Community Consolidated D46
Dr. Jason Lind, Superintendent, Millburn D24
Ms. Carey McHugh, Governing Board Member, Wauconda Unit D118
Dr. Donn Mendoza, Superintendent, Round Lake Unit D116
Ms. Joanne Osmond, Governing Board Member, Lake Villa D41
Ms. Odie Pahl, Governing Board Member, Gurnee D56
Dr. Christine Sefcik, Superintendent, Grant High School D124
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education

Board Members Absent

Staff Members Present

Dr. Valerie Donnan, Superintendent
Ms. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Dr. Laura Wojcik, Assistant Superintendent of Human Resources
Ms. Sara Martinez, Recording Secretary
Ms. Sandra Callahan, SSSA Union Representative

PLEDGE OF ALLEGIANCE

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Ms. Carey McHugh, second by Dr. Christine Sefcik, to accept the amended agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Jason Lind Dr. Donn Mendoza Ms. Joanne Osmond Dr. Michael Karner	Dr. Lynn Glickman Ms. Carey McHugh Dr. Christine Sefcik Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Donn Mendoza, second by Ms. Joanne Osmond, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of July 28, 2022.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the August, 2022 accounts payable list:

Accounts Payable	\$520,685.52
Payroll Liabilities 06/28/22-07/30/22	\$676,745.17
Net Payroll 06/28/22-07/30/22	\$991,406.26
Payroll Liabilities 06/29/22-08/15/22	\$595,084.01
Net Payroll 06/29/22-8/15/22	\$765,100.57

TOTAL \$3,549,021.53

Treasurer's Report: Report for July, 2022

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|-------------------------|--|
| <u>Connor, Louise</u> | - Paraprofessional – Sector
- Budget Approved Vacancy
- \$17.14/hour
- August 22, 2022 |
| <u>Dessain, Jodi</u> | - Paraprofessional – Sector
- Budget Approved Vacancy
- BA/BS, Eastern Illinois University
- \$20.83/hour
- August 23, 2022 |
| <u>Diaferio, Jenna</u> | - Paraprofessional – Fairhaven School
- Budget Approved Vacancy
- BA/BS, Judson College
- \$19.51/hour
- August 15, 2022 |
| <u>Esquivel, Andrea</u> | - Paraprofessional – Sector
- Budget Approved Vacancy
- \$17.14/hour
- August 23, 2022 |
| <u>Fahey, Kathleen</u> | - Paraprofessional – Sector
- Budget Approved Vacancy
- BA/BS, Southern Illinois University
- \$18.19/hour
- August 29, 2022 |

- Freund, Abigale
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 15, 2022

- Glass, Tracy
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - BA/BS, University of Illinois Champaign-Urbana
 - \$20.83/hour
 - September 6, 2022

- Graham, Audra
 - Vocational Facilitator
 - Budget Approved Vacancy
 - MA, Goddard College
 - \$36.48/hour
 - September 1, 2022

- Gunther, Mariah
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$16.72/hour
 - August 18, 2022

- Hernden, Mason
 - Paraprofessional – Gages Lake School
 - Budget Approved Vacancy
 - BA, Carroll University
 - \$16.72/hour
 - August 15, 2022

- Hines, Curtis
 - Paraprofessional – Cyd Lash Academy
 - Budget Approved Vacancy
 - BA/BS, University of Wisconsin- Parkside
 - \$20.83/hour
 - August 15, 2022

- Hubka, Lanie
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$16.72/hour
 - August 23, 2022

- Lindsey, Lauren
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - BA/BS, Carthage College
 - \$18.19/hour
 - August 15, 2022

- McClendon, Laceyhia
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$18.46/hour
 - August 18, 2022

- Meadowcroft, Quinnlyn
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - BA/BS, University of North Carolina- Charlotte
 - \$19.51/hour
 - August 22, 2022

- Murillo, Nesly
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 23, 2022

- Ott, Karen
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - BA/BS, Illinois State University
 - \$22.04/hour
 - August 15, 2022

- Owens, William
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - BA/BS, Carthage College
 - \$19.97/hour
 - August 18, 2022

- Parker, Alliyah
 - Occupational Therapist
 - Budget Approved Vacancy
 - MS, University of Illinois Chicago
 - \$55,312
 - August 24, 2022

