

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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www.sedol.us



Valerie M. Donnan, Ed.D.
Superintendent

TO: Executive Board Members
FROM: Administration
RE: Executive Board Meeting
DATE: Thursday, January 26, 2023
TIME: 9:30 A.M.
LOCATION: SEDOL Office Bay Room

I. CALL TO ORDER – **ROLL CALL** (Ms. Pahl)

II. PLEDGE OF ALLEGIANCE (Ms. Pahl)

III. ACCEPTANCE OF AGENDA — **ACTION NEEDED** (Ms. Pahl)

Motion to Accept/Amend Agenda — VOICE VOTE

Move the agenda be accepted/amended as presented.

IV. CONSENT AGENDA — **ACTION NEEDED** (Ms. Pahl)

A. Approval of Minutes

Public and closed session minutes of the regular meeting of December 15, 2022. Copies are included in the Board member electronic agenda packet.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the January, 2023 accounts payable list:

Accounts Payable	\$1,581,847.55
Payroll Liabilities 12/15/22	\$799,636.53
Net Payroll 12/15/22	\$982,060.47
Payroll Liabilities 12/28/22	\$745,953.20
Net Payroll 12/28/22	\$877,144.36
Payroll Liabilities 01/13/23	\$709,777.93
Net Payroll 01/13/23	<u>\$846,775.38</u>

TOTAL \$6,543,195.42

2. Treasurer's Report: The treasurer's report for December, 2022 is included in your electronic packet.

C. Policy Matters

Proposed revisions to the following policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented. Red-line copies of the policies are included in Board member electronic agenda packet.

0220 Powers and Duties	0620 School Year Calendar
0230 School District Elections	0650 School Wellness
0250 Board Member Term of Office	0660 Curriculum Content
2100 Conflict of Interest	0665 Student Social Emotional Dev
2105 Ethics and Gift Ban	6160 English Learners
2210 Organizational Mtg	6220 BYOT Pgm Resp Use & Conduct
2250 Dist Public Records	6250 Comm Resource Person/Volunteers
2265 Title IX Sexual Harassment Grievance	6255 Assemblies and Ceremonies
0310 Goals Objectives	6270 Guidance and Counseling
0350 Admin Personnel	6280 Acad Ach/Grad/Prom
0360 Admin Responsibility of the Bldg Principal	6300 Grad Req
0410 Fiscal & Business Management	6310 HS Credit
4120 Food Service	6340 Student Testing
4165 Awareness Preven Child Sex Abuse	0710 Equal Ed Opportunities
4190 Targeted School Violence Prevention	0720 Harassment
0510 Equal Employment	0750 School Admin & Student Trans
0520 Workplace Harassment	0770 Attendance Truancy
5190 Teacher Qualifications	7100 Health-Immun & Student Exclusion
5200 Employment-Dismissal	7180 Bully Intim/Harassment
5220 Substitute Teachers	7190 Student Behavior
5270 Empl At-Will, Comp, Assignment	7250 Student Support Services
5280 Duties and Qualifications	7285 Anaphylaxis Prev, Response, & Manag Pro
5290 Emp Termination and Suspension	7290 Suicide Depression Awareness
5320 Evaluation	7340 Student Records
0615 School Accountability	

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

<u>Jensen, Sharon</u>	- Food Service Manager
	- Approved Expansion Position
	- \$15.91/hour (.5 part time)
	- January 9, 2023
<u>Stanley, Taylor</u>	- Paraprofessional – Gages Lake School
	- Budget Approved Vacancy
	- \$16.72/hour
	- December 6, 2022

Licensed Staff

- Hanson, Eufemia
- Teacher – Sector
 - Budget Approved Vacancy
 - MA/MS, Grand Canyon University
 - \$47,944 (22-23 rate) prorated
 - January 9, 2023
- Kloss, Elizabeth
- Certified School Nurse – Sector
 - Budget Approved Vacancy
 - BA/BS, University of Illinois at Chicago
 - \$49,571 (prorated)
 - December 13, 2023

