

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

18160 W. GAGES LAKE ROAD \* GAGES LAKE, ILLINOIS 60030-1819

847•548•8470 \* Facsimile 847•548•8472 \* TTY 847•680•8328

[www.sedol.us](http://www.sedol.us)



**Thomas L. Moline, Ph.D.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, February 23, 2012  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Boardroom

AGENDA

- I. CALL TO ORDER (Dr. Coles)
- II. PLEDGE OF ALLEGIANCE (Dr. Coles)
- III. ROLL CALL (Dr. Coles)
- IV. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Dr. Coles)

**Motion to Accept/Amend Agenda — *VOICE VOTE***

**Move the agenda be accepted/amended as presented/recommended.**

- V. CONSENT AGENDA — ***ACTION NEEDED*** (Dr. Coles)
  - A. Approval of Minutes  
Public session minutes of the regular meeting of January 26, 2012, are included in Board member agenda packets.
  - B. Financial Matters
    1. Paid Accounts Payable List: The following expenditures represent the February 2012 accounts payable list:

Accounts Payable	\$3,696,388.19
1/31/11 Net Payroll	1,122,112.34
2/15/12 Net Payroll	<u>1,125,245.42</u>
	\$5,943,745.95

2. Treasurer's Report: The treasurer's report for January 2012 is included in Board member packets

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- |                         |  |
|-------------------------|--|
| <u>Aranda, Pablo</u>    | - Custodian .5 FTE<br>- Approved expansion position<br>- \$11.76/hour<br>- January 17, 2012  |
| <u>Carlson, Richard</u> | - Floater Custodian .5 FTE<br>- Chris Bickelhaupt resignation<br>- \$10.72/hour<br>- February 6, 2012  |
| <u>Grom, Sheila</u>     | - Special Needs Paraprofessional<br>- Approved expansion position<br>- M.Ed, National Louis University<br>- \$11.80/hour<br>- Billed to District #73<br>- February 8, 2012 |
| <u>Lapins, Melissa</u>  | - Paraprofessional<br>- Budget approved vacancy<br>- BA, Illinois State University<br>- \$11.80/hour<br>- February 21, 2012  |
| <u>McAlevy, Bonnie</u>  | - Special Needs Paraprofessional<br>- Approved expansion position<br>- MA, Dominican University<br>- \$11.80/hour<br>- Billed to District #73<br>- February 6, 2012        |

- Norman, Jeffrey - Paraprofessional  
- Jan Marcinczyk leave of absence  
- \$10.43/hour  
- February 15, 2012
- Taskovic, Alison - Special Needs Paraprofessional  
- Sharon Saracco transfer to classroom position  
- BS, University of Illinois-Champaign  
- \$11.80/hour  
- Billed to District #50  
- February 9, 2012
- Welzen, Sarah - Special Needs Paraprofessional  
- Bridget Clark resignation  
- \$11.40/hour  
- Billed to District #187  
- February 7, 2012

2. Resignations/Retirements

Educational Support Personnel

- Anderson, Denice - Paraprofessional  
- Resigned February 2, 2012
- Clark, Bridget - Paraprofessional  
- Resigned February 3, 2012
- Schrader, Jason - Paraprofessional  
- Resigned February 5, 2012
- Valencia, Luis - Custodian  
- Resigned February 16, 2012

Certificated/Licensed Staff

- Frost, Lea Anne - Assistant Superintendent of Instruction  
- Resigned effective June 30, 2012
- Hausenbauer, Theresa - ED Teacher (on leave)  
- Resigned January 30, 2012
- Hirakawa, Sharon - Teacher (on leave)  
- Resigned effective January 25, 2012

3. Request for Leave/Extension of Leave

- Doherty, Janet - Paraprofessional  
- Extend leave through 2012-13 school year

**Motion to Approve Consent Agenda — ROLL CALL VOTE**

**Move approval of consent agenda items and addendum as presented.**

VI. RECOGNITIONS (Dr. Moline)

A. Employee of the Month

The Executive Board will recognize Veronica “Ronnie” Carbonara, ELS teacher at Woodland Middle School, as February’s employee of the month.

B. S.T.A.R.S. Award

The Executive Board will recognize Arika Kalenbach, a District #73 student in the LOP Program at Hawthorn Middle School North, who was selected to receive the award for Students Taking Academic Responsibility Seriously.

VII. PUBLIC COMMENT (Dr. Coles)

The President will recognize any visitors at the meeting.

VIII. OLD BUSINESS

A. Policy Revisions Presented for Second Reading — ACTION NEEDED

(Mrs. Facklam, Dr. Lynch)

Proposed revisions to the following Executive Board policies were presented for first reading at the January meeting. The policies are presented for second reading and Board approval.

