

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

18160 W Gages Lake Road, Gages Lake, Illinois 60030-1819

847-548-8470 Fax 847-548-8472 VP 224-207-8476

www.sedol.us



Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, October 27, 2022
TIME: 9:30 A.M.
LOCATION: SEDOL Office Bay Room

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

Motion to Accept/Amend Agenda — VOICE VOTE

Move the agenda be accepted/amended as presented.

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of September 22, 2022. Copies are included in the Board member electronic agenda packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the October, 2022 accounts payable list:

Accounts Payable	\$1,222,092.84
Payroll Liabilities 09/30/22	\$731,731.96
Net Payroll 09/30/22	\$850,755.08
Payroll Liabilities 10/14/22	\$733,172.69
Net Payroll 10/14/22	<u>\$862,013.97</u>
TOTAL	\$4,399,766.54

2. Treasurer's Report: The treasurer's report for September, 2022 is included in your electronic packet.

C. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- | | |
|----------------------------|--|
| <u>Aldana, Alejandra</u> | <ul style="list-style-type: none"> - Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$17.14/hour - October 4, 2022 |
| <u>Barsano, Yvette</u> | <ul style="list-style-type: none"> - Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$16.72/hour - September 26, 2022 |
| <u>Block, Ashley</u> | <ul style="list-style-type: none"> - Paraprofessional – Laremont School - Budget Approved Vacancy - \$17.14/hour - October 11, 2022 |
| <u>Canania, Olivia</u> | <ul style="list-style-type: none"> - Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$17.14/hour - September 26, 2022 |
| <u>Cutinello, Samantha</u> | <ul style="list-style-type: none"> - Paraprofessional – Sector - Budget Approved Vacancy - \$16.72/hour - September 26, 2022 |
| <u>Dixon, Maronda</u> | <ul style="list-style-type: none"> - Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$17.14/hour - September 12, 2022 |
| <u>Evans, Nakiesha</u> | <ul style="list-style-type: none"> - Paraprofessional – Fairhaven School - Budget Approved Vacancy - \$17.14/hour - September 29, 2022 |
| <u>Fabry, Tricia</u> | <ul style="list-style-type: none"> - Paraprofessional – Sector - Budget Approved Vacancy - \$17.14/hour - October 4, 2022 |
| <u>Gadson, Jennifer</u> | <ul style="list-style-type: none"> - Paraprofessional – Sector - Budget Approved Vacancy - \$16.72/hour - September 30, 2022 |

- Garcia, Maria
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - September 26, 2022
- Gilmore, Ashley
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - September 21, 2022
- Greisen, Joshalyn
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 13, 2022
- Gritzuk, Mackenzie
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 11, 2022
- Hansen, Donna
- Receptionist – Laremont School
 - Budget Approved Vacancy
 - \$17.03/hour
 - September 27, 2022
- Huley, Teanna
- Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 24, 2022
- Morales, Olga
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$16.72/hour
 - September 26, 2022
- Nunez, Roberto
- Paraprofessional – Gages Lake School
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 11, 2022
- Olson, Rebecca
- Paraprofessional – Gages Lake School
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 24, 2022
- Porter, Kimberly
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 3, 2022
- Roman, Johanna
- Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - \$16.72/hour
 - October 4, 2022

- Sales, Garrick
- Custodian – South (.5 FTE)
 - Budget Approved Vacancy
 - \$16.11/hour
 - October 17, 2022
- Skewes, Taylor
- Paraprofessional – Laremont School (.5 FTE)
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 17, 2022
- Sontag, Jennifer
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 17, 2022
- Tortorello, Madeline
- Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - \$16.72/hour
 - October 12, 2022
- Valderama, Theresa
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 13, 2022
- Vargas-Lopez, Hecdalis
- Paraprofessional – Fairhaven School
 - Budget Approved Vacancy
 - BA/BS, University Interamericana de Puerto Rico
 - \$19.06/hour
 - ~~August~~ **September** 19, 2022 (*correction*)
- Wood, Davonna
- Paraprofessional – Sector
 - Budget Approved Vacancy
 - \$17.14/hour
 - October 12, 2022

2. Resignations/Retirements

Educational Support Personnel

- Aldana, Alejandra
- Paraprofessional – Fairhaven School
 - Original Hire Date: October 4, 2022
 - Resigned October 5, 2022
- Arnold, Melissa
- Paraprofessional – Sector
 - Original Hire Date: October 28, 2019
 - Resigned October 28, 2022
- Bates, Monique
- Paraprofessional – Fairhaven School
 - Original Hire Date: September 28, 2022
 - Resigned September 26, 2022
- Cape, Kaitlynn
- Paraprofessional – Fairhaven School
 - Original Hire Date: August 31, 2022
 - Resigned September 30, 2022