2. Resignations/RetirementsEducational Support Personnel

- Bedker, Amanda
- Paraprofessional – Laremont School
 - Original Hire Date: December 5, 2022
 - Resigned December 20, 2022
- Carey, Heather
- Administrative Assistant Human Resources
 - Original Hire Date: August 21, 2008
 - Resigning March 31, 2023
- Cirone, Linda
- Paraprofessional – John Powers Center
 - Original Hire Date: August 28, 1995
 - Resigned January 9, 2023
- Cohen, Jodi
- Paraprofessional – Sector
 - Original Hire Date: September 2, 2009
 - Resigned December 29, 2022
- Fitzmaurice, Laura
- Registered Nurse – John Powers Center
 - Original Hire Date: August 24, 1995
 - Retiring May 30, 2023
- Hernden, Mason
- Paraprofessional – Sector
 - Original Hire Date: August 15, 2022
 - Resigned January 28, 2023
- Johnson, Breanna
- Paraprofessional – Fairhaven School
 - Original Hire Date: October 31, 2022
 - Resigned December 20, 2022
- Kloss, Elizabeth
- Registered Nurse – Sector
 - Resigned RN position on December 12, 2022 to accept Certified School Nurse position due to earning CSN license.
- Komers, Melody
- Paraprofessional – Laremont School
 - Original Hire Date: August 15, 2013
 - Resigned January 23, 2023
- Nolan, Cynthia
- Paraprofessional – Laremont School
 - Original Hire Date: August 12, 2019
 - Retiring May 31, 2023

- Orante, Flavia
- Paraprofessional - Sector
 - Original Hire Date: March 5, 2003
 - Retiring June 15, 2023
- Sterner, Maxwell
- Paraprofessional – Fairhaven School
 - Original Hire Date: August 15, 2022
 - Resigned January 3, 2023
- Sturm, Lori
- Administrative Assistant Special Services
 - Original Hire Date: July 15, 2019
 - Resigning July 14, 2023

Licensed Staff

- Loris, Joyce
- Assistant Superintendent of Business/CSBO
 - Original Hire Date: January 4, 2021
 - Resigning June 30, 2023
- Martinez, Brenda
- Teacher – Sector
 - Original Hire Date: August 12, 2019
 - Resigned January 9, 2023
- Taterka, Bob
- Assistant Superintendent of Educational Services
 - Original Hire Date: July 1, 2021
 - Resigning June 30, 2023
- Trocke, Linda
- Teacher – Sector
 - Original Hire Date: August 17, 2017
 - Retiring at the end of the 2026-27 school year

3. Increase/Decrease in Contract

Licensed Staff

- Mshaiel, Ahmad
- Vision Itinerant increase in time from .6 to .8 FTE

4. Request for Leave of Absence

Educational Support Personnel

- Murphy, Jill
- Paraprofessional – Sector
 - Request for unpaid leave of absence from January 19, 2023 through the end of the 2022-23 school year
- Wenzel, Angelica
- Bilingual Interpreter
 - Request for unpaid leave of absence from January 12, 2023 through the end of the 2022-23 school year

Motion to Approve Consent Agenda — ROLL CALL VOTE

Move approval of consent agenda items and addendum as presented.

5. SEDOL 2022-23 Vacancies- as of 01/20/2023

1	(Anticipated) Chief School Business Official	Administration
1	Sector Supervisor	Administration
1.6	Speech Language Pathologists (1 pending contract)	Administration
1.4	Social Workers	Administration
1	Administrative Assistant Human Resources	Administration
1	Part-time Orientation & Mobility Specialist	Administration
1	Audiologist Part-time	Administration
1	EC LASSO Teacher	Fairhaven
1	Adaptive PE Teacher (part time)	Administration
1	DHH Teacher	JPC
1	Behavior Interventionist/BASE Instructor (RSSP)	RSSP
1	Part-time Early Childhood ELP Teacher	Laremont
1	Lasso II Teacher	Spaulding
1	Lasso II Teacher	Cotton Creek
1	EC Teacher 1/2 day	Laremont
1	Food Service	Administration
1	Temp PT Position (Winter Break)	Administration
3	1:1 Dist Wide 1:1 Para's (GLS, JPC DHH, Varied Sector)	Various
22	Dist Wide Para's (GLS, South, Fairhaven, JPC (DHH), Varied Sector)	Various
1	1:1 RN	Laremont

