

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**

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**Thomas L. Moline, Ph.D.**  
Superintendent

TO: Executive Board Members  
FROM: Administration  
RE: Executive Board Meeting  
DATE: Thursday, January 26, 2012  
TIME: 9:30 A.M.  
PLACE: SEDOL Office Boardroom

AGENDA

- I. CALL TO ORDER (Dr. Coles)
- II. PLEDGE OF ALLEGIANCE (Dr. Coles)
- III. ROLL CALL (Dr. Coles)
- IV. ACCEPTANCE OF AGENDA — ***ACTION NEEDED*** (Dr. Coles)

**Motion to Accept/Amend Agenda** — ***VOICE VOTE***

**Move the agenda be accepted/amended as presented/recommended.**

- V. CONSENT AGENDA — ***ACTION NEEDED*** (Dr. Coles)

A. Approval of Minutes

Public session minutes of the regular meeting of December 15, 2011, are included in Board member agenda packets. Closed session minutes will be distributed in Board member folders at the meeting.

B. Financial Matters

1. Paid Accounts Payable List: The following expenditures represent the January 2012 accounts payable list:

Accounts Payable	\$3,862,770.26
12/15/11 Net Bonus Pay	104,668.14
12/28/11 Net Payroll	1,131,901.20
1/13/12 Net Payroll	<u>1,110,909.80</u>
	\$6,210,249.40

2. Treasurer's Report: The treasurer's report for December 2011 is included in Board member packets

C. Policy Matter

Proposed revisions to the following Executive Board policies have been reviewed by the Policy Committee. Administration requests approval to change the policies as presented. A red-lined copy of the policies is included in Board member agenda packets.

Section 5: Personnel

- 5:90 Abused and Neglected Child Reporting
- 5:100 Staff Development Program

D. Personnel Matters

Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

1. Requests for Contracts

Educational Support Personnel

- Parsin, Barbara
  - Paraprofessional
  - Aimee Brown on leave
  - BA, Northeastern Illinois University
  - \$11.80/hour
  - January 6, 2012

- Scarna, Misha
  - Special Needs Paraprofessional
  - Kim Delk on leave
  - BA, University of Maryland
  - \$11.80/hour
  - Billed to District #34
  - January 19, 2012

Schrader, Jason - Paraprofessional  
- Termination of staff  
- M.Ed., Northeastern Illinois University  
- \$11.80/hour  
- January 4, 2012

Stolarick, Janet - Paraprofessional  
- Approved expansion position  
- MS, Northern Illinois University  
- \$11.80/hour  
- January 9, 2012

Woodrow, David - Paraprofessional  
- John Rodell resigned  
- BA, Carthage College  
- \$14.42/hour  
- January 4, 2012

Zamora, Juan - Special Needs Paraprofessional .5 FTE  
- \$12.71/hour  
- Billed to District #124  
- January 18, 2012

Certificated/Licensed Staff

Jacks, Malissa - Mathematics Coach  
- Budget-approved vacancy  
- BA, Dominican University  
- BA/step 1/year 0, \$35,444  
- January 16, 2012

2. Resignations/Retirements

Educational Support Personnel

McBrien, Jessica - Special Needs Paraprofessional  
- Resigned December 16, 2011

Meyer, Suzanne - Paraprofessional  
- Retirement effective October 1, 2011

Certificated/Licensed Staff

Spray, Loraine - Teacher  
- Retiring at the end of the 2011-12 school year

3. Request for Leave

Marcinczyk, Janusz - Paraprofessional

- Effective 1/4/12 through end of 2011-12

**Motion to Approve Consent Agenda — *ROLL CALL VOTE***

**Move approval of consent agenda items and addendum as presented.**

VI. RECOGNITIONS (Dr. Moline)

A. Employee of the Month

The Executive Board will recognize Larry Leck, English teacher for the ROE School, as January's employee of the month.

B. S.T.A.R.S. Award

The Executive Board will recognize Carter Kauth, a District #34 student in the ELS Program at Woodland Middle School, who was selected to receive the award for Students Taking Academic Responsibility Seriously.

VII. PUBLIC COMMENT (Dr. Coles)

The President will recognize any visitors at the meeting.

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Policy Revisions Presented for First Reading — **INFORMATIONAL**

(Mrs. Facklam, Dr. Lynch)

Proposed revisions to the following Executive Board policies have been reviewed by the Policy Committee. The policies will be presented for second reading at the February meeting. Red-lined copies of the policies are included in Board member agenda packets.

Section 2B: Executive Board

2:250 Access to District's Public Records

Section 4: Operational Services

4:80 Accounting and Audits

Section 5: Personnel

5:200 Terms and Conditions of Employment and Dismissal

5:240 Suspension

Section 6: Instruction

6:60 Curriculum Content  
6:150 Home and Hospital Instruction

Section 7: Students

7:305 Student Athlete Concussions and Head Injuries

B. Planning for Next Governing Board Meeting — **INFORMATIONAL** (Dr. Moline)

The Executive Board will be asked to review a rough draft of the agenda for the February 29 Governing Board meeting. A copy of the agenda is included in Board member packets.