- Perez, Aura
 - Administrative Assistant – Fairhaven School
 - Budget Approved Vacancy
 - \$18.12/hour
 - August 8, 2022

- Perez, Destiny
 - Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - BA/BS, Carthage College
 - \$18.19/hour
 - August 16, 2022

- Peterson, Jenna
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 22, 2022

- Rittenhouse, Kimberly
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - BA/BS, Loyola University
 - \$17.77/hour
 - August 23, 2022

- Russ-Acosta, Maya
 - Paraprofessional – Gages Lake School
 - Budget Approved Vacancy
 - \$17.14/hour
 - August 15, 2022

- Thomas, LaShawn
 - Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$16.72/hour
 - August 18, 2022

- Utterback, Liguora
- Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - BA/BS, Loyola University
 - \$20.83/hour
 - August 15, 2022

- Wallace, Kathy
- Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - \$16.72/hour
 - August 15, 2022

Licensed Staff

- Afroz, Sharmina
- Teacher – Fairhaven School
 - Budget Approved Vacancy
 - MA, University of Dhaka
 - \$46,525 (21-22 schedule)
 - August 15, 2022

- Carey, Sarah
- Principal – John Powers Center
 - Budget Approved Vacancy
 - MA, Concordia University
 - \$95,305 (prorated for 233 days)
 - August 9, 2022

- Evans, Pam
- Sector Supervisor
 - Budget Approved Vacancy
 - MA, Northeastern Illinois University
 - \$127,849
 - August 1, 2022

- Kruger, Samantha
- Teacher – Fairhaven School
 - Budget Approved Vacancy
 - MA/MS, DePaul University
 - \$49,017 (21-22 schedule)
 - August 22, 2022

- Matlock, Emily
- Teacher – Fairhaven School
 - Budget Approved Vacancy
 - MA, Arkansas State University
 - \$67,170 (21-22 schedule)
 - August 15, 2022

- O'Neal, Essence
- School Psychologist – D24 Contract/SEDOL Programs
 - Budget Approved Vacancy
 - Doctorate, Argosy University
 - \$95,957 (21-22 schedule)(prorated for 9/5/22 start)
 - September 6, 2022

- Piowarczyk, Anita
- Teacher – Teacher
 - Budget Approved Vacancy
 - BA, University of Illinois Chicago
 - \$63,556 (21-22 schedule)
 - August 22, 2022

- Schumacher, Lindsey - Teacher – Laremont
- Budget Approved Vacancy
- MA, Concordia
- \$58,904 (21-22 schedule)
- August 15, 2022

2. Resignations/Retirements

Educational Support Personnel

- Axelson, Sam - Paraprofessional – Sector
- Original Hire Date: September 4, 2019
- Resigned July 31, 2022
- Brown, Hannah - Paraprofessional – Fairhaven School
- Original Hire Date: February 28, 2022
- Resigned August 10, 2022
- Bufanda, Cristiane - Paraprofessional – Fairhaven School
- Original Hire Date: October 19, 2020
- Resigned September 2, 2022
- Finerty, Martha - Art Therapist
- Original Hire Date: August 12, 2019
- Resigned August 12, 2022
- Franco, Miguel - Head Custodian – Laremont School
- Original Hire Date: August 1, 2022
- Resigned July 28, 2022
- Gannon, Michelle - Paraprofessional – Fairhaven School
- Original Hire Date: December 2, 2019
- Resigned August 4, 2022
- Herring, Darnisha - Paraprofessional – Fairhaven School
- Original Hire Date: August 15, 2022
- Resigned August 8, 2022
- Mendoza, Sandra - Paraprofessional – Fairhaven School
- Original Hire Date: August 18, 2022
- Resigned on August 21, 2022
- Miteff, Jeanne - Job Coach
- Original Hire Date: March 21, 2022
- Resigned August 10, 2022
- Mock, Samantha - Paraprofessional – Gages Lake School
- Original Hire Date: August 16, 2021
- Resigned August 12, 2022
- Morozin, Kelsey - Paraprofessional – Fairhaven School
- Original Hire Date: September 1, 2021
- Resigned on September 2, 2022
- Moscato, Courtney - Paraprofessional – Sector
- Original Hire Date: November 16, 2021
- Resigned August 16, 2022