<u>Curtis, Nancy</u>	- Paraprofessional – Laremont School - Original Hire Date: August 17, 2001 - Retired October 7, 2022
<u>Farmer, Emani</u>	- Paraprofessional – Sector - Original Hire Date: August 23, 2022 - Resigned September 29, 2022
<u>Johnson, Felicia</u>	- Paraprofessional – Sector - Original Hire Date: September 26, 2022 - Resigned October 3, 2022
<u>Knouse, Kirstin</u>	- Paraprofessional – Fairhaven School - Original Hire Date: September 7, 2022 - Resigned September 22, 2022
<u>Marquez, Laura</u>	- Paraprofessional – Gages Lake School - Original Hire Date: September 6, 2022 - Resigned October 4, 2022
<u>Perez, Destiny</u>	- Paraprofessional – Fairhaven School - Original Hire Date: August 16, 2022 - Resigned September 21, 2022
<u>Rathke, Victoria</u>	- Paraprofessional – Sector - Original Hire Date: September 26, 2022 - Resigned October 2, 2022
<u>Simonetti, Deana</u>	- Paraprofessional – Fairhaven School - Original Hire Date: September 12, 2022 - Resigned October 18, 2022
<u>Walls, Ciara</u>	- Paraprofessional – Sector - Original Hire Date: September 6, 2022 - Resigned September 28, 2022

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

3. SEDOL 2022-23 Vacancies- as of 10/24/22

1	Sector Supervisor	Administration Bldg
2	Speech/Language Pathologists	Various
2	Social Worker	Various
1	Part-time Orientation & Mobility Specialist	Various
1	Behavior Assistant/NCI Trainer	Administration Bldg
1	Audiologist Part-time	Administration Bldg
1	EC LASSO Teacher	Fairhaven School
1	DHH Teacher	JPC
1	LASSO II Teacher	Spaulding
1	LASSO II Teacher	Avon School
1	EC Teacher ½ day	Laremont
1	1:1 Nurse Full-time	Laremont
23	Classroom Paraprofessionals	Various

V. RECOGNITION (Dr. Donnan)

A. STARS Student

The Board will recognize a student from Ms. Shaw's classroom at Cyd Lash Academy, as the STARS Student for October.

B. Employee of the Month

The Board will recognize Ms. Heather Carey, Human Resources Administrative Assistant, as October's employee of the month.

VI. PUBLIC COMMENT (Ms. Pahl)

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.
7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. OLD BUSINESS

A. SEDOL Program Update – **INFORMATIONAL** (Dr. Donnan)

SEDOL Administration will provide an update on student enrollment procedures and current staffing needs with proposed ideas to support current student enrollment.

B. Food Service Update – **INFORMATIONAL** (Ms. Loris)

Ms. Loris will provide an update to the Board.

C. FY22 Audit Update – **INFORMATIONAL** (Ms. Loris)

Ms. Loris will provide an update to the Board.

VIII. NEW BUSINESS

A. CLC Nursing Agreement – ***ACTION NEEDED*** (Dr. Wojcik)

Dr. Wojcik will provide an overview of the College of Lake County Nursing Agreement. A copy is included in the Board member electronic agenda packet.

Motion to Approve Agreement— *ROLL CALL VOTE*

Move approval of the agreement as presented.

B. Application for School Maintenance Grant – ***ACTION NEEDED*** (Ms. Loris)

Ms. Loris will provide a brief overview of the proposed project for the matching grant. Board approval is needed to apply for this grant. A copy is included in the Board member electronic agenda packet.

Motion to Approve Application – *ROLL CALL VOTE*

Move approval of the application to apply for grant as presented.

C. Graves Design Group Project Authorization Exhibit 002 – ***ACTION NEEDED*** (Ms. Loris)

Administration recommends the approval of the project authorization for Graves Design Group to initiate bids for two projects: boiler repairs at Cyd Lash Academy and condensing unit replacements at Cyd Lash Academy.

Motion to Approve Authorization – *ROLL CALL VOTE*

Move approval of the project authorization as presented.

D. Contractual and Itinerant Billing Rates for FY24 – ***ACTION NEEDED*** (Ms. Loris)

Administration recommends approval of the proposed billing rates for contractual and itinerant services for the 2023-24 school year. A copy is included in the Board member electronic agenda packet.

Motion to Approve Billing Rates – *ROLL CALL VOTE*

Move approval of the billing rates for contractual and itinerant services for FY24 as presented.

E. Planning for December Governing Board Meeting – ***INFORMATIONAL*** (Dr. Donnan)

The Board will review a draft agenda for the December 7th Governing Board meeting. A copy is included in the Board member electronic agenda packet.