C. Change Orders for Gages Lake School — **ACTION NEEDED** (Dr. Du Clos, Mr. Frank)

The following change orders for the Gages Lake remodeling have been submitted for approval. A copy of the change orders are included in Board member agenda packets. Only Change Order #58 is a deduct. Administration requests approval of the other change orders, which total \$42,230.

Change Order #43	Green Demolition	Add \$2,996.00
Change Order #49	MG Mechanical Contracting, Inc.	Add \$4,292.00
Change Order #50	RB Construction, Inc.	Add \$10,815.00
Change Order #53	Carey Electric Contracting, Inc.	Add \$4,381.00
Change Order #54	MG Mechanical Contracting, Inc.	Add \$2,844.00
Change Order #55	RB Construction, Inc.	Add \$14,900.00
Change Order #56	Jimmy 'Z' Masonry	Add \$1,478.00
Change Order #57	RB Construction, Inc.	Add \$524.00
Change Order #58	Jack Frost Iron Works, Inc.	Deduct (\$3,738.00)

**Motion to Approve Change Orders — ROLL CALL VOTE**

**Move approval of Change Orders #43, #49, #50, #53, #54, #55, #56 and #57 as presented.**

D. Requests for Placement of Non-Member District Student — **ACTION NEEDED**  
(Dr. Moline)

Crystal Lake District #155 has requested the continued placement of a student at Laremont School. District #155 will pay the non-member district tuition rate for the Laremont Program and be responsible for transportation costs. District #155 would also be responsible for the cost associated with any additional support needed as a result of the placement.

Lake Bluff School District #65 has requested placement of a student at Sally Potter School. District #65 will pay the non-member district tuition rate for the Sally Potter Program and be responsible for transportation costs. The district would also be responsible for the cost of any additional support needed as a result of this placement.

**Motion to Approve Requests — ROLL CALL VOTE**

**Move approval of the requests by Crystal Lake District #155 and Lake Bluff District #65 for placements in SEDOL programs as presented.**

X. OTHER BUSINESS

XI. COMMITTEE REPORTS – *INFORMATIONAL*

A. Update on Construction (Dr. Du Clos, Mr. Frank)

1. Gages Lake Roof
2. Administration Center

B. Update on January 18 Finance Committee Meeting (Ms. Watson)

1. Revised Rate for Itinerant TPI Services

XII. PROGRAM/SCHOOL REPORTS — *INFORMATIONAL*

A. In Memoriam: Administration is very sad to report that Bailey Bovill (birthdate 12/13/07) passed away on December 27. Bailey attended Laremont School and was a resident of Antioch #34.

B. Announcements and Wins (Dr. Moline)

1. Dr. Peggy Lynch announced that Dr. Lea Anne Frost will be leaving SEDOL June 30, 2012 to take the position of Executive Director at the Northern DuPage Special Education Cooperative.
2. Laremont School received a donation of \$1,700 from the Knights of Columbus. Principal Mary Sowers assisted in the Tootsie Roll Drive this year.
3. The Laremont School PTO held a fun fair for the students which included a variety of sensory-based events, face painting and other activities.
4. SEDOL Special Olympics athletes received first place in their division for basketball and snow shoeing and plan to participate in the state competitions.
5. Fourteen classes at Cyd Lash Academy are participating in the Character Ed Program by adopting their own cause to take on projects and raise funds. One class has adopted the Rifton Bike Project to raise funds for Laremont School students to receive bikes. The bikes cost about \$1,200 each.
6. The Laremont School “Run for Scott (Conlon) Foundation” is receiving five more Rifton bikes for the students’ families at the school.

7. Carol Bercos, Coordinator for Therapeutic Programs, will be presenting at the No Child Left Behind Annual Statewide Conference in Chicago February 7-9.
8. Jennifer Papadakes, Speech/Language Therapist, has been nominated for the 2012 Golden Apple Award for educators serving students pre-K through 3<sup>rd</sup> grade.
9. SEDOL has consented to be the fiscal agent in support of a social service network known as LAN 35. LAN 35 is currently a small group of school and social service providers in Lake County intending to provide "wrap around" support to some of the area's most needy families. Social Work Liaison Linda Amundsen is a key player in the operation of this service group.

### XIII. ADJOURNMENT

#### **Executive Board Meeting Schedule** *SEDOL Office Boardroom unless noted otherwise*

Thursday, February 23, 2012 – 9:30 a.m.

Thursday, March 22, 2012 – 9:30 a.m.

Thursday, April 5, 2012 – 9:30 a.m. (*Special meeting to review tentative budget*)

Thursday, April 26, 2012 – 9:30 a.m.

Thursday, May 24, 2012 – 1:30 p.m.

Thursday, June 28, 2012 – 9:30 a.m.

Thursday, July 26, 2012 – 9:30 a.m.

#### **Governing Board Meeting Schedule**

Wednesday, February 29, 2012 – 7:00 p.m., Laremont School Gym

Wednesday, June 13, 2012 – 7:00 p.m., Laremont School Gym

