



Valerie M. Donnan, Ed.D.
Superintendent

Minutes
SEDOL EXECUTIVE BOARD MEETING
April 28, 2022

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Pahl at 9:31 a.m. on Thursday, April 28, 2022 at the SEDOL Administrative Offices in Gages Lake, Illinois.

ROLL CALL

Board Members Present

Dr. Lynn Glickman, Superintendent, Community Consolidated #46
Mr. Bob Gold, Superintendent, Big Hollow District #38
Dr. Michael Karner, Superintendent, Lake County Regional Office of Education
Dr. Jason Lind, Superintendent, Millburn District #24
Ms. Carey McHugh, Governing Board Member, Wauconda Unit District #118
Ms. Joanne Osmond, Governing Board Member, Lake Villa District #41
Ms. Odie Pahl, Governing Board Member, Gurnee District #56
Dr. Christine Sefcik, Superintendent, Grant High School District #124

Board Members Absent

Staff Members Present

Dr. Valerie Donnan, Superintendent
Ms. Joyce Loris, Assistant Superintendent of Business
Mr. Bob Taterka, Assistant Superintendent of Educational Services
Dr. Laura Wojcik, Assistant Superintendent of Human Resources
Ms. Sandra Callahan, Representing SSSA
Ms. Jill Mattner, Representing STU
Ms. Sara Martinez, Recording Secretary

Guests

Ms. Cindi DeCola, HLERK, SEDOL Legal Council

PLEDGE OF ALLEGIANCE

Ms. Pahl asked everyone to stand and join in the pledge of allegiance.

ACCEPTANCE OF AGENDA

Motion to Accept the Amended Agenda

Motion by Ms. Carey McHugh, second by Mr. Bob Gold, to accept the amended agenda as presented.

<u>Voice Vote:</u>	Ayes:	Dr. Jason Lind	Dr. Lynn Glickman
		Mr. Bob Gold	Ms. Carey McHugh
		Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Ms. Joanne Osmond, second by Dr. Lynn Glickman, to approve the consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of March 24, 2022 and public minutes of the special meeting on April 14, 2022.

Financial Matters

Paid Accounts Payable List: The following expenditures represent the April, 2022 accounts payable list:

Accounts Payable	\$737,132.28
Payroll Liabilities 03/29/22	\$730,742.79
Net Payroll 03/29/22	\$862,685.18
Payroll Liabilities 04/15/22	\$732,332.41
Net Payroll 04/15/22	<u>\$850,801.79</u>
TOTAL	\$3,913,694.45

Treasurer’s Report: Report for March, 2022

Personnel Matters

Recommended employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|----------------------------|---|
| <u>Best, Jessica</u> | - Administrative Assistant – Audiology |
| | - Budget Approved Vacancy |
| | - \$14.88/hour |
| | - April 4, 2022 |
| <u>Bufuanda, Alexander</u> | - 1:1 Paraprofessional (D41 will be billed) |
| | - Budget Approved Vacancy |
| | - \$15.92/hour |
| | - April 4, 2022 |

Licensed Staff

- Barbini, Matthew
- Director of Innovation and Technology
 - Budget Approved Vacancy
 - Ed.D. Northern Illinois University
 - \$131,704
 - July 1, 2022

- Burton, Salena
- Teacher – Fairhaven School
 - Budget Approved Vacancy
 - BA, University of Wisconsin Whitewater
 - \$48,103 (21-22 schedule)
 - August 15, 2022

2. Resignations/Retirements

Educational Support Personnel

- Gangware, Gayle
- Registered Nurse – Sector
 - Retiring at the end of the 2021-22 school year

- Horn, Morgan
- Paraprofessional – John Powers Center, Transition
 - Resigning at the end of the 2021-22 school year

- Johnson, Laura
- Paraprofessional – Sector
 - Resigning at the end of the 2021-22 school year

- Jones, L'Tanya
- Paraprofessional – Transition at John Powers Center
 - Resigned April 26, 2022