- Perez, Aura
 - Receptionist – Laremont School
 - Resigned August 5, 2022 to accept position as Administrative Assistant at Fairhaven School

- Rosales, Estela
 - Paraprofessional – Fairhaven School
 - Original Hire Date: September 7, 2021
 - Resigned August 14, 2022

- Sorby, Jena
 - Paraprofessional – Fairhaven School
 - Original Hire Date: December 1, 2017
 - Resigned August 5, 2022

- Stolarick, Janet
 - Paraprofessional – Laremont School
 - Original Hire Date: January 9, 2012
 - Resigned August 12, 2022

- Thomas, LaShawn
 - Paraprofessional – Sector
 - Original Hire Date: August 18, 2022
 - Resigning August 22, 2022

- Walker, Tatiana
 - Paraprofessional – Sector
 - Original Hire Date: September 27, 2021
 - Resigned August 5, 2022

- Westerberg, Lisa
 - Paraprofessional – Sector
 - Original Hire Date: August 13, 2018
 - Resigned August 2, 2022

- Licensed Staff

- Buckman, Theresa
 - Social Worker
 - Original Hire Date: August 22, 2002
 - Retiring at the end of the 2025-26 school year

- Carey, Sarah
 - Assistant Principal – John Powers Center
 - Resigned August 9, 2022 to accept position as Principal at John Powers Center

- Evans, Pam
 - Principal – John Powers Center
 - Resigned August 1, 2022 to accept position as Sector Supervisor

- Jacobson, Steve
 - Teacher – Cyd Lash Academy
 - Original Hire Date: August 21, 2000
 - Retiring at the end of the 2025-26 school year

- Lilla, Ryan
 - Teacher – Sector
 - Original Hire Date: August 23, 2023
 - Resigned July 18, 2022

- Miller, Kathleen
 - Teacher – John Powers Center
 - Original Hire Date: October 28, 1992
 - Retiring at the end of the 2025-26 school year

- 2. Increase/Decrease in Contract

- Licensed Staff

- Mshaiel, Ahmad
 - Vision Itinerant increase in time from .4 to .6 FTE

3. Request for Leave of Absence

Educational Support Personnel

Cobb, Lisa

- Paraprofessional – Laremont School
- Request for unpaid leave of absence from August 15, 2022- January 6, 2023

Jewell, Amanda

- Paraprofessional – Sector
- Request for unpaid leave of absence from August 22, 2022 through December 12, 2022

Licensed Staff

Yonek, Kira

- Teacher – Laremont School
- Request for unpaid leave of absence for the 2022-23 school year

Roll Call Vote:

Ayes: Dr. Lynn Glickman
Ms. Carey McHugh
Dr. Christine Sefcik
Dr. Jason Lind
Nays: None
Absent:

Dr. Donn Mendoza
Ms. Joanne Osmond
Dr. Michael Karner
Ms. Odie Pahl

MOTION CARRIED

4. SEDOL 2022-23 Vacancies

1	Assistant Supervisor	Administration Bldg
4	Speech/Language Pathologists	Various
2	Social Workers	Various
2	LPN FT/PT	Various
1	Part-time Orientation & Mobility Specialist	Various
1	Sign Language Interpreter	Various
1	Mathematics Teacher	RSSP
1	Audiologist Part-time	Administration
1	LASSO I Teacher Grades 3-5	Millburn Elementary
1	DHH Teacher	JPC
1	Lasso II Teacher	Spaulding
1	REACH Transition Teacher	Seymour
1	LASSO I Teacher Grades 6-8 th	Millburn Middle
1	EC Teacher ½ day	Laremont
1	1:1 Nurse Part-time	Laremont
1	1:1 Nurse Full-time	Laremont
1	1:1 LPN	Administration
1	Receptionist	Laremont

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Updated Organizational Chart

Motion to Approve Updated Organizational Chart

Motion by Ms. Joanne Osmond, second by Dr. Jason Lind, to approve the updated 2022-23 Organizational Chart as presented.

Dr. Donnan presented the changes of Sarah Carey's move to the position of Principal at John Powers Center and Pam Evans move to Sector Supervisor for TAB, LASSO 1, Behavior Specialist, and Community Transition. There is also a new position still open for Assistant Supervisor that will work under Pam Evans. These changes are reflected on the updated Organizational Chart.