V. **RECOGNITION (Dr. Donnan)**

A. STARS Student

The Board will recognize a student from Ms. Kruger's classroom at Fairhaven School, as the STARS Student for January.

B. Employee of the Month

The Board will recognize Ms. Patty Mayer, Gages Lake School Nurse, as January's employee of the month.

VI. **PUBLIC COMMENT (Ms. Pahl)**

President Pahl will recognize any visitors at the meeting. The Executive Board is always interested in hearing from anyone who has a concern or issue regarding SEDOL programs and services. In order to ensure that everyone is heard, and at the same time, conduct the meeting properly and efficiently, those wishing to address the Board are asked to observe the following guidelines.

1. Sign in at the meeting and complete the Public Comment Information Form.
2. Address the Board at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. State your name and address for the record.
4. Comments should be limited to a maximum of five (5) minutes. The Board President may deny a person the opportunity to speak for more than 5 minutes. The President may also deny such opportunity to a person who has previously addressed the Board on the same subject.
5. Groups attending Board meetings are requested to appoint a spokesperson, if possible. The spokesperson should identify the group he/she represents and then briefly explain the concerns shared by the group. The Board President reserves the right to terminate a speaker's comments if they are repetitive or redundant.
6. Comments made during open session should not pertain to individual students or employees. Concerns regarding a specific student or employee should be presented in closed session.

7. The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Board under public comment and to determine procedural matters regarding public comment not otherwise defined in Board policy.

VII. OLD BUSINESS

- A. SEDOL Program Update – **INFORMATIONAL** (Dr. Donnan)

Administration will provide an update regarding SEDOL programs including enrollment and program review possibilities.

- B. FY22 Audit — **ACTION NEEDED** (Ms. Loris)

Ms. Loris will review the FY22 audit with the Board.

Motion to Approve Audit – ROLL CALL VOTE

Move approval of the FY22 audit as presented.

VIII. NEW BUSINESS

- A. Technology Budget Planning/Infrastructure Refresh – **INFORMATIONAL** (Dr. Donnan/Dr. Barbini)

Administration will present a draft 5-year budget for technology including the need to refresh the wireless network infrastructure at SEDOL.

- B. Bid Approval – **ACTION NEEDED** (Dr. Donnan/Dr. Barbini)

Administration requests approval to bid the purchase of network equipment necessary for SEDOL to refresh our existing wireless infrastructure through the purchase of wireless access points, wireless cloud controller and licensing, and switches.

Motion to Approve Bid Process— ROLL CALL VOTE

Move approval to bid the purchase of network equipment for current wireless infrastructure as presented.

- C. Request for Quote Process – **ACTION NEEDED** (Dr. Donnan/Dr. Barbini)

Administration requests approval to invite third party vendors to submit pricing for the removal of existing wireless access points, installing cabling, and installing access points at Cyd Lash Academy this summer through the Request for Quote (RFQ) procurement process.

Motion to Approve RFQ Process— ROLL CALL VOTE

Move approval to begin RFQ procurement process as presented.

- D. GoGuardian Contract – **ACTION NEEDED** (Dr. Donnan/Dr. Barbini)

Administration will discuss with the Board and request contract approval for GoGuardian which will replace our current provider of student content filtering services. This is a required service pursuant to the Child Internet Protection Act (CIPA). This is a one year contract and would begin April 1, 2023 at a cost of \$23,150.64.

Motion to Approve Contract — ROLL CALL VOTE

Move approval of the 1-year contract between SEDOL and GoGuardian for student filtering services as required by CIPA in the amount of \$23,150.64 as presented.