- McMichael, Marneathea
- Vocational Facilitator
 - Resigned April 8, 2022

- Petralia, Lisa
- Paraprofessional - Sector
 - Retiring at the end of the 2021-22 school year

- Ott, Karen
- Paraprofessional – Fairhaven School
 - Resigning at the end of the 2021-22 school year

- Trimarco, Natalie
- Paraprofessional – Fairhaven School
 - Resigning at the end of the 2021-22 school year

Licensed Staff

- Evans, Pam
- Principal – John Powers Center
 - Retiring June 30, 2025

- Hill, Johanna
- Teacher – Cyd Lash Academy
 - Resigning at the end of the 2021-22 school year

- Hillbo, Jennifer
- Psychologist
 - Resigning at the end of the 2021-22 school year

- Ramirez-Polifka, Joanne
- Certified School Nurse
 - Retiring at the end of the 2025-26 school year

3. Request to Increase/Decrease Contract

Educational Support Personnel

- | | |
|-------------------------|--|
| <u>Ansari, Silky</u> | - School Psychologist – Sector/Laremont School
- Decrease contract from 1.0 FTE to 0.6 FTE
- Effective August 15, 2022 |
| <u>Hernandez, Dawn</u> | - Occupational Therapist – Sector
- Decrease contract from 1.0 FTE to 0.6 FTE
- Effective August 15, 2022 |
| <u>Maynard, Heather</u> | - Physical Therapist – Laremont School
- Increase contract from 0.6 FTE to 0.8 FTE
- Effective August 15, 2022 |
| <u>Michna, Maria</u> | - Occupational Therapist – Sector
- Increase contract from 0.6 FTE to 1.0 FTE
- Effective August 15, 2022 |

4. Reinstatement of Staff for 2022-23
Licensed Staff

- | | |
|---------------------|-----------------------|
| <u>Sowle, Megan</u> | - Audiologist 0.2 FTE |
|---------------------|-----------------------|

5. Employment Recommendations for 2022-23

A list of staff recommended for re-employment for the 2022-23 school year is included at the end of the agenda.

<u>Roll Call Vote:</u>	Ayes:	Dr. Lynn Glickman Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind	Mr. Bob Gold Ms. Joanne Osmond Dr. Michael Karner Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

6. Professional Vacancies Anticipated for 2021-22

- 1 Part-Time LASSO Itinerant Teacher – Administration
- 1 Admin Assistant for Audiology - Administration
- 1 ED Teacher – Gages Lake School
- 1 1:1 Nurse (part-time) – Laremont
- 2 1:1 Nurse (full-time) – Laremont
- 1 RN (temp position approx. 6 weeks end of Feb 2022) – John Powers Center

RECOGNITION

STARS Student

The Board recognized a student from Ms. Florence Shaw's classroom at South School, as the April STARS Student. This student has made excellent progress this year. He has improved in accepting feedback, redirection, and ignoring negative behaviors. He has demonstrated excellent problem solving, flexibility, and is quick to offer help and assistance. This student is a member of the leadership committee and has started transitioning back to his home school.

Employee of the Month

The Board recognized Ms. Julianna Wetterberg, Paraprofessional at John Powers Center. Julianna consistently performs above and beyond the expectations. She shows a genuine interest in the students and the young adults look to her as a role model. Julianna always jumps in to help where needed and is a valued team member.

PUBLIC COMMENT

There was no Public Comment.

OLD BUSINESS

Policy Revisions 2nd Reding/Approval

Motion to Approve Revised Policies

Motion by Ms. Joanne Osmond second by Dr. Christine Sefcik, to approve the policy revisions as presented.