<u>Roll Call Vote:</u>	Ayes:	Dr. Donn Mendoza	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Dr. Jason Lind
		Dr. Lynn Glickman	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

NEW BUSINESS

Audit Update

Ms. Loris updated the Board on the status of the annual audit with Eder, Casella & Co. They will be requesting an extension due to Medicaid report delays.

SEDOL Wellness Committee

Ms. Loris shared with the Board that the SEDOL Wellness Committee met to conduct the Local Wellness Triennial Assessment as required by ISBE.

Return to School Update

Dr. Donnan shared with the Board:
Opening of School Events.

- This year SEDOL's Institute Day was held at The Chapel as they once again graciously donated the use of their facility and tech crew. Staff arrived wearing their SEDOL heart t-shirts and then were treated with a "heart" felt presentation by speaker Chris Singleton.
- As of this week, all programs are back in session and Dr. Donnan has been out visiting SEDOL buildings and sector classrooms welcoming staff and students back.

Staffing/Enrollment Update

- SEDOL budgeted for 689 students this year and our current enrollment is at 690!
- Changes to State Paraprofessional hiring requirements will help fill the vacancies that SEDOL currently has and of the 67.5 openings, we have hired for 37 of them and those staff will be starting within the next few weeks.
- Recruiting for professional and support staff vacancies continues.

Transportation Bid

Ms. Loris reminded the Board that the last agreement extension signed with Lakeside included a 12% increase. She will begin to prepare for transportation bids for FY24 to compare pricing through other companies.

Food Service Bid

Ms. Loris is working with food service vendors in an effort to determine the equipment needed in our school building kitchen(s) for them to consider submitting a food service bid for FY 24. The Business Department will begin working on bid specs for ISBE approval.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:48 a.m. Dr. Jason Lind moved, second by Ms. Joanne Osmond, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

<u>Roll Call Vote:</u>	Ayes:	Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind Dr. Donn Mendoza	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Motion to Return to Public Session

At 9:56 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond, for the Board to return to public session.

<u>Voice Vote:</u>	Ayes:	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman Ms. Carey McHugh	Dr. Christine Sefcik Dr. Jason Lind Dr. Donn Mendoza Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

While in closed session, the Board discussed employee, litigation, and purchasing/leasing matters.

OTHER BUSINESS

Dr. Donnan requested input from the Board regarding a partnership between SEDOL and D76 with respect to the purchase of Fairhaven School. SEDOL is hoping to finalize this purchase by the end of June, 2023 or the beginning of July, 2023. The purchase will be covered with current fund balances; there will be no additional assessments or bonds required.

Fairhaven School will hold a ribbon cutting ceremony to officially open the new playground on September 8th at 3:30 p.m. The SEDOL Foundation, SEDOL families, and staff are all invited to attend.

PROGRAM/SCHOOL REPORTS

A. Evidence of Exceptional Service

1. Chris Singleton presented a message of unity and love to SEDOL staff during Institute Day.
2. The Illinois Food Bank has opened a new location which will provide service learning opportunities for SEDOL students.
3. Students returned to school and were welcomed by exceptional staff.
4. Gages Lake School hosted a PBIS kick-off where students practiced building-wide expectations; Respect, Responsibility, and Safe.
5. Cyd Lash Academy students and staff returned to new furniture to help support the physical environment geared to support Caring, Learning, and Achieving.
6. Administrative staff hosted an Open House prior to the start of the Aug. 24 Governing Board Meeting.

B. Jane Wells, former SEDOL Teacher who worked at Sally Potter and Cyd Lash Academy from 2003 – 2013 passed away on August 8, 2022

EXECUTIVE BOARD COMMENTS

- Ms. McHugh thanked Administration for the Governing Board presentation on SEDOL buildings and programs.
- Dr. Karner attended the August 17th Institute Day at the Chapel and commented on the positivity of the day.
- Dr. Karner commented on the exceptional playground that the Fairhaven students have and the adaptability of the equipment for our students of all ages.

ADJOURNMENT

Motion to Adjourn

At 10:04 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Dr. Christine Sefcik Dr. Jason Lind Dr. Donn Mendoza Ms. Joanne Osmond	Dr. Michael Karner Dr. Lynn Glickman Ms. Carey McHugh Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
Board President

Dr. Valerie M. Donnan
Board Secretary