E. Policy Revisions 1st Reading — **INFORMATIONAL** (Dr. Wojcik)

Proposed revisions to the following policies have been reviewed by the Policy Committee. Redline copies of these policies are included in Board member electronic agenda packet.

4140 Waiver of Student Fees
 5120 Employee Ethics
 6260 Complaint About Curriculum, Instruction

IX. CLOSED SESSION

Motion to Enter into Closed Session – ROLL CALL VOTE

Move the Board enter into closed session to discuss:

1. **The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**
2. **Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.**
3. **The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.**
4. **Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**

Motion to Return to Public Session – VOICE VOTE

Move the Board return to public session.

X. OTHER BUSINESS

A. Terminations – **ACTION NEEDED** (Ms. Pahl)

1. Administration recommends termination of a support staff member employee #01262023-1 effective December 27, 2022

Motion to Approve Termination — ROLL CALL VOTE

Move to approve the termination of employee #01262023-1 as recommended.

2. Administration recommends termination of a support staff member employee #01262023-2 effective December 9, 2022

Motion to Approve Termination — ROLL CALL VOTE

Move to approve the termination of employee #01262023-2 as recommended.

3. Administration recommends termination of a support staff member employee #01262023-3 effective January 9, 2023

Motion to Approve Termination — ROLL CALL VOTE

Move to approve the termination of employee #01262023-3 as recommended.

B. Fairhaven School Proposed Purchase Agreement – **ACTION NEEDED** (Dr. Donnan/Ms. Loris)

Administration recommends the board approve the Real Estate Purchase and Sale agreement between the Board of Education of Diamond Lake School District 76 and SEDOL to purchase Fairhaven School to be presented for Governing Board approval at the meeting on March 1, 2023.

Motion to Approve Purchase/Agreement — ROLL CALL VOTE

Move approval of the Real Estate Purchase and Sale Agreement for Fairhaven School to be presented to the Governing Board for approval at the March 1, 2023 meeting.

C. Planning for March Governing Board Meeting — INFORMATIONAL (Dr. Donnan)

The Board will review a draft agenda for the March 1st Governing Board meeting. A copy is included in the Board member electronic agenda packet.

XI. PROGRAM/SCHOOL REPORTS — **INFORMATIONAL** (Dr. Donnan)

A. Evidence of Exceptional Service

1. Generosity from the SEDOL Foundation and Gratitude Generation (g2) supporting SEDOL families during the holidays.
2. SEDOL's partnership with Organic Life is providing nutritious food for students on the Gages Lake Campus.
3. Jessica Trudeau and the Laremont staff have been working together to use Splashtop software to share desktops and interactive boards to student's individual devices.
4. SEDOL's OTs, Stacy Calcagino and Alyssa Girten are exceptional coaches and champions for students and did an overview of Get Ready to Learn, a yoga program for students with Autism with LASSO 2 teachers. SEDOL is piloting this program in LASSO 2 and LASSO 3.

XII. EXECUTIVE BOARD MEMBER COMMENTS (Ms. Pahl)

XIII. COMMITTEE REPORTS

XIV. ADJOURNMENT – **ACTION NEEDED** (Ms. Pahl)

Motion to Adjourn — VOICE VOTE

Move the Board Adjourn

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2022-23 Executive Board Meeting Schedule *SEDOL Office Bay Room*

Thursday, February 16, 2023 – 9:30 a.m.

Thursday, March 23, 2023 – 9:30 a.m.

Thursday, April 6, 2023 – 9:30 a.m.

Special Meeting to Review Tentative Budget Meeting

Thursday, April 27, 2023 – 9:30 a.m.

Thursday, May 25, 2023 – 9:30 a.m.

Thursday, June 22, 2023 – 9:30 a.m.

Thursday, July 27, 2023 – 9:30 a.m.

2022-23 Governing Board Meeting Schedule

Wednesday, March 1, 2023 – 7:00 p.m.

Wednesday, June 7, 2023 – 7:00 p.m.