

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY
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Minutes

SEDOL EXECUTIVE BOARD MEETING

December 15, 2011

CALL TO ORDER

The regular meeting of the SEDOL Executive Board was called to order by President Dan Coles at 9:30 a.m. on Thursday, December 15, 2011, at the SEDOL administrative offices in Gages Lake, Illinois.

Pledge of Allegiance

President Coles asked everyone to stand and join him in the Pledge of Allegiance.

ROLL CALL

Board Members Present

Mrs. Diane Campbell, Governing Board Member, Millburn District #24
Dr. Dan Coles, Superintendent, Wauconda Unit District #118
Dr. Robert DiVirgilio, Superintendent, Beach Park C.C. District #3
Dr. Theresa Dunkin, Superintendent, Aptakisic-Tripp C.C. District #102
Mrs. Sue Facklam, Governing Board Member, Community Cons. District #46
Mrs. Joanne Osmond, Governing Board Member, Lake Villa District #41
Hon. Royce Wood, Superintendent, Lake County Regional Office of Education *(arrived 9:42)*

Board Members Absent

Mrs. Ann Dingman, Governing Board Member, Grayslake Comm. H.S. District #127
Dr. Jody Ware, Superintendent, Mundelein High School District #120

Staff Members Present

Dr. Thomas Moline, Superintendent
Dr. Gail Lantvit, Assistant Superintendent of Curriculum and Assessment
Dr. Peggy Lynch, Director of Human Resources
Dr. Carol Du Clos, Program Review & Development Specialist
Ms. Barbara Watson, Director of Business Services
Ms. Doris Marcinkus, Recording Secretary

Staff Members Absent

Dr. Lea Anne Frost, Assistant Superintendent of Instruction

Guests

Timothy Walker, STARS Award Recipient
Ms. Anita Gorski, Instructional Technology Specialist – Transition Program/Employee of the Month
Mrs. Andrea Damenti, SEDOL Parent Advisory Board
Ms. Diane Jakimauskas, SEDOL Support Staff Association
Ms. Eileen Matluck, President, SEDOL Teachers' Union
Mrs. Glenda Mill, Special Projects Coordinator
Mrs. Ann Subry, Executive Director, SEDOL Foundation

ACCEPTANCE OF AGENDA

Motion to Accept the Agenda

Motion by Mrs. Diane Campbell, second by Mrs. Sue Facklam, to accept the amended agenda with addendum.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

CONSENT AGENDA

Motion to Approve Consent Agenda

Motion by Dr. Jody Ware, second by Mrs. Diane Campbell, to approve the amended consent agenda as follows.

Approval of Minutes

Public and closed session minutes of the regular meeting of November 16, 2011

Financial Matters

Paid Accounts Payable List: The following expenditures represent the December 2011 accounts payable report:

Accounts Payable	\$3,397,371.48
Liability Checks for Dec 15 Payroll	1,019,998.41
12/15/11 Net Payroll	<u>1,102,547.16</u>
	\$5,519,917.05

Treasurer's Report: Report for November 2011

Personnel Matters

Requests for Contracts

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by

Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

Educational Support Personnel

- Buehler, Sarah - Paraprofessional
- Approved expansion position
- \$13.43/hour
- December 2, 2011
- Burns, Mary - Special Needs Paraprofessional
- Approved expansion position
- \$11.33/hour
- Billed to District #38
- December 14, 2011
- Carcamo, Marta - Paraprofessional
- Jessica Clarke resignation
- \$15.13/hour
- November 28, 2011
- Giffin, Cheryl - Paraprofessional – ROE School
- Approved expansion position
- BA, University of Wisconsin-Parkside
- \$10.43/hour
- December 7, 2011
- Giss, John - Paraprofessional
- Cory Haynes resignation
- BFA, Ohio State University
- \$10.43/hour
- January 4, 2012
- Streicher, Alyssa - Paraprofessional
- Approved expansion position
- \$10.43/hour
- December 5, 2011
- Timmer, Jan - Clerical .5 FTE and Job Coach .5 FTE
- Sue Erickson-Runyard resigned
- Clerical \$16.09/hour
- Job Coach \$13.98/hour
- November 17, 2011