IX. CLOSED SESSION

Motion to Enter into Closed Session – *ROLL CALL VOTE*

Move the Board enter into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

3. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

Motion to Return to Public Session – VOICE VOTE

Move the Board return to public session.

X. OTHER BUSINESS

A. Termination – **ACTION NEEDED** (Ms. Pahl)

Administration recommends termination of employee #10272022-1 effective September 30, 2022.

Motion to Approve Termination — ROLL CALL VOTE

Move to approve the termination of employee #10272022-1 as recommended.

B. Tentative Memorandum of Understanding with the STU – **ACTION NEEDED**

(Dr. Wojcik/Ms. Osmond)

The Board Negotiation Team will provide a brief overview of the tentative Memorandum of Understanding reached with the SEDOL Teachers' Union regarding items relating to Service Recognition and Attendance Bonus. A summary of the tentative agreement will be disseminated to Governing Board members prior to the December 7th meeting. A copy is included in the Board member electronic agenda packet.

Motion to Recommend Approval of Tentative Agreement — ROLL CALL VOTE

Move the Executive Board recommend approval of the Memorandum of Understanding with the SEDOL Teachers Union and the SEDOL Board by the SEDOL Governing Board at the December 7, 2022 meeting.

C. Tentative Memorandum of Understanding with the SSSA – **ACTION NEEDED**

(Dr. Wojcik/Ms. Osmond)

The Board Negotiation Team will provide a brief overview of the tentative Memorandum of Understanding reached with the SEDOL Support Staff Association regarding items relating to Service Recognition and Attendance Bonus. A summary of the tentative agreement will be disseminated to Governing Board members prior to the December 7th meeting. A copy is included in the Board member electronic agenda packet.

Motion to Recommend Approval of Tentative Agreement — ROLL CALL VOTE

Move the Executive Board recommend approval of the Memorandum of Understanding with the SEDOL Support Staff Association and the SEDOL Board by the SEDOL Governing Board at the December 7, 2022 meeting.

XI. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

A. Evidence of Exceptional Service

1. The Greater Lake County Bowling Association presented SEDOL with a donation.
2. Cyd Lash Academy flag football teams have been having a very successful season this year as part of CAAEL. Everyone is happy to be back in person participating.

3. At the IASB Lakes Division Meeting SEDOL Executive and Governing Board members, Carey McHugh, Odie Pahl and Joanne Osmond were recognized for their service. Ms. McHugh received recognition as an Established Board Leader, Ms. Pahl was a Distinguished Board Leader and Ms. Osmond was highlighted for her distinguished status for over 25 years of board service as a Legacy Board Leader. SEDOL is grateful for the dedication of these three outstanding leaders. In addition, the following SEDOL Governing Board members received recognition as Established Board Leaders: Ellen Ipsen, Shawn Killackey, Dora King, and Marge Taylor and as Distinguished Board Leaders: Vivian Kueter and Peg Larson.
4. The Community Partnership Program - ESP has been regularly meeting and has begun to identify their mission and community partners to be able to support the SEDOL Community. In addition, SEDOL is an active participant in North Chicago School District 187's community partnership work.
5. Laremont's PSO and Autism Family Cares hosted Trunk or Treat on October 22nd. It was a great time of being together for a fun safe trick or treating experience.

B. Bereavement

1. Sandy Pugh, who worked at the Administration Office in the Business Department from 1989 to 2016 (retired), passed away on October 2, 2022.
2. Andrew Zeien, Paraprofessional at Laremont School passed away on October 16, 2022. Andy was with SEDOL from 2011-2012 and returned in 2022. A donation from the board will be made to the SEDOL Foundation in his name.

XII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XIII. ADJOURNMENT – ***ACTION NEEDED*** (Ms. Pahl)

Motion to Adjourn — VOICE VOTE

Move the Board Adjourn.

:sm

2022-23 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, November 10, 2022 – 9:30 a.m.
 Thursday, December 15, 2022 – 9:30 a.m.
 Thursday, January 26, 2023 – 9:30 a.m.
 Thursday, February 16, 2023 – 9:30 a.m.
 Thursday, March 23, 2023 – 9:30 a.m.
 Thursday, April 6, 2023 – 9:30 a.m.
 Thursday, April 27, 2023 – 9:30 a.m.
 Thursday, May 25, 2023 – 9:30 a.m.
 Thursday, June 22, 2023 – 9:30 a.m.
 Thursday, July 27, 2023 – 9:30 a.m.

Special Meeting to Review Tentative Budget Meeting

2022-23 Governing Board Meeting Schedule

Wednesday, December 7, 2022 – 7:00 p.m.
 Wednesday, March 1, 2023 – 7:00 p.m.
 Wednesday, June 7, 2023 – 7:00 p.m.