Section 2B: Executive Board

2:250 Access to District’s Public Records

Section 4: Operational Services

4:80 Accounting and Audits

Section 5: Personnel

5:200 Terms and Conditions of Employment and Dismissal

5:240 Suspension

Section 6: Instruction

6:60 Curriculum Content

6:150 Home and Hospital Instruction

Section 7: Students

7:305 Student Athlete Concussions and Head Injuries

**Motion to Approve Policy Revisions — *VOICE VOTE***

**Move approval of policy revisions as presented.**

B. Contractual Rate for TPI Services — ***ACTION NEEDED*** (Dr. Moline, Ms. Watson)

At the December meeting, Administration presented a handout comparing the FY12 billing rates for contractual and itinerant services to the estimated rates for FY13. In January, Administration reported that ISBE had notified SEDOL that effective with the 2012-13 school year, SEDOL will no longer be eligible for TPI/TBE grant money (approximately \$42,000). Therefore, the TPI contractual rate had to be re-calculated, and the revised rate for 2012-12 would be \$129 per hour instead of \$105. President Coles requested that the rate change be presented as an action item at the February meeting.

**Motion to Approve Revised Rate — *ROLL CALL VOTE***

**Move approval of the revised rate for TPI itinerant services as presented.**

IX. NEW BUSINESS

A. Review Governing Board Agenda — ***INFORMATIONAL*** (Dr. Moline)

The Board will review the agenda for the February 29 Governing Board meeting.

B. Change Orders for Gages Lake School — ***ACTION NEEDED*** (Dr. Du Clos, Mr. Frank)

The following change orders for the Gages Lake School remodeling have been submitted for approval. Approval is requested on Change Order #35 as it is the only add. The deduct change orders total \$15,492. Copies of the change orders are included in Board member agenda packets.

Change Order #35	RB Construction, Inc.	Add \$2,969.00
Change Order #36	Jimmy Z Masonry	Deduct (\$320.00)
Change Order #38	Jack Frost Iron Works, Inc.	Deduct (\$1,820.00)
Change Order #39	Green Demolition	Deduct (\$172.00)
Change Order #59	Green Demoliton	Deduct (\$1,048.00)
Change Order #61	Just Rite Acoustics, Inc.	Deduct (\$5,284.00)
Change Order #63	S.J. Carlson Fire Protection	Deduct (\$6,848.00)

**Motion to Approve Change Order — *ROLL CALL VOTE***

**Move approval of Change Order #35 as presented.**

C. School Calendar 2012-13 and 2013-14 — *INFORMATIONAL*

(Dr. Moline, Dr. Lantvit)

The recommended calendars for the 2012-13 and 2013-14 school years are included in Board member agenda packets. The calendars will be presented for Board approval at the March meeting.

X. CLOSED SESSION

The Board will be asked to enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee.

**Motion to Enter into Closed Session — *ROLL CALL VOTE***

**Move the Board enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee and collective bargaining matters.**

**Motion to Return to Public Session — *VOICE VOTE***

**Move the Board return to public session.**

XI. OTHER BUSINESS

XII. COMMITTEE REPORTS – *INFORMATIONAL*

A. Update on Construction (Dr. Du Clos, Mr. Frank)

1. Gages Lake Roof
2. Administration Center

B. March 1 Finance Committee Meeting (Ms. Watson)

C. March 8 Personnel Committee Meeting (Dr. Lynch)

XIII. PROGRAM/SCHOOL REPORTS — *INFORMATIONAL*

A. In Memoriam: Administration is very sad to report that Jose Martinez, part-time custodian for SEDOL since March 1, 2001, passed away on February 10.

B. Program Take Backs/Reduction in Contractual Services (Dr. Frost)

C. Announcements and Wins (Dr. Moline)

- Zachary McAtee, a student in the SEDOL TMH class at Grayslake High School, is one of twelve students selected to receive the Infinitec Outstanding Assistive Technology Student Award. He will be recognized at an awards banquet in Palatine on April 26.
- Three parents recently submitted a glowing letter of appreciation for Sharon Teipel, autism teacher, for her outstanding work with their children.
- The parents of Michael Burja, a former Laremont student, recently contacted the school to offer an annual \$500 scholarship for SEDOL paraprofessionals who are continuing their education. The 2012 scholarship winner is Gabby Napolitano.
- Speech Pathologist Laurie Johansen was accepted into the first session of the Eastern Illinois University Online Graduate Program.

XIV. ADJOURNMENT

**Executive Board Meeting Schedule** *SEDOL Office Boardroom unless noted otherwise*

Thursday, March 22, 2012 – 9:30 a.m.

Thursday, April 5, 2012 – 9:30 a.m. *(Special meeting to review tentative budget)*

Thursday, April 26, 2012 – 9:30 a.m.

Thursday, May 24, 2012 – 1:30 p.m.

Thursday, June 28, 2012 – 9:30 a.m.

Thursday, July 26, 2012 – 9:30 a.m.

**Governing Board Meeting Schedule**

Wednesday, February 29, 2012 – 7:00 p.m., Gages Lake School Gym

Wednesday, June 13, 2012 – 7:00 p.m., Laremont School Gym