- Watts, Lawrence - Paraprofessional
- Approved expansion position
- BS, Northeastern Illinois University
- \$10.43/hour
- January 4, 2012

- Workman, Lindsay - Special Needs Paraprofessional
- Approved expansion position
- BA, Carthage College
- \$13.58/hour
- Billed to District #73
- November 17, 2011

Certificated/Licensed Staff

- Chatterjea, Ranan - TAB Teacher
- Approved expansion position
- MA, National Louis University
- MA/step 13/year 12, \$61,673
- December 19, 2011

Resignations/Retirements

Educational Support Personnel

- Chatterjea, Ranan - Paraprofessional
- Resigning December 15, 2011, to accept
teaching position

- Haynes, Cory - Paraprofessional
- Job Abandonment – November 15, 2011

- Rodell, John - Paraprofessional
- Resigning December 4, 2011

Request for Leave

- Allen, Lori - Paraprofessional
- Effective 1/9/12 through 4/30/12

- Brown, Aimee - Paraprofessional
- Effective 1/2/12 through 4/24/12

- Delk, Kimberly - Paraprofessional
- Effective 12/11/11 through end of 2011-12

ROLL CALL VOTE:

Ayes:	Mrs. Diane Campbell	Dr. Theresa Dunkin
	Dr. Dan Coles	Mrs. Sue Facklam
	Dr. Robert DiVirgilio	Mrs. Joanne Osmond
Nays:	None	
Absent:	Mrs. Ann Dingman	Mrs. Royce Wood
	Dr. Jody Ware	

MOTION CARRIED.

RECOGNITIONS

Employee of the Month: The Executive Board recognized Anita Gorski, Instructional Technology Specialist for the Transition Program, as December's employee of the month.

Student Recognition: The Executive Board recognized Timothy Walker, a District #127 student at the Transition Center, who was selected to receive the STARS award for Students Taking Academically Responsibility Seriously.

PUBLIC COMMENT

President Coles asked if anyone from the public wished to address the Board. Ms. Eileen Matluck, President of the SEDOL Teachers' Union, stated that this would probably be her last Executive Board meeting as union president (approximately 20 years) as she is retiring in June and the STU will take action soon to determine her successor. She thanked the Board for the opportunity to work together to serve students with special needs.

Mrs. Wood joined the meeting.

OLD BUSINESS

There were no items for consideration under Old Business.

NEW BUSINESS

Change Order for Laremont School

Administration reported that Change Order #69 from Ruffalo Painting Company was submitted for approval. Formal action was not requested as the change order was a deduct for (\$6,640.00).

Change Orders for Gages Lake School

Motion to Approve Change Orders

Motion by Mrs. Diane Campbell, second by Mrs. Sue Facklam, to approve Change Orders #46 and #48 as presented.

Administration reported that the following change orders were submitted for approval. Approval was sought only on Change Orders #46 and #48, which were adds totaling \$6,826.00.

Change Order #46	Carey Electric Contracting, Inc.	Add \$958.00
Change Order #47	Stevens Industries, Inc.	Deduct (\$958.00)
Change Order #48	Jimmy 'Z' Masonry	Add \$5,868.00

ROLL CALL VOTE:

Ayes:	Mrs. Diane Campbell	Mrs. Sue Facklam
	Dr. Dan Coles	Mrs. Joanne Osmond
	Dr. Robert DiVirgilio	Mrs. Royce Wood
	Dr. Theresa Dunkin	
Nays:	None	
Absent:	Mrs. Ann Dingman	Dr. Jody Ware

MOTION CARRIED.

CLOSED SESSION

Motion to Enter into Closed Session

At 9:46 a.m., Mrs. Sue Facklam moved, second by Mrs. Diane Campbell, for the Board to enter into closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee.