The Board approved the revisions to policies:

- 02:20 Powers and Duties of the School Board
- 02:58 GB Delegation
- 4:165 Awareness/Prevention of Child Sexual Abuse/Grooming Behaviors
- 5:100 Staff Development Program
- 5:120 Employee Ethics
- 5:125 Personal Technology and Social Media
- 5:150 Personnel Records
- 6:130 Program for the Gifted
- 6:220 Bring Your Own Technology Program

<u>Voice Vote:</u>	Ayes:	Mr. Bob Gold Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman	Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

NEW BUSINESS

Extended Collective Bargaining Agreement with SSSA

Motion to Approve SSSA Agreement

Motion by Ms. Joanne Osmond, second by Mr. Bob Gold, to recommend the approval of the tentative extended bargaining agreement for the 2022-2023 school year with the SEDOL Support Staff Association and the SEDOL Board by the SEDOL Governing Board at the June 1, 2022 meeting.

Dr. Wojcik and Ms. Osmond of the SEDOL Board Negotiations Team provided a brief overview of the tentative extended bargaining agreement for the 2022-2023 school year reached with the SEDOL Support Staff Association.

<u>Voice Vote:</u>	Ayes:	Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind Mr. Bob Gold	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Seymour Lease

Motion to Approve Lease Agreement

Motion by Ms. Carey McHugh, second by Dr. Christine Sefcik, to approve Seymour Lease Agreement between Marling Management and SEDOL as presented.

The one-year lease agreement between Marling Management and SEDOL, for the purpose of housing the SEDOL Transition Program, was presented for approval. This property is located at 31 S Seymour, Units A & B Grayslake, IL 60030. Lease dates will run from August 1, 2022 – July 31, 2023 in the amount of \$3045/month.

<u>Voice Vote:</u>	Ayes:	Ms. Joanne Osmond	Dr. Christine Sefcik
		Dr. Michael Karner	Dr. Jason Lind
		Dr. Lynn Glickman	Mr. Bob Gold
		Ms. Carey McHugh	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Net56 E-Rate Service Agreement

Motion to Approve Agreement

Motion by Ms. Joanne Osmond, second by Dr. Jason Lind, to approve Net56 E-Rate Service Agreement as presented.

The agreement with Net56 was recommended for approval and consists of the purchase and installation of switches under the Federal E-Rate Program. This agreement is effective July 1, 2022. The cost of the agreement is calculated at 10 units at \$552 for a total of \$5,520 and is reimbursable at 20% for e-rate funding.

<u>Roll Call Vote:</u>	Ayes:	Dr. Christine Sefcik	Dr. Michael Karner
		Dr. Jason Lind	Dr. Lynn Glickman
		Mr. Bob Gold	Ms. Carey McHugh
		Ms. Joanne Osmond	Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Strategic Plan Update/Superintendent Goals

Dr. Donnan and Mr. Taterka presented an update on the Strategic Plan. The update included three main topics and the action plan implementing them.

1. Climate and Culture- HumanEx data was reviewed from the three previous staff surveys and the increased percentages discussed.
2. Student Instruction- Staff are implementing individual goals to improve their student goals and have been seeing improvements across the board. A few of these areas include: NWEA, student graduation rates from Cyd Lash Academy, and Fairhaven's student achievement data.
3. Social Emotional Wellness- Previously focused on student wellness however, currently focusing on staff wellness. Implemented SELA Program (Social Emotional Learning for Adults).

Request for Non-Member District Placements

Motion to Approve Requests

Motion by Ms. Cary McHugh, second by Ms. Joanne Osmond, to approve non-member placement requests as presented.

Administration recommended approval of requests by Harvard D50, Kildeer D96, North Shore School D112, and Crystal Lake D155 to continue placement of students in SEDOL programs for the 2022-23 school year. D50 is requesting continuation of placement for one student at Laremont School, D96 is

requesting continuation of placement for one student at John Powers Center, D112 is requesting continuation of placement for one student at Gages Lake School SAB, and D155 is requesting continuation of placement for one student at Grayslake North HS. The districts will be billed based on the non-member district tuition schedule and will continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement. The Board approved to continue placements.