ROLL CALL VOTE:

Ayes:	Mrs. Diane Campbell	Mrs. Sue Facklam
	Dr. Dan Coles	Mrs. Joanne Osmond
	Dr. Robert DiVirgilio	Mrs. Royce Wood
	Dr. Theresa Dunkin	
Nays:	None	
Absent:	Mrs. Ann Dingman	Dr. Jody Ware

MOTION CARRIED.

Motion to Return to Public Session

At 10:45 a.m., Mrs. Sue Facklam moved, second by Mrs. Joanne Osmond, for the Board to return to public session.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

While in closed session, the Board discussed the appointment, employment, compensation, discipline, performance or dismissal of specific employee.

OTHER BUSINESS

Termination of Staff

Employee #12-15-11-1 - Educational Support Personnel
- December 5, 2011

Motion to Approve Termination

Mrs. Sue Facklam moved approval of the termination as presented; seconded by Mrs. Joanne Osmond.

COMMITTEE REPORTS

Update on Construction: Dr. Du Clos provided a brief update on the Gages Lake remodeling.

Rates for Contractual Services: The Board reviewed a handout comparing the FY12 billing rates for contractual and itinerant services to the estimated rates for FY13.

PROGRAM/SCHOOL REPORTS

Announcements

- Dr. Moline reminded the Board that the SEDOL Foundation Dinner Dance is Saturday, March 10.
- Dr. Moline commended the members of the SEDOL Crisis Team – Carol Bercos, Linda Amundsen, Deanna Lulofs and Barb Hagstrom – for the services they provided to the students and staff at Wauconda #118 and Grant High School #124 during the recent tragedies in those districts.
- Michelle Clark, Therese Quoss and Barb Walti made presentation entitled “Curriculum Adaptations for Diverse Learners” at the Sharing the Vision Conference in Springfield and the National Association for the Education of Young Children in Orlando.
- For the sixth consecutive year, SEDOL staff have volunteered to provide lunches for PADS. Lunches are provided on 7 dates for St. Anastasia (20 lunches each day) and 7 dates for Wildwood Presbyterian (50 lunches each day).
- SEDOL staff are again supporting the annual holiday collection for Toys for Tots and Toys for SEDOL Students.
- SEDOL Parent Mentors Joy Bux and Priscilla Cuba presented at the National Parent Mentor Conference in Eugene, Oregon.
- Ruck Pate Architects received an award from ISBE for their design of Laremont School.
- Astellas awarded a grant of \$38,000 to Cyd Lash Academy to purchase white boards.
- Astellas awarded a \$17,000 safety grant for “To Go” buckets for SEDOL schools and transition sites. The buckets hold items classes will need in case they have to evacuate the building (i.e. water, flashlights, activity items).
- The SEDOL Foundation Wine Tasting was attended by approximately 200 people, which is an increase over 2010.
- SEDOL was the recipient of five JoRide therapy bicycles provided by Konica Minolta Business Solutions USA and Aaron Equipment Co. of Highland Park. The gift was presented to SEDOL OT/PT services at a special education program held at Keshet International Center in Northbrook on Sunday, December 11.
- Thanks to Mary Berman, Vocational Coordinator at the Transition Center in Mundelein, Santa arrived early with a donation of items from Learning Resources/Educational Insights. While exercising in the gym, Mary was sharing some of her work activities at the Transition Program, and the lady she was

speaking to became very interested and thought she could help. She asked Mary to make a list of items she could use. Mary put a list together thinking how great it would be to get any of the items. To her surprise, ALL of the items were delivered this week. Some had numerous sets of the items, which allows even more students to utilize the donation. At first inventory, the donation is valued at approximately \$1,400. Some items will be used in ELS classrooms, but many will be used in various Community Life Skills classrooms as there are plenty to go around.

Motion to Adjourn

Motion by Mrs. Sue Facklam, second by Mrs. Joanne Osmond, to adjourn the meeting at 11:03 a.m.

VOICE VOTE: Ayes, all. Nays, none. MOTION CARRIED.

Respectfully submitted by,

Doris Marcinkus
Recording Secretary

Approved by:

President of the Board

Secretary of the Board