Roll Call Vote: Ayes: Dr. Michael Karner Dr. Jason Lind
 Dr. Lynn Glickman Mr. Bob Gold
 Ms. Carey McHugh Ms. Joanne Osmond
 Dr. Christine Sefcik Ms. Odie Pahl
 Nays: None
 Absent:

MOTION CARRIED

FOIA Request

On March 27, 2022– Dr. Wojcik received a request from Robert Monahan, Esq., for electronic copies of the following:

1. A copy of the General Ledger for SEDOL;
2. The Special Education Tuition Cost Sheet (ISBE form 50-66A) for each program that is run by the special education cooperative;
3. Number of students enrolled and average daily enrollment data for each program that is run by the special education cooperative organized by public school districts;
4. Separate schedule of tuition costs and;
5. For each program, list all administrative, educational, related service, and support staff and employees organized by: position, number of employees/contractors in the position identified in Item 5(a), and total salary cost (include benefits).

On April 5, 2022 Dr. Wojcik requested an extension. On April 12, 2022, Dr. Wojcik provided Mr. Monahan via email the above documents as requested.

Planning for Governing Board Meeting

The Board reviewed and approved the draft of the agenda for the June 1 Governing Board meeting.

CLOSED SESSION

Motion to Enter into Closed Session

At 10:12 a.m. Ms. Carey McHugh moved, second by Mr. Bob Gold, for the Board to enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.
3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

<u>Roll Call Vote:</u>	Ayes:	Dr. Christine Sefcik Dr. Jason Lind Mr. Bob Gold Ms. Joanne Osmond	Dr. Michael Karner Dr. Lynn Glickman Ms. Carey McHugh Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Motion to Return to Public Session

At 11:05 a.m. Ms. Carey McHugh moved, second by Ms. Joanne Osmond, for the Board to return to public session.

<u>Voice Vote:</u>	Ayes:	Dr. Lynn Glickman Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind	Mr. Bob Gold Ms. Joanne Osmond Dr. Michael Karner Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

While in closed session, the Board discussed employee, litigation, collective bargaining and purchase or lease of property matters.

OTHER BUSINESS

Tentative Budget for FY23

Motion to Approve Tentative Budget

Motion by Dr. Jason Lind, second by Ms. Joanne Osmond to approve the tentative budget for FY23 and recommend approval by the Governing Board at its June 1, 2022 meeting.

<u>Roll Call Vote:</u>	Ayes:	Mr. Bob Gold Ms. Joanne Osmond Dr. Christine Sefcik Dr. Jason Lind	Ms. Carey McHugh Ms. Odie Pahl Dr. Michael Karner Dr. Lynn Glickman
	Nays:	None	
	Absent:		

MOTION CARRIED

The Board approved recommending the tentative budget to the Governing Board at its June 1 meeting. The tentative budget and overview were reviewed at the Special Executive Board Meeting on April 14, 2022.

PROGRAM/SCHOOL REPORTS

Evidence of Exceptional Service

1. A student from SEDOL's DHH Program at Grayslake School North High School has been accepted and plans to attend the University of Wisconsin, Madison.
2. Six students were recognized at IPA.
3. Lake County Regional Office hosted a job fair that SEDOL attended.
4. The new SEDOL mural has been hung in the A-wing hallway. Students from CLA created the mural from its design to the construction. They took 2nd place at the CAEL art show.

ADJOURNMENT

Motion to Adjourn

At 11:19 a.m. Mr. Bob Gold moved, second by Ms. Joanne Osmond to adjourn the meeting.

<u>Voice Vote:</u>	Ayes:	Ms. Carey McHugh Dr. Christine Sefcik Dr. Jason Lind Mr. Bob Gold	Ms. Joanne Osmond Dr. Michael Karner Dr. Lynn Glickman Ms. Odie Pahl
	Nays:	None	
	Absent:		

MOTION CARRIED

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Ms. Odie Pahl
Board President

Dr. Valerie M. Donnan
Board Secretary